**Manchester Employer Suite, Town Hall Extension, Mount St Entrance, Manchester, M2 5DB**

Current Sector-based Work Academy Programmes (Pre Employment Training with Work Experience and a Guaranteed Job Interview)

Please follow Referral Process

If any employers/partners want to discuss our free JCP recruitment service please contact us on [es.info@dwp.gov.uk](mailto:es.info@dwp.gov.uk)

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| **Provider/Employer** | **Job Type** | **Description** | **Open day date and venue** | **How to Refer** |
| MAES/HMRC | Civil Service SWAP | Would you like help applying for jobs with the Civil Service? Ask your work coach about the Civil Service SWAP.  Closing Date 26/04/23. | Open Day 02/05/23 Manchester Employer Suite. | Ask your work coach about the Civil Service SWAP. |
| Moxi/Moxi Recruitment | SEN Teaching Assistants | \*\*Would you like to be a Teaching Assistant?\*\*       Moxi Recruitment are offering 6 places on a training course with a guaranteed job interview on completion of the course.  They support schools across Greater Manchester.  Closing Date 01/05/23. | Open Day 04/05/23 Manchester Employer Suite. | This is a great opportunity – please ask your work coach for more details. |
| Castleview/Teleperformance | Customer Services-WFH/Office Based | Castle View are recruiting Customer Service Advisers for Teleperformance. These are HOMEWORKING or OFFICE BASED roles. There will be a 5 day course where you will gain a level 1 qualification. At the end of the course you will get an interview with the employers. Salaries start at £19,000 plus benefits. Closing Date 02/05/23. | Open Day 03/05/23 Manchester Employer Suite. | If you are interested please contact your Work Coach. |
| Airport Academy - Manchester Airport Opportunities (Including Security). | Various | There are thousands of opportunities to work at Manchester Airport and we have teamed up with The Airport Academy and three of the Airports Largest employers Manchester Airport Group, dnata and HMS Host to give our customers access to these roles.    Roles include:    **Manchester Airport Group**    **Security Officer** - £12.88 per hour Annualised\* or £12.36 Core\*\* (same shift pattern)    \*38 or 31 hour permanent contract.  Paid the same every week however at peak times you may do more hours and quiet times less.  This will average out over the year.  Need to be flexible to work on a 24/7 operation with an earliest start time of 3am with weekends and bank holidays included    \*\*Part time 30 hour contracts which are on the same shift (but subject to change seasonally)    Early Roster – Shifts between 03:00 – 10:00  Late Roster – Shifts between 11:30 – 19.30    **Meet & Greet Driver** - 42 hours per week - £21,286.80 per annum plus 17.5% shift allowance, totalling £25,011.99 21 hours per week - £10,643.40 per annum plus 17.5% shift allowance, totalling £12,505.99.    **dnata**    Customer Service Agent – 30 hours per week - £20,946.45 per annum    Bag Hall Agent – 40 hours per week - £27,525.72 per annum | Open Day 11/05/23 Airport Academy. | Contact your work coach for more details/eligibility requirements and to book on the Open Day. |