

## Reminder when to ask parents to renew their childcare codes

We are receiving calls from parents who are confused about when to revalidate codes.

The information below is to help you give regular reminders to those families who need to revalidate.

**15 and 30 hours and Tax-Free Childcare for working parents** – parents need to revalidate codes every three month from the date they were first allocated the code. Please remind parents regularly.

**2-year-olds 6 digit codes** – this is for families who are in receipt of Government support. Once they receive the code, they do not need to renew even if their circumstances change.

**Universal 15 hours** – there is no code for this. All 3-year-olds are entitled to this the term after they turn 3.

If you need further information around when to prompt parents, please contact your allocated Funding Officer.

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