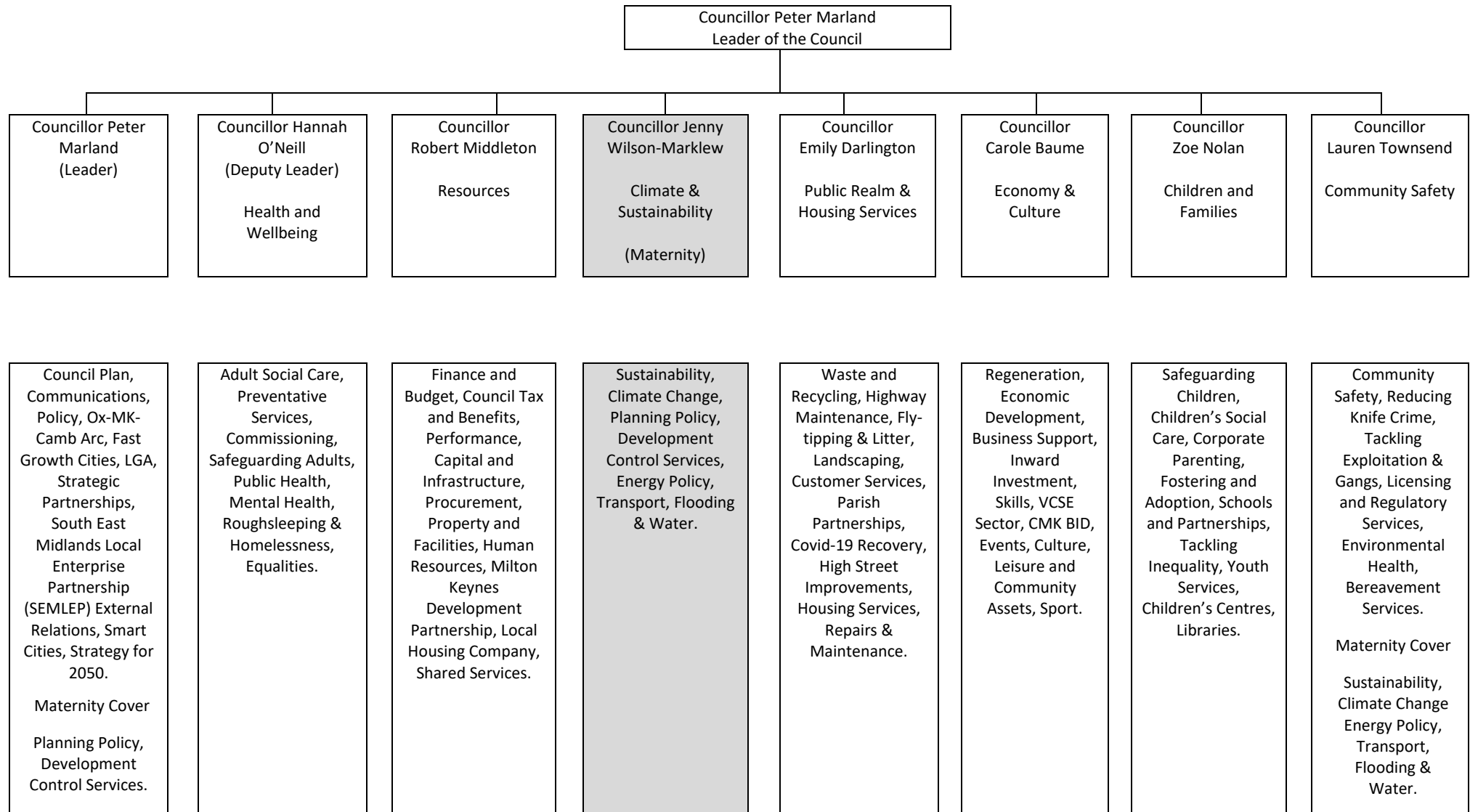


## southFORWARD PLAN OF EXECUTIVE DECISIONS (INCLUDING KEY DECISIONS) 31 JULY 2020 ONWARDS

**The Forward Plan is a public document. A description of how members of the public can use the Forward Plan to engage with the Council is set out at the end of this document.**

Future meetings of the Cabinet are currently scheduled as follows (6:30 pm):	Delegated Decisions may be taken on the following dates at 5:30 pm (unless otherwise indicated)
Tuesday 1 September 2020	Tuesday 11 August 2020
Tuesday 15 December 2020	Tuesday 18 August 2020
Tuesday 2 February 2021	Tuesday 25 August 2020
	Tuesday 8 September 2020
	Tuesday 15 September 2020
	Tuesday 22 September 2020
	Tuesday 29 September 2020
	Tuesday 6 October 2020
	Tuesday 13 October 2020
	Tuesday 20 October 2020
	Tuesday 27 October 2020
	Tuesday 3 November 2020

# CABINET PORTFOLIOS 2020/21



**CABINET: 1 SEPTEMBER 2020**

**6.30 PM ON-LINE**

<b>Subject of Decision</b>	<b>Decision Maker and Sponsoring Cabinet Member</b>	<b>Documents to be Considered</b>	<b>Background Papers</b>	<b>Sponsoring Officer and Report Author</b>	<b>Notice of Exempt / Confidential Information Yes / No</b>
<b>Councillor Middleton (Cabinet Member for Resources)</b>					
<p align="center"><u>Medium Term Financial Outlook 2021/22 – 2024/25</u></p> <p>To consider the Medium Term Financial Outlook 2021/22 – 2024/25.</p>	<p align="center">Cabinet Councillor Middleton (Cabinet member for Resources)</p>	<p align="center">Report and Annexes</p>	<p align="center">None</p>	<p align="center">Steve Richardson Director of Finance and Resources Tel: 01908 252756</p>	<p align="center">No</p>
<p align="center"><u>Refresh of Housing Revenue Account Business Plan and HRA Capital Financing Investment</u></p> <p>To consider an update of the 30 Year Housing Revenue Account Business Plan Financial Model and review the Housing Revenue Account Debt Financing position.</p>	<p align="center">Cabinet Councillor Middleton (Cabinet member for Resources)</p>	<p align="center">Report and Annexes</p>	<p align="center">TBC</p>	<p align="center">Steve Richardson Director of Finance and Resources Tel: 01908 252756</p> <p align="center">Mark Smith Strategic Housing Finance Manager Tel: 01908 253904</p>	<p align="center">No</p>
<p align="center"><u>Forecast Outturn for Quarter 1 2020/21: General Fund Revenue, Housing Revenue Account, Dedicated Schools Grant, and Capital Programme</u></p> <p>To consider an update on the forecast outturn position for 2020/21.</p>	<p align="center">Cabinet Councillor Middleton (Cabinet member for Resources)</p>	<p align="center">Report and Annexes</p>	<p align="center">2020/21 Budget Report</p>	<p align="center">Steve Richardson Director of Finance and Resources Tel: 01908 252756</p> <p align="center">Anna Rulton Head of Finance Tel: 01908 252482</p>	<p align="center">No</p>

**CABINET: 1 SEPTEMBER 2020 (CONT)**

<b>Subject of Decision</b>	<b>Decision Maker and Sponsoring Cabinet Member</b>	<b>Documents to be Considered</b>	<b>Background Papers</b>	<b>Sponsoring Officer and Report Author</b>	<b>Notice of Exempt / Confidential Information Yes / No</b>
<b>Councillor Middleton (Cabinet Member for Resources)</b>					
<p><u>Local Council Tax Reduction Scheme 2021/22</u></p> <p>To consider consulting on any amendments to the Council Tax Reduction Scheme to take effect from 1 April 2021.</p> <p>NEW</p>	<p>Cabinet Councillor Middleton (Cabinet member for Resources)</p>	<p>Report and Annexes</p>	<p>TBC</p>	<p>Steve Richardson Director of Finance and Resources Tel: 01908 252756</p> <p>Anne Jordan Welfare Reform Manager Tel: 01908 253834</p>	<p>No</p>
<b>Councillor Darlington (Cabinet member for Public Realm)</b>					
<p><u>Delivery of 'The Lakes' Regeneration</u></p> <p>To consider the proposed delivery method and appointment of the proposed building contractor.</p>	<p>Delegated Decisions Councillor Darlington (Cabinet member for Public Realm)</p>	<p>Officer Report</p>	<p>Cabinet Report on Serpentine Court and wider Lakes estate dated: 13 January 2019</p>	<p>Michael Kelleher Director Housing and Regeneration</p> <p>Rahul Mundray Development Manager Tel: 0771 713 8562</p>	<p>No</p>

**CABINET: 1 SEPTEMBER 2020 (CONT)**

<b>Subject of Decision</b>	<b>Decision Maker and Sponsoring Cabinet Member</b>	<b>Documents to be Considered</b>	<b>Background Papers</b>	<b>Sponsoring Officer and Report Author</b>	<b>Notice of Exempt / Confidential Information Yes / No</b>
<b>Councillor Baume (Cabinet member for Economy and Culture)</b>					
<p align="center"><u>Covid-19 Economic Recovery Plan</u></p> <p>To consider a dedicated economic recovery plan which will form a key element of the overall Covid-19 Recovery Framework for Milton Keynes.</p>	<p align="center">Cabinet Councillor Baume (Cabinet member for Economy and Culture)</p>	<p align="center">Officer Report</p>	<p align="center">MK Council Covid-19 Recovery Framework (to be published 21 June)</p>	<p align="center">Geoff Snelson Director of Strategy and Futures Tel: 01908 252665  Sophie Lloyd Policy Manager Tel: 01908 253208</p>	<p align="center">No</p>
<b>Councillor Townsend (Cabinet member for Community Safety)</b>					
<p align="center"><u>Update on Unauthorised Encampments</u></p> <p>To consider an update on progress to implement the action plan to tackle the issue of unauthorised encampments agreed at Council in July 2018.</p> <p>NEW</p>	<p align="center">Cabinet Councillor Townsend (Cabinet member for Community Safety)</p>	<p align="center">Officer Report</p>	<p align="center">Council Paper - July 2018</p>	<p align="center">Sarah Gonsalves Director of Policy, Insight and Communications Tel: 01908 25</p>	<p align="center">No</p>

**CABINET: 1 SEPTEMBER 2020 (CONT)**

<b>Subject of Decision</b>	<b>Decision Maker and Sponsoring Cabinet Member</b>	<b>Documents to be Considered</b>	<b>Background Papers</b>	<b>Sponsoring Officer and Report Author</b>	<b>Notice of Exempt / Confidential Information Yes / No</b>
<b>Councillor Marland (Leader of the Council)</b>					
<p align="center"><u>Council Plan – Progress Report</u></p> <p>To consider progress on the implementation of the Council Plan during Period 1 (June – August)</p> <p>NEW</p>	<p align="center">Cabinet Councillor Marland (Leader of the Council)</p>	<p align="center">Officer Report</p>	<p align="center">TBC</p>	<p align="center">Sarah Gonsalves Director of Policy, Insight and Communications Tel: 01908 25</p>	<p align="center">No</p>

**CABINET: 15 DECEMBER 2020**

**6.30 PM ON-LINE**

<b>Subject of Decision</b>	<b>Decision Maker and Sponsoring Cabinet Member</b>	<b>Documents to be Considered</b>	<b>Background Papers</b>	<b>Sponsoring Officer and Report Author</b>	<b>Notice of Exempt / Confidential Information Yes / No</b>
<b>Councillor Wilson-Marklew (Cabinet member for Climate Action and Sustainability) / Councillor Townsend (Cabinet member for Community Safety)</b>					
<p align="center"><u>Sustainability Action Plan</u></p> <p>To consider the updated Sustainability Action Plan.</p>	<p align="center">Cabinet Councillor Wilson-Marklew (Cabinet member for Climate and Sustainability) / Councillor Townsend (Cabinet member for Community Safety)</p>	<p align="center">Officer Report</p>	<p align="center">Task &amp; Finish Group recommendations. Sustainability Action Plan (Cabinet approved March 2020)</p>	<p align="center">Stuart Proffitt Director Environment &amp; Property  Neil Allen Head of Regulatory Services Tel: 01908 252365</p>	<p align="center">No</p>
<b>Councillor Middleton (Cabinet Member for Resources)</b>					
<p align="center"><u>Council Tax Base 2021/22</u></p> <p>To consider the Council Tax Base for 2021/22.</p>	<p align="center">Cabinet Councillor Middleton (Cabinet Member for Resources)</p>	<p align="center">Officer Report and annexes</p>	<p align="center">None</p>	<p align="center">Steve Richardson Director Finance &amp; Resources Tel: 01908 252756</p>	<p align="center">No</p>

**CABINET: 15 DECEMBER 2020 (CONT)**

Subject of Decision	Decision Maker and Sponsoring Cabinet Member	Documents to be Considered	Background Papers	Sponsoring Officer and Report Author	Notice of Exempt / Confidential Information Yes / No
<b>Councillor Middleton (Cabinet Member for Resources)</b>					
<p align="center"><u>Draft Council Budget 2021/22</u></p> <p>To consider the Draft Council Budget 2021/22 and Medium Term Financial Plan 2021/22 – 2024/25.</p>	<p align="center">Cabinet Councillor Middleton (Cabinet Member for Resources)</p>	<p align="center">Officer Report and annexes</p>	<p align="center">None</p>	<p align="center">Steve Richardson Director Finance &amp; Resources Tel: 01908 252756</p>	<p align="center">No</p>
<p align="center"><u>Forecast Outturn for Quarter 2 2020/21: General Fund Revenue, Housing Revenue Account, Dedicated Schools Grant, and Capital Programme</u></p> <p>To consider an update on the forecast outturn position for 2020/21.</p>	<p align="center">Cabinet Councillor Middleton (Cabinet member for Resources)</p>	<p align="center">Report and Annexes</p>	<p align="center">2020/21 Budget Report</p>	<p align="center">Steve Richardson Director of Finance and Resources Tel: 01908 252756</p> <p align="center">Anna Rulton Head of Finance Tel: 01908 252482</p>	<p align="center">No</p>



**CABINET: 2 FEBRUARY 2021**

**6.30 PM ON-LINE**

<b>Subject of Decision</b>	<b>Decision Maker and Sponsoring Cabinet Member</b>	<b>Documents to be Considered</b>	<b>Background Papers</b>	<b>Sponsoring Officer and Report Author</b>	<b>Notice of Exempt / Confidential Information Yes / No</b>
<b>Councillor Middleton (Cabinet Member for Resources)</b>					
<p align="center"><u>Council Budget</u></p> <p>To consider the Council Budget 2021/22 and Medium Term Financial Plan 2021/22 – 2024/25.</p>	<p align="center">Cabinet Councillor Middleton (Cabinet Member for Resources)</p>	<p align="center">Officer Report and annexes</p>	<p align="center">None</p>	<p align="center">Steve Richardson Director Finance &amp; Resources Tel: 01908 252756</p>	<p align="center">No</p>
<p align="center"><u>Forecast Outturn for Quarter 3 2020/21: General Fund Revenue, Housing Revenue Account, Dedicated Schools Grant, and Capital Programme</u></p> <p>To consider an update on the forecast outturn position for 2020/21.</p>	<p align="center">Cabinet Councillor Middleton (Cabinet member for Resources)</p>	<p align="center">Report and Annexes</p>	<p align="center">2020/21 Budget Report</p>	<p align="center">Steve Richardson Director of Finance and Resources Tel: 01908 252756  Anna Rulton Head of Finance Tel: 01908 252482</p>	<p align="center">No</p>
<p align="center"><u>Local Council Tax Reduction Scheme 2021/22</u></p> <p>To consider recommending to Council any amendments to the Council Tax Reduction Scheme to take effect from 1 April 2021 following consultation on the amendments</p> <p>NEW</p>	<p align="center">Cabinet Councillor Middleton (Cabinet member for Resources)</p>	<p align="center">Report and Annexes</p>	<p align="center">TBC</p>	<p align="center">Steve Richardson Director of Finance and Resources Tel: 01908 252756  Anne Jordan Welfare Reform Manager Tel: 01908 253834</p>	<p align="center">No</p>

**DELEGATED DECISIONS: 11 AUGUST 2020**

**5.30 PM ON-LINE**

<b>Subject of Decision</b>	<b>Decision Maker and Sponsoring Cabinet Member</b>	<b>Documents to be Considered</b>	<b>Background Papers</b>	<b>Sponsoring Officer and Report Author</b>	<b>Notice of Exempt / Confidential Information Yes / No</b>
<b>Councillor Middleton (Cabinet Member for Resources)</b>					
<p align="center"><u>Submission of Towns Fund Capital Funding Bid</u></p> <p>To consider approving submission of a bid for capital project grant of £1m funding in line with the Towns Fund programme and the evolving MK: Bletchley/Fenny Stratford Town Deal.</p>	<p>Delegated Decision Councillor Marland (Leader of the Council)</p>	<p>Officer Report and Annexes</p>	<p>Letter from Ministry of Housing, Communities and Local Government (1 July 2020) inviting Milton Keynes Council to bid for £1 million capital project funding by 14 August 2020</p>	<p>Tracey Aldworth Deputy Chief Executive Tel: 01908 253888</p> <p>Paul Hammond (Area Manger - MK Land &amp; Tariff) Tel: 01908 254367</p>	<p align="center">No</p>

DELEGATED DECISIONS: 25 AUGUST 2020

5.30 PM ON-LINE

Subject of Decision	Decision Maker and Sponsoring Cabinet Member	Documents to be Considered	Background Papers	Sponsoring Officer and Report Author	Notice of Exempt / Confidential Information Yes / No
<b>Councillor Middleton (Cabinet Member for Resources)</b>					
<p><u>Acquisition of Property for Temporary Accommodation</u> To consider the acquisition of property for temporary accommodation. MOVED FROM 11 AUGUST 2020</p>	<p>Delegated Decision Councillor Middleton (Cabinet Member for Resources)</p>	<p>Officer Report and annexes</p>	<p>None</p>	<p>Stuart Proffitt Director Environment &amp; Property  Bee Lewis Head of Property and Facilities Tel: 01908 252452</p>	<p>Yes  Paragraph 3 [Information Relating to the Financial or Business Affairs of the Authority] of Part 1 of Schedule 12A of the Local Government Act 1972)</p>

**DELEGATED DECISIONS: 8 SEPTEMBER 2020**

**5.30 PM ON-LINE**

Subject of Decision	Decision Maker and Sponsoring Cabinet Member	Documents to be Considered	Background Papers	Sponsoring Officers and Report Author	Notice of Exempt / Confidential Information Yes / No
<b>Councillor Wilson-Marklew (Cabinet member for Climate and Sustainability) / Councillor Marland (Leader of the Council)</b>					
<p><u>Milton Keynes Housing Delivery Action Plan</u> To consider approving for publication a new Housing Delivery Action Plan.</p>	<p>Delegated Decision Councillor Wilson-Marklew (Cabinet member for Climate and Sustainability) / Councillor Marland (Leader of the Council)</p>	<p>Officer Report</p>	<p>None</p>	<p>Tracy Darke Director Growth, Economy &amp; Culture / Michael Kelleher Director Housing and Regeneration Sarah Evans Infrastructure Policy &amp; Programme Manager Tel: 07775111210</p>	<p>No</p>
<p><u>South Caldecotte Development Framework Report</u> To consider authorising the undertaking of formal consultation on the draft South Caldecotte Development Framework.</p>	<p>Delegated Decision Councillor Wilson-Marklew (Cabinet member for Climate and Sustainability) / Councillor Marland (Leader of the Council)</p>	<p>Officer Report, including Draft Development Brief</p>	<p>None</p>	<p>Neil Sainsbury Head of Placemaking Tel: 01908 252708 David Blandamer Urban Designer Tel: 01908 254836</p>	<p>No</p>

**DELEGATED DECISIONS: 8 SEPTEMBER 2020 (CONT)**

<b>Subject of Decision</b>	<b>Decision Maker and Sponsoring Cabinet Member</b>	<b>Documents to be Considered</b>	<b>Background Papers</b>	<b>Sponsoring Officers and Report Author</b>	<b>Notice of Exempt / Confidential Information Yes / No</b>
<b>Councillor Wilson-Marklew (Cabinet member for Climate and Sustainability) / Councillor Marland (Leader of the Council)</b>					
<p><u>Draft Biodiversity: Supplementary Planning Document</u> To consider consulting on the draft Biodiversity Supplementary Planning Document for a period of 6 weeks.</p>	<p>Delegated Decision Councillor Wilson-Marklew (Cabinet member for Climate and Sustainability) / Councillor Marland (Leader of the Council)</p>	<p>Officer Report, including draft Biodiversity: Supplementary Planning Document</p>	<p>Plan:MK. Planning Guidance: Natural Environment</p>	<p>Tracy Darke Director of Growth, Economy &amp; Culture Philip Snell Project Manager – Landscape Services Tel: 01908 253606</p>	<p>No</p>
<b>Councillor Darlington (Cabinet member for Public Realm)</b>					
<p><u>Tenancy Agreement</u> To consider consulting on the proposed MKC tenancy agreement.</p>	<p>Delegated Decision Councillor Darlington (Cabinet member for Public Realm)</p>	<p>Officer Report Draft MKC Tenancy agreement</p>	<p>TBC</p>	<p>Jane Harrison Head of Housing Operations Tel: 01908 253281 Jasper South Interim Income Manager Tel: 01908 254013</p>	<p>No</p>

DELEGATED DECISIONS: 29 SEPTEMBER 2020

5.30 PM ON-LINE

Subject of Decision	Decision Maker and Sponsoring Cabinet Member	Documents to be Considered	Background Papers	Sponsoring Officer and Report Author	Notice of Exempt / Confidential Information Yes / No
<b>Councillor Wilson-Marklew (Cabinet member for Climate and Sustainability) / Councillor Marland (Leader of the Council)</b>					
<p><u>Invitation to Tender for the App Developer Services required for the MK:3D App for the SEMLEP 5G Mobile Communications Test Bed</u></p> <p>To consider adopting an open tender process for App Developer Services for developing the MK:3D App.</p>	<p>Delegated Decision Councillor Wilson-Marklew (Cabinet member for Climate and Sustainability) / Councillor Marland (Leader of the Council)</p>	<p>Officer Report</p>	<p>None</p>	<p>Geoff Snelson Director of Strategy and Futures Tel: 01908 252665</p>	<p>No</p>

DELEGATED DECISIONS: 5 JANUARY 2021

5.30 PM ON-LINE

Subject of Decision	Decision Maker and Sponsoring Cabinet Member	Documents to be Considered	Background Papers	Sponsoring Officer and Report Author	Notice of Exempt / Confidential Information Yes / No
<b>Councillor Nolan (Cabinet member for Children and Families)</b>					
<p><u>Approval to Award the Construction Contract Sum for the Glebe Farm All-Through School Scheme</u></p> <p>To consider approving the award of the construction contract sum for the Glebe Farm All-through School scheme.</p> <p>NEW</p>	<p>Delegated Decision Councillor Nolan (Cabinet member for Children and Families)</p>	<p>Officer Report</p>	<p>None</p>	<p>Mac Heath Director Children's Services Tel: 01908 253121 Maria Demmon Project Leader Capital Tel: 01908 252469</p>	<p>Yes Paragraph 3 (Information Relating to the Financial or Business Affairs of the Authority of Part 1 of the Schedule 12A of the Local Government Act)</p>

## IMPORTANT INFORMATION FOR THE PUBLIC

A Key Decision is a decision that is likely to result in significant expenditure or savings for the service concerned, or to have significant effects on those living or working in an area comprising two or more wards of the Borough. Members of the public are welcome to comment on any item on the Forward Plan and to attend meetings of the Cabinet or any meeting where a delegated decision is to be considered. These meetings are held at the Civic. Details of the Cabinet members and their portfolios are set out on page 2 of this Forward Plan.

Each decision will be supported by a report, prepared by the sponsoring officer. Copies of final officer reports and background papers (documents which have been relied upon to a material extent by the author in preparing the report, but excluding published documents) may be available from the sponsoring officer on the telephone number given, however please note that the officer will only be able to provide the report or other documentation where it has been agreed as a final document. Documents will not be supplied where they contain exempt or confidential information.

The Council's address is: 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ

Additional information may be submitted to the decision maker in support of a report where practicable to do so, details of these documents will be added to the forward plan. Please contact the sponsoring officer (as above) for information on further documents and copies of these documents if not containing exempt or confidential information.

Provisional Future Items listed towards the end of this Plan will not be considered within 28 days of this Plan being published and are supplied for information and planning purposes only. Items marked 'Yes' in the right hand column are likely to contain information which may be considered in private following a decision to exclude the press and public from the meeting for the reasons stated. Should you wish to make representations about the intention to consider information in private, please send them in writing to the Committee Services and Scrutiny Manager at the address set out above, or by e-mail to [simon.heap@milton-keynes.gov.uk](mailto:simon.heap@milton-keynes.gov.uk) by no later than noon 8 clear working days before the meeting in question.

Decisions by the Cabinet, individual Cabinet Members and Key Decisions by Officers can be 'called-in' by any two Members of the Council, the Chair or Clerk of a Parish or Town Council, or at least 20 residents of the borough. Called-in items will be considered by the relevant Scrutiny Sub Committee.

For more details, please contact:

Simon Heap,  
Committee Services and Scrutiny Manager,  
Telephone No: 01908 252567  
[simon.heap@milton-keynes.gov.uk](mailto:simon.heap@milton-keynes.gov.uk)