

EARLY YEARS AND CHILDCARE

Important dates and deadlines for two, three and four year old funding 1 April 2021 to 31 March 2022

GRANT PERIOD:		<u>SUMMER 2021</u>	<u>AUTUMN 2021</u>	<u>SPRING 2022</u>
		1 Apr - 31 Aug 2021	1 Sept - 31 Dec 2021	1 Jan - 31 Mar 2022
Maximum number of funded hours if taken 'Term Time Only':		195	210	165
Maximum number of funded weeks if taken 'term-time' (i.e. over 38 weeks):		13 Weeks	14 Weeks	11 Weeks
Maximum number of funded weeks if taken 'Stretched' (i.e. over more than 38 weeks):		22 weeks	17 weeks	13 weeks
2 Year old Born	Between:	01-Apr-2018 and 31-Mar-2019	01-Sep-2018 and 31-Aug-2019	01-Jan-2019 and 31-Dec-2019
3 Year Old Born	Between:	01-Apr-2017 and 31-Mar-2018	01-Sep-2017 and 31-Aug-2018	01-Jan-2018 and 31-Dec-2018
4 Year Old Born	Between:	01-Apr-2016 and 31-Mar-2017	01-Sep-2016 and 31-Aug-2017	01-Jan-2017 and 31-Dec-2017
Early Years Census				
Headcount date:				Thurs 20 Jan
Deadline for submission:				Fri 28 Jan
NB: Data supplied must be based on the week including the headcount date.				
Forecast task made available from:		Mon 22 Feb to Fri 26 Feb	Mon 28 Jun to Fri 2 Jul	Mon 8 Nov to Fri 12 Nov
Actual headcount task made available from:		Mon 19 Apr to Fri 30 April	Mon 13 Sep to Fri 24 Sep	Mon 17 Jan to Fri 28 Jan
Amendment task will be made available by request. Final deadline will be: (please note that the amendment task will not be available when the forecast task is open)		Fri 6 Aug	Fri 26 Nov	TBC

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Forecast payment will be processed:	During 1 st week of funding period	During 1 st week of funding period	During 1 st week of funding period
Final payment will be processed by:	Final week of funding period	Final week of funding period	Final week of funding period
Extended Entitlement eligibility code issued between:	1 Jan and 31 Mar	1 Apr and 31 Aug	1 Sept and 31 Dec
Extended Entitlement funding can be accessed from:	1 April	1 September	1 January
Maintained school term starts:	Mon 19 April	Thurs 2 Sept	Tues 4 Jan
Maintained Schools half term:	31 May - 4 June	25 Oct - 29 Oct	21 Feb - 25 Feb
Maintained Schools term ends:	Friday 23 July	Fri 17 Dec	Friday 8 Apr
Bank/Public holidays:	Fri 2 Apr Mon 5 April Mon 3 May Mon 31 May Mon 30 August	Mon 27 Dec	Mon 3 Jan

FURTHER INFORMATION.

Parental Declaration forms must be completed for all eligible 2, 3 & 4 year old children. All forms must be fully completed, dated and signed by the parent prior to running eligibility checks for the extended entitlement and for audit purposes. Please ensure that where children are sharing their funding across more than one provider, their parents indicate on the form the number of hours they are using at each provider and whether they are universal or extended. A copy of the form can be found on the PCC website under early education funding documents [here](#).

The Stretched offer should be calculated as follows:

The maximum yearly entitlement of 570 hours divided by the number of weeks the provision is open and providing funded hours e.g. $570 \text{ hours} \div 51 \text{ weeks} = 11.17 \text{ hours per week}$. Weekly hours should then be claimed for each funding period e.g. $11.17 \times 22 \text{ weeks} = 245.74 \text{ hours}$ (summer funding period). Further information can be found [here](#).

The Extended Entitlement Expiration Dashboard on the Provider Portal should be used on a regular basis to track eligibility which is due to expire.

Please note: All dates are subject to change

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