

Coventry Early Years and Childcare Training Programme

Spring term 2026



Coventry City Council

Introduction

Welcome to our Spring term training and briefing programme. Coventry Early Years team provides a range of training and development opportunities for the Early Years and Childcare workforce, supporting the provision of high-quality care and education in schools and childcare settings across Coventry.

Booking information

- For chargeable courses, providers will be required to pay at the time of booking
- Course and briefing descriptions for each session can be viewed on our events page on the Eventbrite booking system
- **All bookings must be made online using our Eventbrite booking system [Coventry Early Years Booking link on Eventbrite](#)**
- Remember to follow us on our Eventbrite page to receive notifications as exciting new sessions are added throughout the term. When you are all set up as a 'follower' and want to see the whole range of early years training, in one accessible list, go to the accounts section of your app and click on 'Organizers you follow', from here you should select Early Years Service Coventry City Council, and you are good to go!
- Booking Terms and Conditions can be found on the early year's website page: [**https://www.coventry.gov.uk/eytrainingtandc**](https://www.coventry.gov.uk/eytrainingtandc)
- **Contact information for the training team - 024 7697 5451 or email [**eytraining@coventry.gov.uk**](mailto:eytraining@coventry.gov.uk)**

Venue Information

- Willenhall Education and Training Centre - 239 Robin Hood Road, Coventry CV3 3AN
- Council House – Earl Street, Coventry CV1 5RR
- Friargate - Station Square, Coventry CV1 2FL
- Welcome Centre - 47 Parkside, Coventry CV1 2HG
- Coombe Abbey – Brinklow Road, Coventry CV3 2AB

Eventbrite Booking Fees

Booking fees are applicable for all chargeable sessions and are set down by Eventbrite, these fees are due in addition to the course cost and are non-refundable.

Importance of confirming your attendance on Free Sessions

It is extremely important that attendees confirm their attendance for both venue and virtual sessions.

Venue based sessions - If the session is venue based, please ensure you sign in on the register or confirm your attendance with the trainer/s.

Virtual sessions – please ensure you confirm with the trainer/s your attendance via the chat function or verbally.

Failing to confirm your attendance will result in a charge for non-attendance being issued by the Early Years Training Team.

Paediatric First Aid Information

Our blended learning Paediatric First Aid course is a 12-hour course which consists of 6 hours e- learning and 6 hours face-to-face practical training.

Completion of the eLearning module is a mandatory requirement and must be completed at least 2 weeks prior to attending the face-to-face Paediatric First Aid practical session. **eLearning cannot be completed after the practical session has started.** Delegates who do not complete the eLearning in full at least two weeks before the practical session, will not be issued with a Paediatric First Aid certificate.

Paediatric First Aid training should be renewed every 3 years. Delegates must attend all sessions and complete all aspects of the course to qualify for certification. It is also a requirement that course candidates can undertake floor-based practical activities to demonstrate competency in the practical assessments of CPR and the recovery position.

Cost of Paediatric First Aid Training

The cost of this course for childcare providers registered as operating within the Coventry border will be **£85.00** plus booking fee.

The cost of this course for childcare providers registered as operating outside of the Coventry border will be **£100.00** plus booking fee.

JANUARY 2026

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|----------------------|--------------------------|------------------|--|
| Portal Funding Briefing for Coventry Schools only | | | | |
| <p>This session is for staff who work on the Coventry Schools Early Years Portal to submit early years funding claims (session for school staff only)</p> <p><u>BOOKING LINK PORTAL FUNDING BRIEFING FOR SCHOOLS</u></p> | Monday 12 January | 10:30am to 11.30am | Online | FREE *£10 non-attendance fee applies. <u>See Terms and Conditions</u> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|---|-------------------------|------------------------|------------------|--|
| Portal Funding Briefing for Coventry PVI Providers and Childminders only | | | | |
| <p>This training is for early years staff and childminders who submit funding claims on the Early Years Portal – PVI Nurseries, Pre-Schools, and Childminders</p> <p><u>BOOKING LINK PORTAL BRIEFING FOR PVI AND CHILDMINDERS</u></p> | Wednesday 14 January | 6.30pm to 7.30pm | Online | FREE *£10 non-attendance fee applies. <u>See Terms and Conditions</u> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|--|--------------------------|------------------|--|
| From Repeating Words to Talking: For Coventry Early Years Providers / Coventry Schools only | | | | |
| <p>Training delivered by Coventry Speech and Language team</p> <p>Over these two training sessions, we will explore how children use chunks of language to develop their communication.</p> <p><u>BOOKING LINK FROM REPEATING WORDS TO TALKING</u></p> | Wednesday 14 January and Wednesday 21 January (2-part course) | 10.30am to 12.00pm | Online | FREE *£10 non-attendance fee applies. <u>See Terms and Conditions</u> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|---------------------|------------------|------------------|---|
| Coventry Wraparound - Staff Development | | | | |
| <p>This session focuses on the importance of continuous professional development and how investing in staff development boosts motivation and retention. This session will be of particular interest to new and existing Coventry Wraparound providers</p> <p><u>BOOKING LINK WRAPAROUND STAFF DEVELOPMENT</u></p> | Thursday 22 January | 6.30pm to 7.30pm | Online | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p><u>See Terms and Conditions</u></p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|---------------------|------------------|------------------|---|
| Little Communicators Tier 2 for Coventry Early Years Providers | | | | |
| <p>Advance your journey with Little Coventry Communicators Tier 2! Building on the success of Tier 1, this interactive session will further develop your skills in supporting children's speech, language, and communication.</p> <p><u>BOOKING LINK LITTLE COMMUNICATORS TIER 2</u></p> | Saturday 24 January | 9.30am to 4.00pm | Council House | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p><u>See Terms and Conditions</u></p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|-------------------|------------------|---|---|
| Paediatric First Aid Course 11 | | | | |
| <p>12 hours blended learning Paediatric First Aid training which entails:</p> <ul style="list-style-type: none"> • 6 hours online and • 6 hours practical face to face session. <p><u>BOOKING LINK FOR PFA 11</u></p> | Monday 26 January | 9.30am to 4.00pm | Willenhall Education and Training Centre - for practical face to face session | <p>£85 Coventry providers</p> <p>-----</p> <p>£100 non-Coventry providers</p> <p>Eventbrite booking fee applies.</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|---|----------------------|------------------|------------------|---|
| Early Years in Focus - Characteristics of Effective Learning | | | | |
| <p>What does a strong early year's curriculum look like in practice? Join us for this 1-hour interactive session to find out!</p> <p>Session for Coventry Schools and Coventry Childcare Providers only Session delivered by Amanda King and Liz Bale</p> <p>BOOKING LINK CHARACTERISTICS OF EFFECTIVE LEARNING</p> | Wednesday 28 January | 4.00pm to 5.00pm | Online | <p>£50.00</p> <p>Eventbrite booking fee applies.</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|---|---------------------|------------------|------------------|---|
| Provider Briefing – for Coventry PVI Settings and Childminders | | | | |
| <p>Join us for our termly briefing. We will cover national and local updates, safeguarding updates and information related to the Early Years Foundation Stage</p> <p>This session will be delivered by our Quality, Improvement and Standards team, Coventry City Council.</p> <p>BOOKING LINK PROVIDER BRIEFING SESSION</p> | Thursday 29 January | 6.30pm to 8.00pm | Online | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

FEBRUARY 2026

| Course Briefing | Date | Time | Venue/ Online | Cost |
|---|-------------------|------------------|------------------|---|
| Wraparound bitesize session ~ Meals and Snacks | | | | |
| <p>This session has a focus on meals and snacks, and current nutrition guidance for providers working with school aged children.</p> <p><u>BOOKING LINK WRAPAROUND MEALS AND SNACKS SESSION</u></p> | Monday 2 February | 6.30pm to 7.15pm | Online | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|--|--------------------------------|------------------|---|
| Designated Safeguarding Lead (DSL) Initial training for PVI settings and Childminders | | | | |
| <p>This course is suitable for early years practitioners from PVI settings and Childminders who have previously attended a Safeguarding level 1 course</p> <p><u>BOOKING LINK DSL TRAINING</u></p> | <p>Tuesday 3 February and Tuesday 10 February</p> <p>(this is a 2-part course)</p> | 7.00pm to 9.00pm both evenings | Online | <p>£50.00</p> <p>Eventbrite booking fee applies.</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|----------------------|------------------|---|---|
| Paediatric First Aid Course 12 | | | | |
| <p>12 hours blended learning Paediatric First Aid training which entails:</p> <ul style="list-style-type: none"> • 6 hours online and • 6 hours practical face to face session. <p><u>BOOKING LINK PFA 12</u></p> | Wednesday 4 February | 9.30am to 4.00pm | Willenhall Education and Training Centre - for practical face to face session | <p>£85 Coventry providers</p> <p>-----</p> <p>£100 non-Coventry providers</p> <p>Eventbrite booking fee applies.</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|------------------------|------------------------|------------------|---|
| Wraparound bitesize session ~ Income and Expenditure | | | | |
| <p>At this session there will be a focus on income and expenditure. The session will look at forecasting and budgeting, how your income is generated and what it is spent on. Session is suitable for new and existing wraparound providers</p> <p><u>BOOKING LINK WRAPAROUND INCOME AND EXPENDITURE</u></p> | Thursday 5 February | 6.30pm to 7.15pm | Online | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|---|--------------------------|------------------------|------------------|---|
| Safer Recruitment | | | | |
| <p>Session delivered by local trainer Lisa Gadsby</p> <p>This session will equip you with the practical skills and knowledge to confidently meet the new, expanded legal obligations for safer recruitment, ensuring your setting provides the safest possible environment for children.</p> <p><u>BOOKING LINK SAFER RECRUITMENT</u></p> | Wednesday 11 February | 6.30pm to 8.30pm | Online | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|---|-------------------------|------------------------|------------------|---|
| Little Communicators Tier 3 for Coventry Early Years Providers | | | | |
| <p>This course is for Coventry practitioners who have already attended Tiers 1 and 2.</p> <p>Join this session to refine your skills and become a communications champion.</p> <p><u>BOOKING LINK LITTLE COMMUNICATORS TIER 3</u></p> | Thursday 12 February | 6.30pm to 9.00pm | Council House | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|--|-------------------------|------------------|---|
| From Repeating Words to Talking: For Coventry Early Years Providers / Coventry Schools only | | | | |
| <p>Training delivered by Coventry Speech and Language team</p> <p>Over these two training sessions, we will explore how children use chunks of language to develop their communication.</p> <p><u>BOOKING LINK FROM REPEATING WORDS TO TALKING</u></p> | <p>Thursday 26 February and Thursday 5 March (2-part course)</p> | <p>6.30pm to 8.00pm</p> | <p>Online</p> | <p>FREE *£10 non-attendance fee applies. See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|-----------------------------|-------------------------|--|---|
| Paediatric First Aid Course 13 | | | | |
| <p>12 hours blended learning Paediatric First Aid training which entails:</p> <ul style="list-style-type: none"> • 6 hours online and • 6 hours practical face to face session. <p><u>BOOKING LINK PFA 13</u></p> | <p>Saturday 28 February</p> | <p>9.30am to 4.00pm</p> | <p>Willenhall Education and Training Centre - for practical face to face session</p> | <p>£85 Coventry providers ----- £100 non-Coventry providers Eventbrite booking fee applies.</p> |

MARCH 2026

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|-------------------|------------------------|------------------|---|
| Wraparound Networking ~ Monitoring Spend | | | | |
| <p>A session for wraparound providers who have received Wraparound Programme funding. The session will focus on expenditure to ensure you are covering all your costs. The session will look at the importance of budgeting and forecasting to support on-going sustainability.</p> <p><u>BOOKING FORM FOR MONITORING AND SPEND FOR WRAPAROUND PROVIDERS</u></p> | Monday 2 March | 6.30pm to 7.30pm | Online | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|--------------------|------------------------|---|---|
| Paediatric First Aid Course 14 | | | | |
| <p>12 hours blended learning Paediatric First Aid training which entails:</p> <ul style="list-style-type: none"> • 6 hours online and • 6 hours practical face to face session. <p><u>BOOKING LINK PFA 14</u></p> | Tuesday 3 March | 9.30am to 4.00pm | Willenhall Education and Training Centre - for practical face to face session | <p>£85 Coventry providers</p> <p>-----</p> <p>£100 non-Coventry providers</p> <p>Eventbrite booking fee applies.</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|---|----------------------|-------------------------|-------------------|---|
| Wraparound Provision: School – Age Care Environment Rating Scale (SACERS) training (includes free resource toolkit) | | | | |
| <p>SACERS is a self-assessment quality improvement tool for out of school settings. The session will provide you with practical tips to enhance your out of school setting and develop knowledge to ensure high quality, safe and inclusive practice.</p> <p>The session will be delivered by local trainer Lisa Gadsby.</p> <p><u>BOOKING LINK SACERS TRAINING</u></p> | Wednesday 4 March | 9.30am to 12.30pm | Welcome Centre | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|---|-------------------|------------------------|------------------|---|
| Wraparound Provision: Safeguarding in Play and Out of School settings | | | | |
| <p>The Early Years Company will deliver a session to help wraparound practitioners gain a deeper understanding of how to ensure the safety and well-being of children in out of school environments.</p> <p><u>BOOKING LINK SAFEGUARDING IN PLAY AND OUT OF SCHOOL SETTINGS</u></p> | Monday 9 March | 9.30am to 4.00pm | Coombe Abbey | <p>FREE</p> <p>*£45 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|----------------|------------------|---------------|---|
| Wraparound ~ Daily Routines for a Successful Provision | | | | |
| <p>During this session we will discuss key elements of a routine which includes structure, a mix of activities to cater for different age groups and interests and implement robust policies.</p> <p>Suitable for anyone working with school aged children.</p> <p><u>BOOKING LINK DAILY ROUTINES - WRAPAROUND</u></p> | Monday 9 March | 6.30pm to 7.30pm | Online | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|---|--------------------|------------------|---|---|
| Paediatric First Aid Course 15 | | | | |
| <p>12 hours blended learning Paediatric First Aid training which entails:</p> <ul style="list-style-type: none"> • 6 hours online and • 6 hours practical face to face session <p><u>BOOKING LINK PFA 15</u></p> | Wednesday 11 March | 9.30am to 4.00pm | Willenhall Education and Training Centre - for practical face to face session | <p>£85 Coventry providers</p> <p>*****</p> <p>£100 non-Coventry providers</p> <p>Eventbrite booking fee applies.</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|-------------------|------------------|---------------|---|
| Schools Early Years Leads briefing (schools only session) | | | | |
| <p>Session for Coventry schools</p> <ul style="list-style-type: none"> • National and local updates • Share your views • Networking opportunities • Focus on communication and language <p><u>BOOKING LINK - EARLY YEARS SCHOOL LEADS BRIEFING SESSION</u></p> | Thursday 12 March | 1.00pm to 4.00pm | Friargate | <p>FREE</p> <p>*£10 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|-----------------|------------------|------------------|--|
| Wraparound - Positive Interactions | | | | |
| An interactive session to explore fostering positive engagement with the children attending your wraparound setting. <u>BOOKING LINK - WRAPAROUND - POSITIVE INTERACTIONS</u> | Monday 16 March | 6.30pm to 7.30pm | Online | FREE *£10 non-attendance fee applies. <u>See Terms and Conditions</u> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|---|--|--|------------------|--|
| Refresher Designated Safeguarding Lead (DSL) | | | | |
| This training is for PVI Early Years settings and Childminders Safeguarding Lead practitioners, who have previously attended the initial DSL course Childcare providers and childminders must refresh their safeguarding training every 2 years. <u>BOOKING LINK DSL REFRESHER SESSION</u> | Tuesday 17 March and Tuesday 24 March (2-part course) | 7.00 pm to 9.00pm Both sessions | Online | £50.00 Eventbrite booking fee applies. |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|--------------------|------------------|------------------|--|
| Purposeful Outdoor Provision | | | | |
| Early Years in Focus for Coventry Schools and PVI providers | | | | |
| This live training session explores how to create and enhance purposeful outdoor learning environments that support children's development. Delivered by Liz Bale and Amanda King <u>BOOKING LINK PURPOSEFUL OUTDOOR PROVISION</u> | Wednesday 18 March | 4.00pm to 5.00pm | Online | £50.00 Eventbrite booking fee applies. |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|-------------------|------------------|------------------|---|
| Wraparound Provision: Cardboard Creations and Boisterous Play | | | | |
| <p>This training will deliver two exciting training sessions</p> <ul style="list-style-type: none"> • Building Giant Cardboard Creations • Boisterous play for girls and boys <p>This course is for providers working with school aged children and delivered by Ben Kingston-Hughes of Inspired Children, an award-winning trainer and author.</p> <p><u>BOOKING LINK CARDBOARD CREATIONS AND BOISTEROUS PLAY</u></p> | Saturday 21 March | 9.30pm to 4.00pm | Coombe Abbey | <p>FREE</p> <p>*£55 non-attendance fee applies.</p> <p>See Terms and Conditions</p> |

| Course Briefing | Date | Time | Venue/ Online | Cost |
|--|--------------------|------------------|---|---|
| Paediatric First Aid Course 16 | | | | |
| <p>12 hours blended learning Paediatric First Aid training which entails:</p> <ul style="list-style-type: none"> • 6 hours online and • 6 hours practical face to face session. <p><u>BOOKING LINK PFA 16</u></p> | Wednesday 23 March | 9.30am to 4.00pm | Willenhall Education and Training Centre - for practical face to face session | <p>£85 Coventry providers</p> <p>-----</p> <p>£100 non-Coventry providers</p> <p>Eventbrite booking fee applies.</p> |