

Level 3 Certificate in Management Principles (including Project Management)

About this course:

This 8-week online course in Management Principles is ideal for new and aspiring junior managers.

You will develop the core skills and understanding needed to deal with management responsibilities and develop as a leader, helping to start your career with confidence.

Entry requirements:

There are no formal entry requirements for this course however, you will be required to complete an initial diagnostic in maths and English as part of the enrolment process.

As this course is delivered online, you will need access to a device with a camera and access word documents.

Modules:

To achieve the qualification, you must successfully complete the following units:

- Solving problems and making decisions
- Understanding leadership
- Leading and motivating a team effectively
- Understanding customer service standards and requirements
- Developing yourself and others
- Understanding conflict in the workplace
- Understanding quality management
- Understanding effective communication

Eligibility criteria

This course is FREE for Greater Manchester residents who are employed and aged 19+.



Secure your place...

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