

People ▪ Education and Skills ▪ Learning Improvement Service  
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Date: 8 February 2022  
Our reference: ES/LIS/JT/SMc

To: Headteachers of all junior, primary, secondary, special schools and PRUs including academies

Dear Colleague

### **PRIMARY – SECONDARY TRANSITION LOCAL MEETINGS: FURTHER DEVELOPING A SUCCESSFUL TRANSITION OF YEAR 6 - YEAR 7**

I write to you with the offer of joining a local area group meeting, to discuss last year's transition and consider future opportunities for further development. We would like to host meetings with primary and secondary colleagues; it would be helpful if this was the person with links to transition. LA Advisers will be available to help facilitate the sessions.

In the local area meetings we aim to provide an opportunity to evaluate and then plan:

- transition last year;
- the PHA/CASH transition spreadsheet
- bridging projects
- setting calendar dates for 2023.

To prepare for the meetings it would be helpful if we gauge the view of colleagues. I enclose a link to a MS forms survey, which will help collate your views on the effectiveness of practice and these can be further discussed when we meet. Please complete the questions by clicking this link:  
<https://forms.office.com/r/2A2mhr3uSt>

The dates and times of the sessions are detailed in the flyer below. Please book your place via School Development Team (see options on the flyer) by **2 March 2022**. Following this, a Microsoft Teams invite will be sent in advance of the meeting.

Yours sincerely

*Joanne Tattersall*

Joanne Tattersall  
General Adviser – Learning Improvement Service

*Together we can achieve the best for every child, young person and their family in Cumbria*

## Transition: Primary - Secondary Transition Local Meetings

**Course Outline:**

Local area meetings to discuss last year's transition and consider opportunities for its further development. We would like to host meetings with primary and secondary colleagues; it would be helpful if this was the person with links to transition.

**Target Audience:**

Primary and Secondary colleagues with responsibility for Year 6 - Year 7 transition

**Course Providers:**

LA Advisers will be available to help facilitate the sessions

**Outcomes:**

- We will have provided an opportunity to evaluate last year's transition practice
- To have considered the most effective use and further development of the PHA/CASH transition spreadsheet and bridging projects
- Provided an opportunity to discuss setting calendar dates for 2023

**Dates, Times and Audience:**

**CARLISLE & EDEN**

**Course A: Tuesday 8 March 2022** (11.00am – 12.00pm) - Carlisle (Western & Central) & Dalston

**Course B: Tuesday 8 March 2022** (1.30pm – 2.30pm) - (Eastern & Central) & Brampton

**Course C: Friday 11 March 2022** (1.30pm – 2.30pm) - Penrith, Alston, Appleby & Kirkby Stephen

**BARROW & SOUTH LAKES**

**Course D: Monday 7 March 2022** (11.00am – 12.00pm) - South Lakes, Milnthorpe, Kendal, Kirkby Lonsdale & Sedbergh

**Course E: Monday 7 March 2022** (1.30pm to 2.30pm) - South (Central) Lakes, Coniston, Windermere & Cartmel

**Course F: Tuesday 8 March 2022** (11.00am to 12.00pm) - South (West), Dalton, Barrow, Ulverston & Walney

**ALLERDALE & COPELAND**

**Course G: Tuesday 8 March 2022** (9.30am – 10.30pm) - Egremont & Whitehaven

**Course H: Wednesday 9 March 2022** (1.30pm – 2.30pm) - Millom

**Course I: Friday 11 March 2022** (9.30am – 10.30am) - Keswick, Cockermouth, Aspatria, Silloth & Wigton

**Course J: Friday 11 March 2022** (11.00am – 12.00pm) - Workington & Maryport

**Training Platform:**

This training will be held on Microsoft Teams – the link to this will be sent by the School Development Team one week prior to the training date.

Please ensure you have fully tested Microsoft Teams before the session for accessibility and understanding of the platform. This will allow all attending to make full benefit of the time available.

**Course Fee:**

**All Schools - Free**

**Course Code:**

SD 62 (A – J)

**Booking:**

Places for this event can be booked in three ways:

- Registered users can book through our online system SLA–Online <https://secure2.sla-online.co.uk/?logo=10>
- By emailing the School Development Team at [school.development@cumbria.gov.uk](mailto:school.development@cumbria.gov.uk)
- By calling the team on 01228 221315 / 221316 / 221312