Dear music co-ordinators and heads of music,

We are going to be running another session of our CPD to give help and guidance when completing the School Music Development Summary Template that was released by the D of E in June this year and was advised to be shown on school websites this month.

**Day and time: Wednesday 25th September 2.30 - 4.00pm**

**Committee Room 2, Coventry City Council House**

The last session we ran in the summer term was a really useful time for music co-ordinators and heads of music to come together and share ideas about music across the school and to evaluate your music provision to inform the summary document.

If you could reply to confirm attendance by Friday 20th September to music@coventry.gov.uk.

Any queries, please email claire.tyler@coventry.gov.uk .

Best wishes,

Claire