

## Health and Safety Training Courses for 2026

2026 Corporate Health & Safety Training Calendar - Staff are able to book courses by accessing MyEmployment , selecting 'New Training Request' and then searching for Health and Safety If you experience any issues, please contact Stephen Finlow-Bates ([Stephen.finlow-bates@coventry.gov.uk](mailto:Stephen.finlow-bates@coventry.gov.uk))

Date	Course	Course Times	Venue	Who Should Attend
23 <sup>rd</sup> January	Risk Assessment-  Course code PHAS015	0930 - 1230	Thomas Yeoman - Canal Basin	MANDATORY: Managers, Team Leaders, Supervisors, Head Teachers, School Business Managers, SSO (Anyone delegated to carry out risk assessments)
2 <sup>nd</sup> February			Whitley Depot - Meeting Room 1	
5 <sup>th</sup> March			Thomas Yeoman - Canal Basin	
14 <sup>th</sup> April			Thomas Yeoman - Canal Basin	
5 <sup>th</sup> May			Whitley Depot - Meeting Room 1	
3 <sup>rd</sup> June			Thomas Yeoman - Canal Basin	
14 <sup>th</sup> July			Thomas Yeoman - Canal Basin	
10 <sup>th</sup> August			Whitley Depot - Meeting Room 1	
8 <sup>th</sup> September			Thomas Yeoman - Canal Basin	
7 <sup>th</sup> October			Thomas Yeoman - Canal Basin	
3 <sup>rd</sup> November			Whitley Depot - Meeting Room 1	
1 <sup>st</sup> December			Thomas Yeoman - Canal Basin	
27 <sup>th</sup> January	Incident Investigation –  Course code PHAS007	0930-1230	Thomas Yeoman - Canal Basin	MANDATORY: Managers, Team Leaders, Supervisors, Head Teachers, School Business Managers. (Anyone delegated to carry out incident investigations)
10 <sup>th</sup> February			Whitley Depot - Meeting Room 1	
10 <sup>th</sup> March			Thomas Yeoman - Canal Basin	
23 <sup>rd</sup> April			Thomas Yeoman - Canal Basin	
14 <sup>th</sup> May			Whitley Depot - Meeting Room 1	
18 <sup>th</sup> June			Thomas Yeoman - Canal Basin	
16 <sup>th</sup> July			Thomas Yeoman - Canal Basin	
19 <sup>th</sup> August			Whitley Depot - Meeting Room 1	
16 <sup>th</sup> September			Thomas Yeoman - Canal Basin	

8 <sup>th</sup> October			Thomas Yeoman - Canal Basin	
11 <sup>th</sup> November			Whitley Depot - Meeting Room 1	
16 <sup>th</sup> December			Thomas Yeoman - Canal Basin	
26 <sup>th</sup> February	H&S Managers Responsibilities  Course code – PHAS022	0930 – 1130	Online – Teams	MANDATORY: Managers, Team Leaders, Supervisors (Grade 5 and above)
18 <sup>th</sup> May			Thomas Yeoman - Canal Basin	
22 <sup>nd</sup> September			Online – Teams	
5 <sup>th</sup> November			Thomas Yeoman - Canal Basin	
23 <sup>rd</sup> February	Fire Marshal-  Course code WHAS090	9:30 – 10:30	Online – Teams	Anyone designated as a Fire Marshal or building management responsibilities
7 <sup>th</sup> April			Online – Teams	
10 <sup>th</sup> June			Online – Teams	
25 <sup>th</sup> August			Online – Teams	
14 <sup>th</sup> October			Online – Teams	
8 <sup>th</sup> December			Online – Teams	
20 <sup>th</sup> January	Health and Safety System – IAN  Course code COCC057	09:30 – 11:00	Online – Teams	Managers, Team Leaders, Supervisors, (anyone tasked to record incidents)
12 <sup>th</sup> March			Online – Teams	
7 <sup>th</sup> May			Online – Teams	
2 <sup>nd</sup> July			Online – Teams	
29 <sup>th</sup> September			Online – Teams	
25 <sup>th</sup> November			Online – Teams	
29 <sup>th</sup> April	Conflict management and de-escalation (V&A)	09:30 – 12:00	Thomas Yeoman - Canal Basin	Employees who face potential violence and aggression as part of their role
21 <sup>st</sup> July			Thomas Yeoman - Canal Basin	
21 <sup>st</sup> October			Thomas Yeoman - Canal Basin	
24 <sup>th</sup> June	COSHH Awareness	09:30 – 11:30	Thomas Yeoman - Canal Basin	Employees who complete COSHH assessments as part of their role
30 <sup>th</sup> November			Thomas Yeoman - Canal Basin	

18 <sup>th</sup> February	Fire Extinguisher – Practical training	09:30 – 1030 & 10:30 – 11:30am	Thomas Yeoman - Canal Basin	Employees who may have to use a fire extinguisher to aid their escape
20 <sup>th</sup> May			Thomas Yeoman - Canal Basin	
17 <sup>th</sup> November			Thomas Yeoman - Canal Basin	
23 <sup>rd</sup> March	Premises Management for Site Services Officers  Course code – PHAS023	09:30 – 15:00	Thomas Yeoman - Canal Basin	Site service officers or anyone who is required to complete building maintenance
22 <sup>nd</sup> October			Thomas Yeoman - Canal Basin	
28 <sup>th</sup> April	Fire Risk Assessment-  Course code PHAS009	09:30 – 12:00pm	Thomas Yeoman - Canal Basin	
17 <sup>th</sup> September			Thomas Yeoman - Canal Basin	
<b><u>Schools Specific Training</u></b>				
24 <sup>th</sup> March	Health and Safety for Head Teachers, Leaders and Governors	0930 - 1130	Thomas Yeoman - Canal Basin	School Business Managers, Head Teachers and Governors
29 <sup>th</sup> September			Thomas Yeoman - Canal Basin	

\*Additional training dates maybe added, subject to minimum numbers

Other service specific courses are available upon request. The courses can be delivered as two and half sessions or 15 -30 minutes took box talks.

Course	Duration	Delivery
Evac Chair	2.5 hours	Face to Face (Min 2, Max 4 delegates)
Safe use and inspection of steps and ladders	2.5 hours	Face to Face (minimum of 4 delegates)
Display Screen Equipment - Assessor	1.5 Hours	Face to Face
Manual Handling	1.5 hours	Teams or Face to Face
Dealing with Violence and Aggression	15 to 30mins	Teams or Face to Face
Incident Reporting	15 to 30mins	Teams or Face to Face
Hand Arm Vibration (HAVS)	15 to 30mins	Teams or Face to Face

For further information please contact Stephen Finlow-Bates ([Stephen.finlow-bates@coventry.gov.uk](mailto:Stephen.finlow-bates@coventry.gov.uk))