



## **EYPCF Participation Coordinator**

- Salary:** £13.50 per hour, 30 hours per week
- Contract:** Fixed term contract to 30th March 2025 (up to 15 months, with potential to extend on a rolling annual basis)
- Benefits:** 25 days annual leave + public holidays (pro rata)  
Pension scheme
- Area:** East Riding of Yorkshire
- Location:** EYPCF offices, F13 Beverley Enterprise Centre, Beck View Road, Beverley, HU17 0JT

### **Job Role:**

This is an exciting role in which you will facilitate and enable the EYPCF Trustees and members of the EYPCF steering group to represent the views and experiences of parents and carers regarding the Special Educational Needs & Disability (SEND) services in co-production with East Riding LA, Health, Social Care and the Voluntary sector.

We require a suitably qualified and experienced person to ensure that parents and carers have knowledge and information of the SEND processes to enable them to participate fully in the SEND system.

Must be able to drive and have own car. Hours are flexible and need to be able to cover events and meetings outside of normal office hours.

**Closing date for applications: Friday 15th December 2023**

Contact for further information or to submit your cover letter and CV is: [admin@eypcf.co.uk](mailto:admin@eypcf.co.uk)