

Hot Jobs – as of 9th November 2023

Those wishing to apply should approach their Work Coach for information.

If you'd like us to promote a job vacancy for your organisation, please email the job description, rate of pay, and candidate criteria to: eastsussex.ea@dwp.gov.uk

Kind regards, the Hastings and Bexhill Jobcentre Employer Adviser Team: Heather, Dan, Liisa and Barny

Hastings and Bexhill Jobcentre areas	
	<p>HW Healthcare seek 3 x Junior Consultant vacancies for their Hastings-based office. Mon-Fri – 9am to 6pm. £19K to £14K + uncapped commission. Applicants must have excellent communication skills.</p>
	<p>Bodiam Meat and Pie Company have various vacancies available including Good Inwards/Cleaner, Afternoon Butcher, Night Butcher, and Night Shift Manager. All roles are full time.</p>
 <p>MULBERRY EVENTS</p>	<p>Mulberry Events, based in Battle, seek a Wedding Stylist to decorate venues throughout the night. Working hours are 9pm to 3am (or even 6am). Applicants must have a full clean UK Driving Licence, be flexible regarding hours and days worked, and have an eye for detail. £13/hour + overtime and benefits.</p>
	<p>DHS (Discount Heating Supplies) seek a Delivery Van Driver; someone with plumbing knowledge to deliver items locally for 25 hours per week - 9am to 3pm - however will be flexible for the right person to accommodate school runs.</p>
	<p>The OMS Group of Bexhill seek an Office Accounts Assistant for 25 hours per week, paid at £10.42/hour. 'You are a detail-oriented and organised Office Assistant with duties consisting of managing invoices, handling purchase orders, and performing data entry tasks. Your meticulous attention to detail will ensure our office operations run smoothly and successfully.'</p>
 <p>MULBERRY EVENTS</p>	<p>Based in battle, wedding events firm Mulberry Events seek a Warehouse Supervisor to work 3pm to 11pm, ensuring stock is stored correctly, and décor items for the next event are pick and packed ready for collection by the styling team. Must have a full clean UK Driving Licence and be flexible regarding hours and days worked. £14/hr.</p>
	<p>Land of Green Ginger – a bistro in the heart of Hastings Old Town – seek Waiting Staff to work 16 hours per week. £10.42/hr.</p>



Parchment Trust seek **Complex Needs Support Workers** to provide a creative, high quality, individual and personalised package of support to adults with profound and multiple disabilities. 35 hours per week on a permanent basis, paid at £11 per hour. A full Driving Licence is essential.



Gardners Books seek **Warehouse Operatives** for their Hampden Park-based site. Various shifts available paid at £NMW+



Catsfield CE Primary School seek a **Teaching Assistant** to work 15 hours per week during term time. Must have enthusiasm, ability to be flexible, confident and a good communicator. £21,000+ pro rata.



The **East Sussex College Group** seek a **Student Advisor/ Receptionist** for 9 hours per week, working Tuesday - Thursday, 4.30pm - 7.30pm, term time only, 38 weeks per year, permanent post.



ESCC seek a field-based **Early Communication Support Worker** for 24 hours per week for £23k pa. Applicants should have a positive attitude towards empowering parents, be self-motivated, have an ability to meet travel requirements of the post, be physically able to carry out all tasks as required, and have a commitment to training and personal development.



ESCC are currently recruiting **Care Workers and JCR Support Workers** across the county and are keen to speak with potential candidates who are genuinely eager to work in the Adult Social Care sector, who would like to do so via ESCC. **Apprenticeship JCR Support Workers** roles are also available, paid at £23.194 per annum.

Upcoming Events

Building Your Future – virtual Rail and Construction career webinars hosted by McGinley – 21st Nov and 14th Dec. Email your interest to: csr@mcginley.co.uk

Her Biz Women's Start-Up Programme – Let's Do Business – virtual – 17th Nov to 7th Dec

Mid-Life MOT (50+) – Hastings Jobcentre – 20th Nov - 13:30pm to 3pm

Older Workers Careers Fair – Hastings Jobcentre – Wednesday 22nd November – 10am to 12noon

Bookkeeping Masterclass – Southern Housing – virtual – 27th Nov – 10am to 12noon

Adult Social Care Workshop – ESCC – Hastings Jobcentre – Monday 4th Dec – 10:30am to 11:30am

Pre-employment courses

...available to Jobcentre Plus customers living in East Sussex.

Construction CSCS	Cidori – 2 weeks – virtual – various start dates Rewards Training – approx. 2 weeks – virtual – various start dates
Teaching Assistant	Cidori – 4 weeks – virtual – various start dates – learners must be aged 24+
Retail	TWIN – 5 days – virtual – starts 20 th November and 4 th December
Warehouse and Logistics	Runway – 5 days – face-to-face – Hastings – starts 20 th November TWIN – 2 weeks – virtual – starts 20 th November and 4 th December
Careers Adviser	NCS – virtual – starts Mon 20 th November – 10am to 1pm
Introduction to Microsoft Office	ESCG – 1 week – face-to-face – Hastings – starts 27 th November
Business Admin	ESCG – 1 week – face-to-face – Lewes – starts 27 th November

IT Careers	JBC Skills Training – 6 to 8 weeks – virtual tutor-led – various start dates LearnTech – 3 or 6 months – virtual tutor-led – monthly start dates
Lone Parents	ESCG – 5 days – face-to-face – Eastbourne Campus – starts every Monday
Health & Social Care	Southern Housing – self-study – starts whenever the learner wishes
Hospitality	Springboard – 5 days – virtual – starts whenever the learner wishes TWIN – 2 weeks – virtual – starts 20 th November and 4 th December
HGV & Plant (+Army Reservist)	Amey Briggs – blended, including plant training in Weston-Super-Mare (travel, food & accommodation supplied) – various start dates between now and March 2024