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YOUR CHILDCARE CLEANING CHECKLIST

LEAVE NO STONE OR STUFFED ANIMAL UNTURNED.

We've all got to be extra vigilant when it comes to keeping clean and safe these days. There's an awful lot to keep track of, so we hope this cleaning checklist can help you and your team stay organised.



Here's what you'll find inside, and how you can use it:

- Daily cleaning tasks: Here's a checklist for those everyday cleaning duties. There's some free space at the bottom too, in case you want to add something extra.
- Weekly cleaning tasks: You don't need to clean these every day, but you shouldn't forget them. Feel free to add your own items down at the bottom, if you need to.
- Clean after each use: Hang this sign up around your setting to help you keep an eye on these items, which should be cleaned and sanitised frequently every day.
- **High-touch surface stickers:** Cut these out and post these at spots like light switches and taps, to remind you to sanitise your hands after using them.

DAILY CLEANING TASKS



	CLEANING TASK	MON	TUE	WED	THURS	FRI	SATS	UN	REMARKS
a	Hoover carpet								
	Disinfect floors								
33	Sanitise toys								
	Sanitise creative materials								
101	Sanitise food prep equipment								
99	Sanitise countertops								
8	Sanitise door and cabinet handles								
	Sanitise light switches								
	Sanitise phones, computers, tablets								
	Disinfect sinks, faucets								
4	Disinfect toilets								
	Clean nap mats and bedding								
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WEEKLY CLEANING TASKS



	CLEANING TASK	DATE COMPLETEDI	NITIALS	REMARKS		
]]	Disinfect children's storage cubbies					
<u></u>	Wash blankets, fancy dress, soft toys				*	
	Disinfect fridge					
	Wipe down books and bookshelves					*
B	Deep clean art supply and craft areas					
348	Disinfect crib and bed frames				*	
	Clean and disinfect rubbish bins					
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CLEAN AFTER EACH USE



FOOD PREPARATION SURFACES



EATING UTENSILS & DISHES





CHANGING TABLES



POTTY CHAIRS



HIGH CHAIRS MOUTHED TOYS



















Now's not the time for extra headaches. Famly helps you focus on the children, not the paperwork.

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