



<b>Job Title:</b>	Post Production Runner
<b>Employer:</b>	Pavilion Works <a href="http://www.pavilion.works">www.pavilion.works</a>
<b>Location:</b>	Bermondsey, London
<b>Contract:</b>	Full time – 3 months fixed term
<b>Salary:</b>	£24,960 per annum
<b>Applications close:</b>	22/03/2023
<b>Job start:</b>	ASAP

Pavilion Works are looking for a Post-Production Runner to join their team. This is a full-time position on a short-term contract of 3 months.

You will be joining the core in-house team, working across hero commercials, social content, music, and in-house projects. Our work environment is fast, creative, and always striving to expand on briefs and explore new ideas.

Pavilion Works started in 2017, and since then we have amassed an array of clients across ad agencies, fashion, direct to brands and music labels. Whether a 15-minute documentary or 6-second social film, producing high-quality content is at the core of what we do. We are film lovers at heart and since 2020 have launched a sister company for our original scripted and non-scripted projects Pavilion Works Originals. This is a space for us to build our slate of longer-form projects, from short films, to feature documentaries.

Post-production is an integral part of the company and it's an expanding team with big ambitions. We are in the process of building our first client-facing edit and grade suites to host more sit-in sessions for our clients.

This position requires you to work from the office that is based in Bermondsey, London.

Our ideal candidate has a passion for post-production and the filmmaking process. You need to be highly organised, tidy and a fast learner, with the willingness to take initiative, learn on the job. You need to be able to work with others and come in with positive and good energy.

You will support the edit team with file organisation, and data management with the aim for general edit assisting when the right project comes along. keeping spaces clean and tidy and making sure they are prepped and ready for clients and the post team.

## ABOUT YOU

- Have a passion for filmmaking and post-production
- Looking for an entry-level position
- Highly organised with strong file management skills

- Self-motivated and able to take initiative
- Hunger to learn and willingness to get stuck in and learn on the job
- Strong communication skills
- Experience of working at a production company or post-house is a bonus.

## **SKILLS & EXPERIENCE**

- Knowledge of Premiere Pro and After Effects is very important
- Interest in learning more about colour grading and editing
- Work that showcasing your self initiated projects, test or learnings with filmmaking and post-production
- Good working knowledge with the Adobe suite

## **PAVILION WORKS BENEFITS**

- Yearly bonuses based on personal and company performance
- Pension
- Mental Health and fitness personal annual allowance
- Professional development budget
- Flexible holiday and working arrangements

## **How to apply**

Applicants must provide a CV + cover letter, and any portfolio work that demonstrates your post-production abilities and interests. No showreels, please. Please send this to the LIFT team member in your borough:

**Camden:** [cina.aissa@islington.gov.uk](mailto:cina.aissa@islington.gov.uk)

**Hackney:** [dalal.al-jalaby@islington.gov.uk](mailto:dalal.al-jalaby@islington.gov.uk)

**Islington:** [Sara.Goward-Jones@islington.gov.uk](mailto:Sara.Goward-Jones@islington.gov.uk)

**Tower Hamlets:** [francesca.uhegbu@islington.gov.uk](mailto:francesca.uhegbu@islington.gov.uk)