

Hot Jobs – updated 15th August 2024

Those wishing to apply should approach their Work Coach for information.

Hastings and Bexhill Jobcentre areas



A **St. Leonards** resident seeks a **Female Personal Assistant** for 15 hours per week on Tuesdays, Thursdays and Saturdays – 5 hours per day. Applicants must be able to drive the employer's adapted vehicle. Duties include transporting to appointments, helping change at the swimming pool, and accompanying to weekly wellbeing meetings. £11.44 per hour.



Department
for Work &
Pensions

The **Department for Work and Pensions** (DWP) is recruiting **Universal Credit Work Coaches** (Executive Officer) for Jobcentres including **Hastings, Bexhill and Eastbourne**. If you're looking for a career that makes a clear and positive difference to people's lives, then a DWP Executive Officer role may be ideal for you! Ask your Work Coach for more information. The vacancy closes at 11:55pm on Tuesday 27th August.



Achieve together are keen to recruit **Support Workers** for their Hastings-based service. Full and Part-Time hours available. £11.44per hour.



G4S are recruiting **Area Security Officers** to work in Hastings and surrounding DWP sites. Applicants must have a full UK Driving Licence and their own vehicle. An SIA licence is preferable. Interviews are being conducted in Hastings Jobcentre on Friday 6th September. Book via your Work Coach.



The Cloudesley – a 5* B&B in St. Leonards – seek a **General Assistant** to attend rooms and help with the breakfast service. This is a part-time seasonal role, 8am to 3pm (flexible re childcare), paying up to £12.50 per hour.

Upcoming Events

Ask your Work Coach for more information.

Homeless Prevention Support – ESCC – fortnightly on a Friday.

Home Instead (Domiciliary Care) – recruitment session – Hastings Jobcentre – Tuesday 20th August

G4S Recruitment session – Hastings Jobcentre – book an interview via your Work Coach

Movement to Work (for those aged 19-30) – ESCG – 2 weeks – face-to-face – starts Mon 23rd Sept

'Her Biz' women's start-up programme – Let's Do Business – 4 x Zoom sessions – starts 4th October
*Referrals close 27th September

Pre-employment courses

Ask your Work Coach to reserve you a place.

Construction CSCS	Rewards Training – 2 weeks – virtual – various start dates ESCG – 4 weeks – face-to-face – Eastbourne – starts Monday 9 th September Runway Training – 2 days – face-to-face – Brighton – starts 19 th August
Civil Service	Strive Training – 5 days – virtual – starts every Monday
Creative Industries	Croydon College – 7 days – virtual – starts Wednesday 11 th September
Hospitality	Springboard – 5 days – virtual – starts whenever the learner wishes Strive Training – a Level 3 course – 2 weeks – virtual – starts Monday 2 nd Sept Strive Training – a Level 1 course – 2 weeks – virtual – starts Monday 23 rd Sept
Health & Social Care Level 1	Strive Training – 4 weeks – virtual – referrals will be placed on the next available course.
Logistics and Warehousing	Strive Training – a Level 1 course – 2 weeks – virtual – starts Monday 23 rd Sept
Customer Service	ESCG – 2 weeks – face-to-face – Hastings – starts Monday 9 th September Runway Training with Royal Mail (for Post Person with Driving roles) – 5 days – virtual – starts Monday 9 th September Runway Training with Total Security (for Retail Security Guards with SIA Training) – 5 days – virtual – starts Monday 9 th September
Microsoft 365	ESCG – 5 days – face-to-face – Hastings – starts Monday 23 rd September

If you'd like us to promote a job vacancy for your organisation, please email the job description, rate of pay, and candidate criteria to: eastsussex.ea@dwp.gov.uk

Kind regards, the Hastings and Bexhill Jobcentre Employer Adviser Team.

Heather, Lúisa and Barney