

Intro to PowerPoint

3-hour hands-on workshop

Create presentations that stand out



Weds 10 June 1.00–4.00 or Weds 24 June 9.30–12.30



at Trafford College, Stretford Campus, Talbot Rd, Stretford M32 0HX

Learn how to:

- ✓ Plan and structure a great presentation
 - ✓ Build and edit slides from scratch
 - ✓ Add text, images and visual impact
 - ✓ Apply design features and transitions

Who is it for?

Designed for learners with some prior experience of using Microsoft Office. Not suitable for complete beginners.

How to enrol

Enrol online – www.trafford.tscg.ac.uk/adult
or scan the QR code above

