**Recording EHC Plan provision during Covid 19 restrictions**

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| School/Setting |  | | | |  |
| Childs name, year group and date of birth |  | | | |
| Has the school/setting completed a risk assessment to determine whether the child is safest at home? Please summarise the reasons for the decision |  | | | |
| Has school/setting spoken to parent/carer to agree this plan? Please provide a date for this conversation | | | | |
| Have the views of child/young person been sought | | | | |
|  | | | | |
| **What does/will the provision look like?** | | | | |
| **Home:**  *A description of the distance learning resources offered to families* | | | | |
| **Setting:**  *What can the setting safely offer onsite as part of this agreement* | | | | |
| **Contact arrangements** – how frequently is the setting in contact with the child/young person/family and who is doing this? | | | | |
| Does the child have any health needs which are normally met at school, for example, occupational therapy?  Does the child have significant personal care needs that are met at school?  If you have concerns about these needs being met if the child is not accessing provision please summarise these here | | | | |
| **In relation to Section F of the EHCP how are you delivering provision . Please refer to guidance notes to complete this section** | | | | |
| EHCP Provision | | Reasonable Endeavour description of provision | | |
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| **In relation to Section G how are you delivering provision ( to be completed by Health or by setting in discussion with Health colleague)Please refer to the guidance notes when completing this section** | | | | |
| EHCP Provision | | | Reasonable Endeavour description of provision | |
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| **In relation to Section H1/H2 (Social Care provision) how are you delivering provision ( to be completed by Social Care or by setting in discussion with social worker) Please refer to the guidance notes when completing this section** | | | | |
| EHCP Provision | | | Reasonable Endeavour description of provision | |
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| Date this plan was discussed with Parent/Carer | | | |  |
| Date this plan was discussed with Child/Young Person | | | |  |
| Person completing this form | | | |  |

Please return to your local Inclusion inbox by June 1st

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Guidance Notes for Completion

New government guidance requires us to identify how a child’s provision as described in their EHC plan is being delivered while they are not attending school. Instead of having a statutory duty to make this provision we are now allowed to use our reasonable endeavours to make it. What this means in practice that the provision may be quite different to how it is when the child is in school but is the best we are able to deliver in the current situation. This may be because it is safer for the child not to attend a setting, or to attend a different setting. It may because their usual staff are not available. The provision will be different for each child and the form should reflect those difference.

Settings need to complete this form for every child/young person on their roll with an EHC plan.

When completing the form for Section F, G or H of the EHC plan you should consider the following factors

* What are you delivering? This may be something different to the provision stated in the plan, e.g.. in relation to availability of staff, availability of technology and any significant risk that may cause harm
* Where are you delivering? The child may be attending a different setting or may be at home
* When are you delivering? The frequency and timing of provision may be altered or modified. The child may be attending part time for example.
* How are you delivering? The method of delivery may be altered, e.g.. virtual rather than face-to-face and smaller rather than larger groups for teaching.
* Who is delivering? This may mean, for example, a virtual session with a teaching assistant delivering work prepared by a teacher, rather than classroom delivery by a teacher. It may be materials being prepared by a teacher but learning being supported by a parent.