

Privacy Policy

Who we are

The DfE Teacher Bulletin is owned and managed by the Department for Education (DfE). For the purpose of data protection legislation, the DfE is the data controller for the personal data processed as part of the DfE Teacher Bulletin.

How we plan to use your personal information

We receive your personal data from your completion of the [subscription form](#) to the DfE Teacher bulletin. We need you to provide us with information that identifies you (i.e. your personal data) to make it possible for you to subscribe to our service.

The following explains how we use your personal data after you sign up to receive information by email from the Department of Education.

The Department for Education will use this information to:

- provide you with information tailored to your role and preferences
- ask you to participate in relevant surveys
- improve our service by monitoring how you use the emails we send you
- gather feedback on your content preferences
- respond to your feedback

The nature of your personal data we will be using

We will collect your:

- email address
- subscription preferences
- details about your teaching role and background (if you choose to provide them) and
- feedback we receive from you which relates to your comments on the service we provide and content preferences in response to our surveys
- information about how you interact with this service

As a subscriber, we may also contact you to ask for your feedback on how we can improve our services.

Why our use of your personal data is lawful

In order for our use of your personal data to be lawful, we need to meet one (or more) conditions in the data protection legislation. For the purpose of this project, the relevant condition(s) that we are meeting are the consent of the data subject under Schedule 2(1), of the Data Protection Act 1998.

Who we will make your personal data available to

We won't share your personal information with other organisations for marketing, market research or commercial purposes and any sharing of personal data for other purposes will only take place where the law requires it.

You have the right to update your information/preferences at any time or unsubscribe from the service. For more information, click [here](#).

We use the GovDelivery platform, provided by Granicus, to send our emails and process your data on our behalf.

Granicus has staff based outside the European Economic Area and stores your data in the US. Granicus is certified under the [EU-US Privacy Shield framework](#). When you sign up to our email alerts, you agree to your data being stored in this way.

Our email may contain links to other websites. This privacy policy only applies to Department for Education emails that we send you.

We sometimes need to make personal data available to other organisations. These might include contracted partners (who we have employed to process your personal data on our behalf) and/or other organisations (with whom we need to share your personal data for specific purposes).

How long we will keep your personal data

We will only keep your personal data for as long as we need it for the purpose(s) of this piece of work, after which point it will be securely destroyed. Please note that, under section 33 of the Data Protection Act, and in compliance with the relevant conditions, we can lawfully keep personal data processed purely for research purposes indefinitely.

Your data protection rights

You have the right:

- to ask us for access to information about you that we hold
- to have your personal data rectified, if it is inaccurate or incomplete
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing
- to restrict our processing of your personal data (i.e. permitting its storage but no further processing)
- to object to direct marketing (including profiling) and processing for the purposes of scientific/historical research and statistics
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect on you

If you need to contact us regarding any of the above, please do so via the DfE site at: <https://www.gov.uk/contact-dfe>.

Further information about your data protection rights appears on the Information Commissioner's website at: <https://ico.org.uk/for-organisations/guide-to-data-protection/principle-6-rights/>.

Withdrawal of consent and the right to lodge a complaint

If we are processing your personal data with your consent, you have the right to withdraw that consent. If you change your mind, or you are unhappy with our use of your personal data, please let us know by contacting the Department for Education via

<https://www.gov.uk/contact-dfe> and referencing the 'DfE Teacher Bulletin' in your correspondence.

Alternatively, you have the right to raise any concerns with the Information Commissioner's Office (ICO) via their website at <https://ico.org.uk/concerns/>.

Last updated

We may need to update this privacy notice periodically so we recommend that you revisit this information from time to time. This version was last updated on **23/05/2018**.