



### **EYPCF Participation Coordinator**

<b>Salary:</b>	<b>£17.36 per hour, 16 hours per week, term time only</b>
<b>Contract:</b>	<b>Self-employed, initially to 31<sup>st</sup> March 2027 (with the potential to extend on a rolling annual basis)</b>
<b>Area:</b>	<b>East Riding of Yorkshire</b>
<b>Location:</b>	<b>EYPCF Office F13, Beverley Enterprise Centre, Beverley, HU17 0JT</b>

#### **Job Role:**

This is an exciting role in which you will facilitate and enable the EYPCF Trustees and members of the EYPCF steering group to represent the views and experiences of parents and carers regarding the Special Educational Needs & Disability (SEND) services in co-production with East Riding LA, Health, Social Care and the Voluntary sector.

We require a suitably qualified and experienced person to ensure that parents and carers have knowledge and information of the SEND processes to enable them to participate fully in the SEND system.

Must have Professional Indemnity Insurance, be able to drive and have own car. Hours are flexible and need to be able to cover events and meetings outside of normal office hours across the East Riding.

**Closing date for applications: Friday 31st January 2025**

**Contact for further information and a full job description, or to submit your cover letter and CV is: [admin@eypcf.co.uk](mailto:admin@eypcf.co.uk)**