

VACANCIES

Airport Vacancies:

ALL APPLICANTS MUST HAVE

- VALID PASSPORT OR PHOTOGRAPHIC DRIVING LICENCE
- PROVIDE FULL 5 YEAR EMPLOYMENT / EDUCATION / UNEMPLOYMENT HISTORY
- PASS BASIC DISCLOSURE
- BE 18 YRS +

Aviation Security Agent - ICTS

Date Posted: 12/01/2017 Location: Glasgow Airport

Number of hours: 20 hours per week (5am starts)

Interested? Send your CV to: jcp.airportcv@dwp.gsi.gov.uk

Customer Advisor – WH Smith

Date Posted: 10/01/2017 Location: Glasgow Airport

Number of hours: Part-time 25 hours per week (Flexible including nights)

To view/apply for this vacancy visit: <http://tinyurl.com/jysaq3g>

Cabin Crew – Jet2

Date Posted: Ongoing Location: Glasgow Airport

Number of hours: Rostered **Salary:** Excellent

Successful candidates will be **enthusiastic about helping customers**, ideally with the experience of handling customer queries in a fast paced environment. You will have a genuine **passion** for delivering outstanding Customer Service, a **positive** and **flexible** approach to your work and always have a smile on your face.

To view/apply for this vacancy visit: <http://tinyurl.com/jfmh873>

Passenger Service Agent – Jet 2

Date Posted: 05/01/2017 Location: Glasgow Airport

Number of hours: 20 hours per week Salary: Competitive

Reporting to the **Passenger Service Supervisor**, you will play a vital role in creating a great first impression so that all our customers receive a **VIP Customer experience**. Whether you are greeting our customers at check in, or assisting with boarding, you will be passionate about getting things right first time and making sure our customers depart on time

To view/apply for this vacancy visit: <http://tinyurl.com/z3cxm6a>

VACANCIES

Delivery Driver - Amazon

Date Posted: 11/01/2017 Location: Glasgow

Salary: £12-15ph (excluding tips)

Delivering parcels with Amazon all you need is a vehicle, an Android phone and some free time. Be your own boss: make great money and deliver when you want.

How to Apply: Apply online - <http://tinyurl.com/hfsog3x>

Warehouse Operative

Date Posted: 12/01/2017 Location: Cumbernauld

Number of hours: Mon-Fri, 8.30am – 5pm Salary: £7.50-£8.25 (depending on experience)

Forklift Experience required

Overtime when required and paid at time and a half
23 days holiday + 8 statutory days per year.

To apply for this vacancy, please submit your CV to
cumbernauld.recruitment@dwp.gsi.gov.uk

Stores Person/Relief Driver – Fleming & Co. (Machinery) Ltd.

Date Posted: 12/01/2017 Location: South Nitshill, Glasgow

Number of hours: TBC Salary: Negotiable

The role will involve:

Dealing with customers at the trade counter, taking orders & accurately processing their requirements.

Goods inward to purchase orders & Stock checking activities.

Order picking to despatch notes & final inspection prior to despatch.

Correct handling & storage of products, observing COSHH requirements.

Driving forklift truck for loading/unloading transport, storage & retrieval of stock.

Delivery duties on a stand-by basis (as driver) to cover holidays, absence etc.

The successful candidate should have the following qualities & characteristics:

Experience of working in a warehouse.

A current counterbalance & reach forklift licence.

A clean, full driving licence.

To apply:

If you think you have the necessary skills, please apply for the role, giving full details of qualifications, experience, references & salary expectations, either::

By e-mail to vacancy@flemingandcompany.co.uk

Or post to: Mr. S.L. Hill (Managing Director), Fleming & Co. (Machinery) Ltd, Woodhead Road, South Nitshill, Glasgow. G53 7NX

Previous Applicants need not Re-apply

VACANCIES

Customer Advisor - Teleperformance

Date Posted: 11/01/2017 Location: Glasgow

Number of hours: 35hpw, weekly rotational shifts Salary: Upto £15,000 pa

Start Date: 03/02/17

Role Description: You will have the opportunity to provide the highest standard of customer service within our **VWFS** campaign. With our drive and passion for success, you'll deliver a service where empathy and building rapport are central, that will delight our customers and put them at ease. We are looking for confident communicators; your positive and conscientious approach will ensure you maintain quality standards whilst ensuring you always go the extra mile

Responsibilities:

To be first-line support for all finance agreement enquiries, responding to all queries in a polite and professional manner.

To execute complaints handling, with strong problem-solving skills.

To consistently put our customers first and build their trust.

To take full ownership, and use initiative, to resolve customer queries within first contact resolution and deliver a personal service.

To follow all FCA regulations and quality and compliance principles.

To adhere to TCF principles whilst maintaining first class customer service..

To view/apply for this vacancy visit: <http://tinyurl.com/jkpvbef>

Sales Assistant – Sally Store (New Store)

Date posted: 19/12/2016 **Location:** Glasgow

Number of Hours: Part Time/Full Time **Salary:** £7.50 – £7.85 ph

16/20/27 hours (Part-time)

37 hours (Full-time)

Could you be our next brand ambassador - we are looking for passionate, driven and knowledgeable staff who have the fun and enthusiasm to match! With our in-house academy and on-going training we offer the scope to develop and grow within our business.

You must also be over 18 years old due to the products we sell.

Do you have a passion for the hair and beauty industry and modern retailing? Are you able to build relationships with anyone you meet?

This is an exciting opportunity to join an organisation who are experts in the hair and beauty industry with ambitious growth plans and passionate and professional teams throughout the business.

How to Apply: Apply online - <http://tinyurl.com/jhcxldl>

VACANCIES

Child Development Officer - The Enchanted Tree Nursery

Date Posted: 12/01/2017 Location:

Number of hours: TBC Salary: TBC

Essential Criteria: SVQ level 3 in Early Years Care and Education / HNC in Childcare and Education (or equivalent)

Eligible for registration with The Scottish Social Services Council (SSSC)

Excellent verbal and written communication skills

Working knowledge of Pre-Birth to Three document Experience working with children

Flexible approach to working hours

Willingness to complete ongoing professional development course

IT literate

Desirable: Clean UK driving licence and willingness to drive company vehicles when required

Confirmation of offers of employment to the preferred applicant will be subject to the receipt of satisfactory. This will include a PVG record check and a medical report if required.

To apply for this vacancy e-mail your CV to

parkhead.recruitment@dpw.gsi.gov.uk

Support/Relief Support Workers – Community Lifestyles

Date Posted: 12/01/2017 Location: Glasgows East End

Number of hours: TBC (includes evenings, weekends, nights & sleepovers) Salary: £8.20-£8.70ph

Main Objectives of Post:

To provide high quality person-centred support to individuals, both within their home and in the community.

To help individuals plan their support, accessing both formal and informal support networks, and to promote the right choices of the people you support.

To constantly monitor the quality and appropriateness of support, and to ensure good team-work is developed and maintained between all people involved in a person's support.

To apply:

A Group Information Session will take place at *Bridgeton JCP* on Fri 10 Feb 2017 @ 11.00am

to be referred to attend, please contact your JCP workcoach.

Please quote Ref. No. *BDG/5556*.

Places restricted, please apply as soon as possible.

VACANCIES

Telephony Customer Care Agent - RBS

Date posted: 03/01/2017 **Location:** Glasgow

Number of Hours: Full Time (between 12-8pm Mon-Fri. 10am-5pm Sat) **Salary:** £20,610 - £27,480 pa

What you'll do:

As a Mortgage Outbound Agent, you'll be pro-actively contacting our existing customers and using your listening and questioning skills to identify mortgage-related products and services that are suitable to their individual needs.

Taking ownership of dealing with complaints in accordance with the relevant process, and being confident in your approach to handling conversations where customers' needs can change. This can also be achieved through the 4wk training program.

What you'll bring: Ideally you'll have experience in a customer-focussed role, from which you'll need to bring a demonstrable being able to articulately and confidently talk to customers. We'll support your development and sponsor you to complete professional qualifications related to your role.

How to Apply: Apply online - <http://tinyurl.com/jba6nbn>

Roofers Labourer - A local East End Employer

Date Posted: 12/01/2017 **Location:** Glasgows East End

You must be willing to work at heights and in all weather conditions.

You must hold a valid CSCS card.

You must have a *UTR* number (or be willing to apply for *UTR*, as job is self-employed.)

No experience required, full training will be provided.

Wage is negotiable.

Pick-up point: Queenslie or Baillieston.

To apply: Please contact **Michael** on **07801454414** for further details.

Administrative Assistant - Specsavers

Date Posted: **Location:** Glasgow

Number of hours: Full-time, Permanent (includes weekends) **Salary:**

Organised and methodical, you'll tackle a variety of admin tasks, from answering phones and processing invoices, to filing records and sending out letters. The aim is to provide a top-notch administrative service that will support the store's success.

No experience in the optical industry? Not a problem. Our training will fill you in on how our business works and the products we offer.

How to Apply: Apply online - <http://tinyurl.com/h63l8lr>

**Have you been successful in finding work? To sign off benefits call
0345 608 8545**

VACANCIES

Sales Advisor – Sky

Date posted: Ongoing **Location:** Glasgow

Number of Hours: Full Time - Permanent **Salary:** £16200 per annum

(£24,000 per annum total average reward) plus incentives, free SkyQ, phone & broadband and unique Sky benefits

You'll manage great conversations with our customers; whether you're advising an existing customer on an upgrade or a customer who's looking to end their subscription, you'll make sure they feel like our number one priority and are fully informed about the options and services available to them.

How to Apply: Apply online - <http://tinyurl.com/zhuqyov>

Data Entry Administrator/MSU Policy Processor – Chubb

Date posted: 19/12/2016 **Number of Hours:** Full Time

Salary: Competitive

We have an opportunity in our Multinational Services department, ideally suited to a candidate with strong administration and data entry skills, preferably with experience working in a corporate environment.

The purpose of this role is to follow instructions from MSU Account Handlers and enter premium bookings information into Chubb systems and to prepare policy documentation on all lines of business and products working to strict service levels whilst maintaining high quality standards.

Required Experience:

- Attention to detail – ensure consistently accurate processing and policy issuance
- Experience within a processing or similar role would be highly desirable, particularly experience of following written instructions, and data entry.
- Knowledge of General/Commercial Insurance products and services is preferable.

How to Apply: Apply online - <http://tinyurl.com/j9ahjef>

Waiting Staff – Browns

Date posted: **Location:** Glasgow

As Waiting Staff in any of our businesses – you'd play a key role in the overall experience of our guests. You will be the face of your business for every guest that walks through our door.

You will be responsible for taking orders and making recommendations that delight our guests and serving excellent quality food/ fantastic range of drinks.

What we look for in our Waiting Staff:

Passionate about working in hospitality

Great eye for detail

Excellent verbal communication

An understanding of what amazing guest service looks like

How to Apply: Apply online - <http://tinyurl.com/zghfdl3>

VACANCIES

Sales Assistant – Sally Store (New Store)

Date posted: 19/12/2016 **Location:** Glasgow

Number of Hours: Part Time/Full Time **Salary:** £7.50 – £7.85 ph

Could you be our next brand ambassador - we are looking for passionate, driven and knowledgeable staff who have the fun and enthusiasm to match! With our in-house academy and on-going training we offer the scope to develop and grow within our business.

You must also be over 18 years old due to the products we sell.

Do you have a passion for the hair and beauty industry and modern retailing? Are you able to build relationships with anyone you meet?

How to Apply: Apply online - <http://tinyurl.com/jhcxldl>

Fraud Adviser - Lloyds Banking Group

Date Posted: 12/01/2017 **Location:** Glasgow

Closing Date: 27/02/2017

Number of hours: Part-time Mixed - 20 hours per week. Weekend days will be fixed

Salary: £17,352-£18,315

Start Date: 27/03/2017

6 week training program

As a Customer Fraud Advisor, you'll listen carefully to customers concerns and you'll answer their questions, explain facts in simple terms and - crucially - offer solutions you'll be authorised to monitor payments. If unusual spending patterns are identified, you will be empowered to take action to ensure that our customers are protected. This role calls for excellent listening and analytical skills as well as identifying patterns. You'll need the confidence to ask difficult questions.

How to Apply: Apply online - <http://tinyurl.com/goebxrb>

Team Members - M&S Simply Food

Date posted: 11/01/2017 **Location:** Glasgow, Central Station

Number of Hours: Part-time, Permanent **Salary:** £7.20 ph

Are you somebody who loves the hustle & bustle of working a busy store? Can you work as part of a strong team, who loves helping customers, then we would love to hear from you.

Make sure you will attach a cover letter with CV stating your availability) for an immediate start. Your shifts will vary each week between 5:30am-11:15pm so it is important you check you are able to get to and from the station at these times.

How to Apply: Apply online - <http://tinyurl.com/gm7usvy>

VACANCIES

Inbound Customer Dispatcher – TotalRecruitmentGroup

Date posted: 19/12/2016 **Location:** Glasgow

Number of Hours: Full Time **Salary:** £15000

Operating hours are from 8.00am - 9.00pm 5/7 days. Must be fully flexible to cover a range of shifts between these times. The office takes calls 365 days per year, so we require flexibility over the coming weeks.

Your day to day role will involve assisting the customers and engineers to help resolve any queries or issues they may have, these challenges can be varied and we are looking for 3 people who naturally go above and beyond to help a customer and colleagues whilst fully supporting the company's brand to the highest level.

You will have good PC skills and some form of customer service expertise. The role will involve on the job training to get you up to speed with the company's services and procedures.

In return you will have the opportunity to work with a partner on a global platform, who has grown tenfold in the last few years...with some of their biggest ambassadors being the people who are currently working with them, the people who have equally grown with the company and have seen the transition over the past few years.

How to Apply: **Apply online -** <http://tinyurl.com/hep547v>

Client Service Administrator – Barclays

Date posted: 19/12/2016 **Number of Hours:** 35 hours pw

The role holder will carry out various operational tasks in line with the business demand. The successful candidate will work as part of a team accountable for providing world class client service to a diverse client base. They will contribute to the delivery of the strategic objectives of Barclays through the provision of Data cleansing analysis, share class conversions and other operational activity as required.

Your Skills and Qualifications will include

- The right candidate will possess a good level of education
- The right candidate will be self motivated to deliver an exceptional client service. They will be disciplined around risks and taking responsibility for their control and will fully understand the escalation process and relevant levels of authority.
- The right candidate will have an ability to understand client requirements and will be able to interpret instructions in a clear and concise manner to ensure timely execution.

How to Apply: **Apply online -** <http://tinyurl.com/grxtdlt>

Receptionist – Front of House – Cordant Security

Date posted: 19/12/2016 **Location:** Glasgow

Number of Hours: 20 hrs - Permanent **Salary:** £8.30 ph

(0800 - 1300) Monday – Friday

Full times hours required to cover holidays/sickness etc.

We have an excellent opportunity for a front of house Corporate Receptionist that have in-depth, office based, Front of House experience.

How to Apply: **Apply online -** <http://tinyurl.com/juufknu>

VACANCIES

Retail Travel Advisor – Thompsons

Date posted: 19/12/2016 **Location:** Glasgow Braehead

Number of Hours: 30 hours pw **Salary:** Competitive

As a Thomson Retail Travel Advisor you will help to create unforgettable holidays for all of our customers with your personality, professionalism and personalised service. You will understand our customers and adapt your style using information provided to help you find ways to improve customer satisfaction and loyalty.

Your knowledge will help us collaborate and answer questions for our international colleagues and customers. There will be modern technology to work with so you can discuss, recommend and sell suitable products and services, and promote and assist our customers to self-serve online.

How to Apply: **Apply online** - <http://tinyurl.com/h9hwp4v>

Retail Advisor – Search Consultancy

Date posted: Ongoing **Location:** Glasgow

Number of Hours: Full Time and Part Time Available **Salary:** Competitive

Our Client is looking for outstanding people. Advisors who love gadgets, new technology and helping customers. If that sounds like you, you'll be right at home in one of their stylish stores.

Our Client operates in a fast-moving market. You will be expected to be up to speed with the latest developments and full of information for their customers. Of course, training will help, but it's your expertise and enthusiasm that will inspire people. With a like-minded team behind you, you'll have all the support you need plus a lively, welcoming workplace where you'll be free to learn and excel.

You will need experience working with customers. As well as being friendly, keen and helpful. Ready to chip in and determined to make customers happy. In a business that's always evolving, there's no telling how far you could go. Candidates MUST be able to pass a basic Disclosure and be flexible regarding working hours.

How to Apply: **Apply online** - <http://tinyurl.com/hycpx97>

Trainee Debt Recover – Aventas Group

Date posted: 19/12/2016 **Location:** Glasgow

Number of Hours: Full Time **Salary:** £7.20ph + monthly bonus

Our client is a forward thinking dynamic firm and is experiencing rapid growth and is searching for someone who wants to forge a long term career, Aventas Group are currently looking for Trainee Collections Advisors based in Dumbarton.

This is a unique career opportunity with a Financial Services firm. For the right people there is an excellent opportunity with unlimited scope for personal growth and development along with the business.

As a Trainee Collections Advisor you will learn how to carry out debt collection activity without adversely affecting the customer journey.

How to Apply: **Apply online** - <http://tinyurl.com/hoeu4lp>

VACANCIES

Kitchen Porters – Levy Restaurants

Date posted: 19/12/2016 **Location:** Glasgow
Number of Hours: Full Time **Salary:** Competitive

At Levy Restaurants UK, we're proud to be the official catering partner for The Scottish Exhibition and Conference Centre (SECC) and SSE Hydro Campus. We're currently recruiting for committed and hard-working Kitchen Porters to work across our Campus.

The ideal candidates should embrace the campus mission; Best Venues, Best People, Best Events and should adopt the campus's key behaviours at all times; teamwork and collaboration, whilst providing an excellent visitor experience to every guest.

In addition to this, the ideal candidate will have:

- Great time management skills
- Previous Kitchen Porter experience would be advantageous
- Good communication skills
- A positive and reliable approach to work

Required experience:

- Kitchen: 1 year

How to Apply: Apply online - <http://tinyurl.com/zwyayub>

Play Worker – Step by Step

Date posted: Ongoing **Location:** Glasgow
Number of Hours: Part Time **Salary:** Competitive

Play Worker Vacancy 17.5 – 30 hours per week

We are looking for an enthusiastic, motivated and dedicated Play worker to join our excellent staff team at Killermont Out of School Club, which is situated within the halls of Killermont Parish Church on Rannoch Drive, G61 2LD

You must hold a relevant childcare qualification or a willingness to obtain this through vocational learning. You will be required to apply for PVG membership and a REHIS Elementary Food Hygiene certificate and a current First Aid qualification would be advantageous. Ideally, you will have experience of working with primary school aged children, and be confident in planning, evaluating and assessing play experiences for children.

Interested applicants should contact Amanda McDade for an application pack and to arrange an interview on 0141 942 7201.

WETHERSPOONS VACANCES

Bar Staff	Full-time & Part-time	The Counting House	16.01.17
Bar Staff	Full-time	The Sanderling, Paisley	31.01.17
Kitchen Porter	Full-time	The Sanderling, Paisley	31.01.17

<https://www.jdwetherspooncareers.co.uk/careercenter/vacancySearch.php?category=staff-vacancies>

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VACANCIES OVERSEAS

- Cruise Staff/Animators (Entertainment) - <http://tinyurl.com/h5urbr6>
- Sound Technician - US Cruise Ships - <http://tinyurl.com/jrlzykh>
- Ski Resort Accounts Controller - <http://tinyurl.com/zd86zn5>
- Apprentice Activity Instructor - <http://tinyurl.com/jsp2xhw>
- Games Presenters (online casino) - Malta - <http://tinyurl.com/jdzv9fz>

If you have any questions about these vacancies or are interested in working abroad please contact the DWP EURES Team: eures.caseload@dwp.gsi.gov.uk

Graduate Vacancies Abroad

Please click on the links for full details:

- Teach English in Japan with the JET Programme [Website](#)
- TUI Finance Graduate Programme [Website](#)
- TUI Analytics Graduate Programme [Website](#)
- Digital Assistant with French based in Barcelona [Website](#)
- Social Media Content Producer based in Malta [Website](#)
- Graduate Executive Recruiter in the Czech Republic [Website](#)
- English Teachers wanted in China [Website](#)
- Trainee Investment Banking Headhunter [Website](#)

October 27th – Eures are hosting 4 webinar presentations aimed at graduates interested in working outside of the UK, or in Northern Ireland:

10:00 – 10:45 Malta;

11:00 – 11:45 Germany;

12:00 – 12:45 The Netherlands;

13:00 – 13:45 Northern Ireland.

To participate you will need to click on the following link at the time of the session you wish to attend (we would suggest 10 minutes before the start)

[Participant Link](#)

If you have any questions about these vacancies

or are interested in working abroad please contact the DWP EURES Team:

eures.caseload@dwp.gsi.gov.uk

VACANCIES/OPPORTUNITIES

Glasgow Guarantee

Aged 18-29 or 50+?

Register with the Glasgow Guarantee and access their vacancies

Just some of the vacancies on the Glasgow Guarantee Web site

Various vacancies

You should now use www.glasgowguarantee.org to access our website.

Nothing else has changed so if you have any problems using your account please let us know.

If you have any enquiries please email GlasgowGuarantee@glasgow.gov.uk

ScotGrad

1. Log in to your account: www.ScotGrad.co.uk
2. In 'Alerts', click 'edit' at the bottom of the page.
3. Tick 'receive email alerts'. You can then choose the subject areas and locations most relevant to you.

(We recommend that you 'select all' for location, and keep type of work as broad as possible, so that you don't miss any exciting placements!)

4. Save info@scotgrad.co.uk to your address book, to ensure you always receive our emails. (Make sure to check your 'junk' folder, too)

Already signed up?

New opportunities and service through www.adoptanintern.org.uk for graduates looking for:

Real wages, CV skills, increase your own skills and gain valuable work experience.

New opportunities at goodmoves or SCVO intern website

For more Graduate and Internship Opportunities please visit:

<http://glasgow.mappit.org.uk> Find more graduate positions on [TargetJobs](#),

[Prospects](#), [GRB](#), [Graduateland](#), [GradJobs](#) and [Milkround](#).

<http://www.scotgrad.co.uk/graduates/placements>

You can now **update your details** to ensure you receive all relevant placements!

VACANCIES/OPPORTUNITIES

Apprenticeships [Premier Inn](#)

The UK's biggest hotel brand offers high-quality apprenticeship programmes and aims to create 2000 Apprenticeships by 2018.



The Institute of Motor Industry

The IMI is the authoritative voice of the retail automotive industry. Their aim is to ensure that the sector has a skilled, competent and professional workforce that is fully equipped to keep pace with the demands of new technology and changing markets, through careers advice, qualifications, accreditations and membership. Scheme is open to anyone:

* Who will be aged 18 by 1st October 2016. There is no upper age limit.

* Applicants need the four Scottish Standard 1-3 or equivalent. These must include English, Maths and Science or Engineering.

Please find more vacancies online at: www.IMIJobs.org.uk

Network Rail is recruiting for Advanced Apprenticeships; 5 main career

paths - Electrification & Plant, Overhead Lines, Signalling, Telecoms & Track.

Three year engineering apprenticeship starting on 26th September 2016.

Recruiting through Network Rail website, applicants are advised to watch the videos about what the apprenticeships involve, and then apply using following link;

<http://www.networkrail.co.uk/careers/schemes/students-and-graduates/advanced-apprenticeship-scheme/>

NHS Greater Glasgow and Clyde will soon be recruiting

75 young people aged between 16 and 24 years

A wide range of full-time, Work-Based Training Programmes

Guarantee of a permanent contract of employment on successful completion.

Entry requirements vary for each post: from National 4 quals up to Highers or (equivalents.)

The Modern Apprenticeships are paid at £8.25 per hour.

Please see link: [VACANCIES OPEN FOR APPLICATIONS](#)

Check out the latest apprenticeships available from all over Scotland. Whether it's following your long term goals or searching for inspiration on what you can achieve, check out the link below.

<https://www.apprenticeships.scot/scottish-apprenticeship-week/>

**Have you been successful in finding work? To sign off benefits call
0345 608 8545**

Training and support

GTG Training

LGV/PCV Driver Training (10 weeks): GCH/7928

- Work placement included,
- Medical and theory tests,
- Comprehensive practical training,

Warehousing and Storage Training Course (4 weeks): GCH/8165

- RTITB counterbalance forklift training,
- Fire fighting and 1st aid,
- Manual handling and Customer care,
- Introduction to warehousing,
- Work placement included.

1330 South St, G14 0BJ 0141950 5600

Please ask your work coach for more details.

TRAINEE BUS DRIVERS

Ask your work coach to refer you
GCH/7147 (this is on-going)

These opportunities are available for unemployed Glasgow residents registered with JBG and who go through the dedicated JBG application process. Information Sessions will be held with First Bus where details will be provided regarding the recruitment process, the jobs available and what to expect with regards to PCV training (Passenger Carrying Vehicle).

All candidates must be able to commit to the recruitment process which can last between 4 and 8 weeks.

PCV training is expected to take 4 weeks involving 2 weeks theory and 2 weeks driving. Costs for this will be met.

Candidates will also undergo a medical and drug testing. A driving license is required with a maximum 3 points and clients must be minimum age of 18 years old and be flexible to work shifts.

Applicants who have applied to First Bus directly or through the previous JBG recruitment within the last 6 months cannot re-apply at this time

CV to recruitment@jbg.org.uk quoting Ref OpengateTra15644

ARMED FORCES VACANCIES:



300 Admin, 300 Part Time reservists. 800 Infantry soldiers

50 individuals to train as Chefs. Aged 16-36 years

<http://www.royalnavy.mod.uk/careers/role-finder/roles/chef>



50+ roles within the Royal Air Force, full and spare time, Air Crew, Air Operations Support, Communications and Intelligence, Force Protection, Logistics, Medical & Medical Support, Personnel Support, Technical & Engineers. Talk to them on 0345607 5555

RAF Apprenticeships - application process -16 to 30 on day of entry.

<https://www.raf.mod.uk/recruitment/how-to-apply/application-process/>

Air Engineering Technicians 16-34 years

<http://www.royalnavy.mod.uk/careers/role-finder/roles/airengineeringtechnician>



ARMY

Army Reserves- Royal Regiment of Scotland – recruiting

50 individuals to be trained as metalsmiths

<https://www.army.mod.uk/rolefinder/role/135/metalsmith> or call 0345600 8080

100 individuals to be trained as members of the Household Cavalry.

<https://www.army.mod.uk/rolefinder/role/74/household-cavalry-soldier>

British Army Apprenticeships - Armed Forces/Healthcare and Others

<https://www.army.mod.uk/join/join.aspx> - Ages 16 to 32

OPPORTUNITIES

Over 50 and looking for work?

We can help.

Whether you're looking for full-time, part-time, seasonal or casual work, you can now showcase your experience and skills to hundreds of employers across the UK who are looking for mature staff, **completely free of charge.**



What is No Desire to Retire?

We are the UK's only FREE website dedicated to releasing the potential of the over 50s talent pool. Our website is secure, simple to use and connects the needs of businesses and households who are looking to hire mature staff, with the capabilities and desire to work of our members.

Why you should sign up to No Desire to Retire:

- We're the UK's fastest growing employment site for over 50s
- Last month alone over 400 employers searched our site looking for mature staff
- Approved national partnership with the Dept. of Work & Pensions
- It's FREE of charge and will take you a few minutes to be visible
- We're incredibly proactive at seeking opportunities for our members

So what next?

No Desire To retire is building the UK's largest database of over 50s seeking work and we want you to get on board today. The sooner we build this database, the sooner we become a national brand recognised as THE place to go for businesses and households looking to hire mature staff.

Get listed, get found, get working.

If like us you believe that you '**get better with age**' then join our community today. It only takes a few minutes to get yourself visible to employers who are browsing daily for people like you - click here to join our community <http://nodesiretoretire.com/>

No Desire to Retire customerservices@nodesiretoretire.com

OPPORTUNITIES Momentum skills' Glasgow

This programme is an early vocational programme, which supports people who are unemployed, with a long term illness/disability as well as those who face economic and social exclusion. The aim is to move people towards a productive future.

Stages of the programme:

- Referral and engagement activity
- Barrier removal
- Vocational activity
- Employer engagement
- Job matching and In work/after work care

For more information please visit Momentum skills room 203, the White Studios, Templeton Business Centre or call 0141 554 8822



Glasgow's Learning promotes free Adult Literacy and Numeracy (ALN) services through Glasgow's

Learning Partnership. Established in 2001, this strategic group guides the city's community learning and development, including raising awareness of ALN need and

supporting learning throughout the city. Its Adult Learning Group brings together a range of learning providers and support services including: Glasgow Life, Glasgow City Council, Jobs & Business Glasgow, GCVS, WEA, Job Centre Plus, Skills Development Scotland, Glasgow ESOL Forum and the city's colleges. Learning is available in a variety of settings, from community centres and colleges to workplaces and libraries.

Who can we help?

Help with reading, writing, spelling or numbers is available free of charge for all adults living, working or studying in Glasgow over 16 years of age, so if you need some help or support, simply click on our learners section or call our freephone helpline on **0800 027 6402**.

The key aims of Glasgow's Adult Literacy and Numeracy Initiative are:

Fulfilling the right of the people of Glasgow to free, quality services which reflect their life circumstances and aspirations, and are delivered within a social practice model. Fulfilling the right of learners to shape, evaluate and promote ALN services and to celebrate their learning.

Committing to an effective and informed quality partnership working to support the delivery and ongoing development of the [ALN Strategic Plan](#) and its contribution to the social renewal of Glasgow.

http://www.glasgowlearning.org.uk/about/who_can_we_help

OPPORTUNITIES Skills Development Scotland

Supporting youth Employment and much more: CV build, skills advice etc
SKILLS DEVELOPMENT SCOTLAND

In support of youth employment, SDS is one of the delivery partners for the Scottish Government's guaranteed offer of a place in education or training for all 16 to 19-year-olds through Opportunities for All.



<https://www.skillsdevelopmentscotland.c.uk/what-we-do/>



Tennent's Training Academy

Courses supported by ILA They have a wide range of courses available i:e:

- Door steward, Personal Licence, 1st aid certificate,
- Customer service,
- Professional Bartending
- Professional Cookery, Kitchen Management
- Food safety in catering, Health and safety

To book a course or for more details on courses available call: 0845 166 6060

Prince's Trust Opportunities

Young People aged between 16- 25.

The Fairbridge programme begins with a 5 day Access course packed with challenging and adventurous activities at [The Prince's Trust Centre](#) as well as a 2 night residential trip. Once completing the 5 day Access course young people will take part in Follow On courses, including life skills like cooking, cleaning, money management all the way through to football, music, media, arts, technology and much more.

The programme continues for as long as it's needed and, once ready, young people will be supported to move on to a positive step.

***NEW:** Young people will now get a Prince's Trust Award in Personal Development and Employability Skills at SCQF Level 3 for completing the Access course!

Ask your work coach for details

The Latest Princes Trust courses are now available!

Get into hotels	Get into Cooking - City of Glasgow College
Get into Hotels - The Marriot Hotel	Get into Retail- Vodafone
Get into Catering	Get into customer service
Get into Health & Social Care	Get Into Engineering
Get Into Media	Get Into Hospitality

Get into courses run between 3 and 6 weeks. These courses are designed to help move you into employment and there will be a job interview guaranteed at the end of each course.

Interested? Email 'GET STARTED' plus your **NAME, AGE, PHONE NUMBER**, and **WHERE YOU LIVE** to getintoreferral.scotland@princes-trust.org.uk or call 0141 204 4409 to speak to someone.

OPPORTUNITIES

YWCA- Glasgow Centre There is a range of courses available including beginner's internet, esol, reception skills, adult literacy and numeracy and more. The only age restriction class is the Young Women's computing course on a Friday. For this women must be 16-30 only. All other courses are for any age **women over 16**.

For more information please visit Wellpark Kirkhaven Enterprise Centre, 120 Sydney Street Glasgow G31 1JF, or call **Heidi McLean 0141 550 7582**

HSC Training

HSC Training is now taking bookings for the following **SIA courses**. ILA 200 covers the full cost and is accepted for this course or £240 cash. If you are interested in any of the above courses please contact **Phil or Samantha on (01563) 556130** to book a place

Kelvin College

This is a Personal License course

Cost: £75 this is a special discounted rate for local license holders.

You may be eligible for ILA Funding to help with the cost of the course.

For more information please call **0141 630 5020** or email training@glasgowkelvin.ac.uk

8 weeks Cabin Crew Interview Skills Training Course

The course is eligible for ILA vouchers to be used and costs £149. It is taught by Airline Trainers and has transferable skills that can be used to prepare people for interview. We are currently dialoguing with a major Glasgow Airport operator to make this course a vehicle for feeding into their preferred selection process. Suitable candidates may be referred.

Also applicable to those seeking a job in travel, tourism and the Hospitality Industries. If you are interested in applying for the course then contact David Holiday at Glasgow Clyde College on 0141 272 3292

E-mail: DHolliday@glasgowclyde.ac.uk



Together for older people

Royal Voluntary Service ESA IS and JSA

claimants can benefit from this. Are you interested in offering a couple of hours of your time each week to help and support older people in our communities?

Volunteering positions available:

customer support volunteer, café volunteer, good neighbours and befriending volunteer, home from hospital volunteer, volunteer trainer, community transport volunteer.

Volunteering and Community Based organisations

(Over 1500) <http://www.infobaseglasgow.org/search.htm>

OPPORTUNITIES:

Trainee HGV Driver



We are the UK's largest HGV & LGV training and Recruitment Company.

Hundreds of candidates get qualified and placed into full time and self employed work through us every month.

We have over 50 training locations throughout the UK, which means you can undertake your training locally with fully qualified and experienced instructors. Our training is among the best in the country and we a 92% pass rate with Pass Protection, way above national average.

We arrange everything from start to finish, from your medical right through to your practical training and getting your Drivers Qualification Card.

We work with some of the major supermarkets; logistics companies, airport catering, and plant hire firms all over Britain. These companies include Tesco, Jewson, Gate Gourmet and Kuehne & Nagel.

Once you get your license we'll put you forward for positions in companies that we recruit for. With a serious driver shortage across the UK newly qualified drivers are in demand! You could be looking at a starting salary of £26,000, with perks such a holiday pay, uniform, sick pay and a pension. Not to mention very generous overtime pay as well!

Anyone can become a HGV driver as no experience is necessary, As long as you are 21 or over and hold a UK driver's license, you are eligible!

We also offer a "train now, pay later" scheme so you may be able to start your training for as little as £25 now, and pay the rest in 48 easy monthly installments.

For more information please fill out our short application form by clicking the "apply now" button.

Once received, we will send you an email with more information and a member of our team will be in touch as soon as they can. Alternatively you can call us on the number provided in the email.

We look forward to speaking with you and getting the ball rolling for your new career!

Location: Glasgow City

<http://startyournewcareer.co.uk/train/hgv-training-course>

OPPORTUNITIES:

PERSONAL DEVELOPMENT OPPORTUNITIES

Personal Development & Soft Skills



Would you like to take up a new hobby, improve yourself, study better or find a new job? **ALISON's Personal Development & Soft Skills courses** are for learners who want to enrich their personal and professional lives. The Personal Development & Soft Skills category includes **personal development courses** in digital photography, yoga, music theory and physical education. For **students** under-going a course of study, there are courses in smarter learning, study skills and resume writing, while, for job hunters, there are **courses in career planning and job hunting**. This category also includes unique courses, such as a course in Aesop's Fables, a US citizenship course, and a course exploring architecture. Psychology courses and legal studies courses are also included.

Online course for free

<https://alison.com/>



Hospitality & Bartender training programme

- Must be unemployed and aged 18-28 due to funding.
- Must have 100% commitment to a career in bartending and hospitality.
- 6 week full time training programme starting on 23/01/17.
- Must be fully available for January and February 2017.
- Must have photographic or 3 other forms of ID.

- The course will include a variety of certificated bar & hospitality training and guidance.
- Followed by 2 weeks work experience placement.
- The guarantee of a job interview for those who successfully complete the programme.
- The recruitment day will give you all the information needed to decide if it's for you and the opportunity to ask questions.

To Apply: Call the *Hospitality Hub* on **0141 337 7132** to book your place.

WORK EXPERIENCE OPPORTUNITIES

Work Experience

Work Experience opportunities can be used to help you develop the skills required for work, providing you with the opportunity to gain work skills and experience with employers in the local area.

Undertaking Work Experience Can:

Improve your job prospects,
Ensure you understand the skills and behaviours employers want from their employees,
Ensure you understand how the skills you have can be adapted to the workplace,
Gain real life work experience,
Build your confidence,
Add to your CV, including a work related reference / referee,
Give an employer the chance to see how well you can work.
For more information or If you are interested in a Work Experience placement
Please speak with your Work Coach.

City Centre Work Experience Opportunities

Engineers Assistant - B-DAC's Location - Queenslie
2x 4 week placements (may lead to F/T Engineers Assis. Jobs).
Assisting Engineers with installation and service of air-conditioning units.
You must have a CSCS card.
Preferably, you will hold a valid driver's licence.

If you are interested, please send your CV to

easterhouse.recruitment@dwp.gsi.gov.uk

Please state 'B-DACs' in subject line of email.

One of our team will contact you with more information.

Receptionist –	Cranhill Dev Trust	PAR/34685	PRO/104324
Cleaner –	The Forge Shopping Centre	PAR/35062	PRO/113042
Kitchen Porter –	The Dutchess, Duke St	PAR/34985	PRO/113042
Shop/Stock Assistant –	B&M	PAR/34887	PRO/063098
Painter & Decorator -		PAR/35037	PRO/102220
Gardener -	The Forge Shopping Centre	PAR/35068	PRO/104781
IT Assistant -	Cranhill Dev Trust	PAR/34838	PRO/040041
Kitchen/General Assis –	The Royal Scot	GCH/9371	PRO/027272

Work experience placements range from 4-8 weeks duration

For more information please speak to your work coach, with the corresponding code given.

**Have you been successful in finding work? To sign off benefits call
0345 608 8545**

WORK EXPERIENCE OPPORTUNITIES

Heart for the City, Community Café and Training Development Centre, 582 London Road, Bridgeton, G40.

Lukas is keen to get people into work and he has a lot of contacts outwith his own remit. He is also running a lot of training in Care.

He has now opened his Café and it is lovely and all staff and customers are welcome. It is an Integrity Café where people can leave donations for people who can't afford a meal! He is also provides training in Care, CSCS , ESOL, SIA including Events , Food and Hygiene ,Moving and Handling , First Aid, Fire Safety, Dementia awareness, Mental Health awareness. All covered by ILA .

He also does Accredited NVQ Courses Level 2 and 3 preparing to work in adult social care. Level 2 -3-4 and 5 Diploma in health and social care

Work experience placements:

Admin	BDG/5549	PRO 123622
Reception	BDG/5515	PRO 123639
Catering Asst	BDG/5464	PRO 123703
Cook	BDG/5551	PRO 123706
Cleaners	BDG/5550	PRO 123737
Caretaker	BDG/5465	PRO 123744

For more information please speak to your work coach, with the corresponding code given.

Security Work Experience- the Forge Shopping Centre

Work experience placement for someone with the SIA badge but not on the job experience.

(The Forge shopping Centre)

This is an excellent opportunity as we have a great deal of candidates who have completed the training but never found work due to the lack of experience.

Security Work Experience Placement- Team Contract Services

Must have SIA badge

Will be given on the job experience

Recent up to date reference from an employer.

Front of house and campus work.

No retail or site work

You will be accompanied with an experienced guard at all times with both work experience placements.

To apply for any of these ops please email parkhead.recruitment@dwpgsi.gov.uk

Please ask your Jobcentre work coach for more details

OPPORTUNITIES:



Interested in Volunteering/Work Experience?

Both Barnardo's and Shelter on Duke Street are looking for Volunteers to work in store.

If you are interested in doing a Work Experience placement or Volunteering for either of these organisations drop in store and speak with us

Working in Barnardo's or Shelter as a work experience placement may provide you with many new found skills and abilities such as

- Its a great way to help with your confidence
 - Improve communication skills
- This will also help build your CV which will of course help with future endeavors.
 - Up to date reference for an employer

Duties will consist of; Cleaning work area, helping customers, organising stock, pricing stock, it may involve handling cash and also working in the back of the shop, steaming and tagging items of clothing

If interested go in store with your CV and talk to Pamela at Barnardo's or Karen at shelter

OPPORTUNITIES:



32 Midland Street, Glasgow G1 4PR, Tel. 0141221 0169

Literacy and Numeracy courses

Some of these courses are specifically for individuals who have experienced barriers to accessing mainstream learning opportunities as result of experiencing homelessness, ex offending, mental health or addiction issues.

Bite Size English

This 6 week course will allow learners who use English as a second language an opportunity to solidify and expand on their knowledge of the language through the use of IT.

This course is **specifically for individuals** who use English as a second language and who have experienced barriers to accessing mainstream learning opportunities as result of experiencing homelessness, ex offending, mental health or addiction issues.

Citizen Journalism

This 6 week course will highlight to learners the different techniques and technologies used to allow them to produce their own pieces of journalism as well as discuss the law surrounding copyright etc.

This course is **specifically for individuals** who have experienced barriers to accessing mainstream learning opportunities as result of experiencing homelessness, ex offending, mental health or addiction issues.

To register for any of these courses please contact Martin Steel

Tel: 0141 221 0169 (option 2)

Alternatively email: MSteel@themarietrust.org.uk

Remploy

If you have a disability or health condition and want to start or return to work, Remploy can help you!

As one of the UK's leading providers of specialist employment services, we offer:

- Confidence building
- Training and skills development
- Confidential, one-to-one advice
- Help to write a great CV
- Access to the latest vacancies with local employers
- Job search advice and help with completing application forms
- Interview practice
- On-going support when you are in work

For more information please visit www.remplo.co.uk

Or speak to your jobcentre plus work coach.



**PARKHEAD CITIZENS ADVICE BUREAU
ARE LOOKING FOR VOLUNTEERS TO TRAIN
AS ADVISERS**

For more information or to register your interest please contact:

**Mark Cullen
Training Officer
Parkhead CAB
1361 Gallowgate
Glasgow
G31 4DN**

Telephone: 0141 550 5906

Email: Training@ParkheadCAB.org.uk

**Have you been successful in finding work? To sign off benefits call
0345 608 8545**