**Schools' Christmas Songs at Guildhall, Portsmouth**

**Monday 04th December 2023**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of School** |  | | | |
| **Are you able to attend** | **YES** |  | **NO** |  |

* **If yes, please complete the rest of this form and return to the email address below.**
* **If no, please also return the form to the email address below.**

|  |  |  |
| --- | --- | --- |
| **Contact Name**  *(leader of the group on the evening)* |  | |
| **Position** |  | |
| **Telephone Number**  *(leader of the group on the evening)* |  | |
| **Email Address**  *(all information will be sent via this email address)* |  | |
| **Email Address for Tickets** |  | |
| **Number of tickets required**  *The maximum number of tickets available per a school is set at* ***60****.* ***Please note, these will be based on First come premise****. If you require more, please get in touch with the events team to discuss, but please note this cannot be guaranteed.*  *NB: Pushchairs* ***must not*** *be brought into the ground.* | **Total Number. of Tickets:** |  |
| Number of Children from your school: |  |
| Number of Teachers from your school: |  |
| Number of Parents/ Guardians coming: |  |
| **Any Special Requirements:**  **e.g. wheelchair access, ambulant disabled** |  | |

Please note that there will be a photographer at the event. Images taken at the event will be used in press releases, printed publicity and publicized online including on social media after the event. Please gain consent for photography from your parents/guardians.

### **Please return this form no later than Friday 24th November 2023 to:**

[**events@portsmouthcc.gov.uk**](mailto:events@portsmouthcc.gov.uk)