## IMPORTANT DATES AND USEFUL CONTACTS

## Early Education Summer 2023 to Spring 2024

**Birth date ranges for eligible 2 year olds:**

|  |  |
| --- | --- |
| **Term** | Eligible birth date range 2 year olds |
| Summer Term 2023 – funding from 17/04/2023 | Child turns 2 between 01 Jan – 31 Mar |
| Autumn Term 2023 – funding from 04/09/2023 | Child turns 2 between 01 Apr – 31 Aug |
| Spring Term 2024 – funding from 08/01/2024 | Child turns 2 between 01 Sept – 31 Dec |

**Birth date ranges for eligible 3 & 4 year olds:**

|  |  |
| --- | --- |
| **Term** | Eligible birth date range 3 & 4 year olds |
| Summer Term 2023 – funding from 17/04/2023 | Child turns 3 between 01 Jan – 31 Mar |
| Autumn Term 2023 – funding from 04/09/2023 | Child turns 3 between 01 Apr – 31 Aug |
| Spring Term 2024 – funding from 08/01/2024 | Child turns 3 between 01 Sept – 31 Dec |

**Headcount dates and deadline dates for E-hub submissions:**

(N.B Headcount dates are same as school census dates)

|  |  |  |
| --- | --- | --- |
| Term | Headcount date | **Deadline for submissions** |
| Summer 2023 | 18/05/23  (Third Thursday in May) | Friday 19th May 2023 |
| Autumn 2023 | 05/10/23  (First Thursday in October) | Friday 6th October 2023 |
| Spring 2024 | 18/01/24  (Third Thursday in January) | Friday 19th January 2024 |

**Estimated number of funded hours for 2023/2024 for annual budget summary**

|  |  |
| --- | --- |
| **Term** | **Deadline for submission** |
| Summer 2023, Autumn 2023 & Spring 2024 | 27/01/2023 |

**Provisional estimated number of funded hours for Summer 2023 to Spring 2024:**

|  |  |  |
| --- | --- | --- |
| Term | Open From | Deadline for submission **(or to amend those already submitted in January)** |
| Summer 2023 | 03/01/2023 | 27/01/2023 |
| Autumn 2023 | 22/05/2023 | 21/07/2023 |
| Spring 2024 | 09/10/2023 | 24/11/2023 |

**Provisional payment dates for estimated and adjusted payments:**

|  |  |
| --- | --- |
| **Term** | **Date of Payment** |
| Summer 2023 | 75% of estimate w/c 17/04/23 |
| Remaining balance and adjustment for headcount w/c 03/07/23 |
| Autumn 2023 | 75% of estimate w/c 04/09/23 |
| Remaining balance and adjustment for headcount w/c 20/11/23 |
| Spring 2024 | 75% of estimate w/c 08/01/24 |
| Remaining balance and adjustment for headcount w/c 04/03/24 |

**Useful contact numbers:**

|  |  |  |
| --- | --- | --- |
| Nature of query | Contact | Telephone number |
| General headcount queries | Families Information Service (FISH)  (fish@eastriding.gov.uk) | 01482 396469 |
| Zero returns headcount/estimates | (Fee.earlyyears@eastriding.gov.uk) |  |
| Payment/Finance | Please can enquiries come to FISH via email  (fish@eastriding.gov.uk) |  |