

Requests for transport for 'vulnerable children'.

Child Identified who requires access to provision



No

SW to update the child's records with the reasons why they are not accessing provision

Contact carers (SW or School) to confirm if the child will be accessing provisions and if they will require transport



Yes

Complete the transport pro -forma with the carer / parent. Ensure that you capture the detail relating to the child's behaviours and additional needs. Specifically where they impact on the risk of transmission



Send completed form to;

- C&E - Gail Hayward 07557 196854
cafcebs@cumbria.gov.ukSL
- B&SL - Angela Cockram 07881 008264
barrowcsbs@cumbria.gov.uk
- A&C - Stacey Thame 07771 531601
cbasp@cumbria.gov.uk



Completed forms go to Mary Mulligan at the end of each day mary.mulligan@cumbria.gov.uk



Any queries Mary will follow up with school or SW



Mary sends completed forms to Transport Team



Mary send confirmation to Business Support at the end of each day.



Business support notify the SW of confirmation of transport.



Transport Team provide list of children who have not attended school to Mary



Mary sends the list of non attenders to SW's to follow up