**Sample letter to external agencies**

Dear [external provider],

I am writing to draw your attention to a letter that we have received from Gillian Keegan, the Secretary of State for Education, about schools sharing curriculum materials with parents.

The letter stresses how important it is for parents to be able to see what their children are being taught, and in particular, is clear that where parents request to see curriculum materials, schools should make them available. There is, however, a clause(s) in our current contract, which restricts [school name(s)] from sharing any of the materials you have provided with a third party, which would include parents.

The Department for Education holds the view that contractual clauses that purport to prevent schools from sharing resources with parents at all, will be void and unenforceable as they are contrary to the clear public policy interest in ensuring that parents are aware of what their children are being taught.

We are, therefore, requesting that you revise the terms of our contract to reflect this.