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|  | |  |  |  |  |  | | --- | --- | --- | --- | --- | | **RA Reference** | |  | **Activity Description** | **COVID-19 - Infection Prevention and Control** | | **Assessment Date** | |  | **Assessor Name** |  | | **Assessment Team Members** | |  | **Review Date** |  | | **Location** | |  | **Number Of People Exposed** |  | | **Overall Residual Risk Level following implementation of effective control measures** | | 8 – Medium risk  Given the current Public Health information it remains likely that COVID-19 will continue to spread although for the majority of persons effects will be of minor severity | **People Exposed** | All Employees Service Users Visitors Members of the public Vulnerable Children/ Adults Persons with pre-existing medical conditions First Aiders  New/Expectant mothers | | **Date Record Created** | | 09/03/2020 |  |  | | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Hazard Description and How are people at risk** | **Current Control Measures** | **Potential Risk** | **Additional Control Measures** | **Residual Risk** | | **Infection causing injury or ill health effects**   * Exposure to COVID-19 virus (i.e. through close personal contact or exposure to infections from body fluids or other excretions | * Guidance and information provided and communicated to parents, carers and staff to ensure those who are symptomatic do not attend the setting. * Social distancing will be observed as per Government Guidance – see additional controls for link * Clear signage in line with Government guidance is displayed * Absence/ self-Isolation cases due to COVID-19 (suspected or confirmed) must be reported via normal employee absence reporting procedures * Suitable supervision ratios in place considering group sizes, needs and individuals building in resilience in case of staff illness or emergency * Activity specific risk assessments/individual health care plans will identify the control measures to be followed to prevent cross contamination/infection. * Relevant risk assessments or Individual health care plans will identify any requirement for provision of PPE for staff that deliver close personal care and/or have prolonged regular close personal contact, who potentially could be exposed to high risk body fluids * Suitable measures are in place to ensure that National Guidance, County Council communications and Public Health information from schools issued by the School Portal and other school communication groups is shared with staff and other relevant parties. * Activity risk assessments already in place will be adapted and communicated to suit the settings * Staff are provided with adequate information, instruction, training and supervision. * Suitable first aid provision is provided for staff and pupils including paediatric first aid where required * All staff are aware of how to call for emergency assistance * Robust hand hygiene procedures will be promoted and adhered to in line with national guidance. * Where possible additional provision and promotion of the use of hand sanitising gel (60-70% alcohol) will be provided. * Head teachers to ensure communication of any relevant risk assessments and safe working procedures to ensure that staff are aware of the risks they may be exposed to and safe ways to work. * All Staff remain responsible for ensuring that they are feeling fit and well to attend work and must not attend the site if symptomatic or if a family member is symptomatic. * Staff will ensure they comply with any instructions provided by the Head teacher, national or local LA guidance as may be relevant. * Arrangements are in place for the disposal of clinical and general waste where required. * Safe systems of work developed locally to ensure appropriate measures are in place for laundering, cleaning and decontamination of soiled items/equipment in line with national guidance * Business continuity/emergency plans in place * All accidents and incidents to be reported (except for most minor which can be collated in the pupil accident book) Other accidents can be done by completing the usual forms available on the Portal and emailing to [healthandsafety@cumbria.gov.uk](mailto:healthandsafety@cumbria.gov.uk) H&S will monitor these and ensure that RIDDOR reports are made where relevant on behalf of the setting * Fire Safety Plans and risk assessments in place will be reviewed and amended where necessary to reflect current conditions * CCC Property Team are aware of all hub locations and will support to ensure guidance in terms of essential maintenance and statutory inspections can continue in line with current requirements * Robust cleaning will be undertaken and maintained in line with national Guidance Link to Government guidance in additional control * Suitable follow-up procedures to be taken following potential infection exposure incidents. (by Public Health and/or de-briefs by Managers) * The setting will continue to seek relevant support through the Local Authority, PHA and CASH where relevant e.g. Health and Safety, Communications Team, Public Health etc. | **10 - Medium Risk**  L5 x S2 | **Main Link to all current national guidance**  <https://www.gov.uk/government/collections/coronavirus-covid-19-guidance-for-schools-and-other-educational-settings>  Ensuring high risk contact areas are included on cleaning schedules. Ongoing Monitoring to ensure robust cleaning of high risk areas  Compliance and promotion of current national guidance to be maintained.  Provision of additional recommended hygiene measures/PPE as may be advised by Public Health.  Health and Safety team to support where required  Recommended adult to child ratio (NSPCC)  **0 - 2 years - one adult to three children**  **2 - 3 years - one adult to four children**  **4 - 8 years - one adult to six children**  **9 - 12 years - one adult to eight children**  **13 - 18 years - one adult to ten children**  ***Please note the above and links provide guidance and actual ratios need to be determined based on setting need.***  Ongoing compliance to be monitored by Head teachers.  <https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings> | **8 - Medium Risk**  L4x S2 | | | | | | | | **Applicable internal guidance and procedures** | * [SAN(G) 03 Recording reporting and investigation of Adverse Events](https://schools.cumbria.gov.uk/_layouts/15/WopiFrame.aspx?sourcedoc=/Reference%20Library/Health%20and%20Safety/Safety%20Advice%20Notes%20Series%20(SAN)/SAN(G)03%20Reporting%20Recording%20and%20Investigation%20of%20Adverse%20Events.docx&action=default)  (for work related accidents and incidents) * [Safety Procedure 06 Recording Reporting and Investigation of Adverse Events](https://schools.cumbria.gov.uk/_layouts/15/WopiFrame.aspx?sourcedoc=/Reference%20Library/Health%20and%20Safety/County%20Council%20Safety%20Procedures/06%20Recording%20reporting%20and%20investigation%20of%20adverse%20events.pdf&action=default) - (for work related accident and incidents) * [Safety Procedure 10 – COSHH](https://schools.cumbria.gov.uk/_layouts/15/WopiFrame.aspx?sourcedoc=/Reference%20Library/Health%20and%20Safety/County%20Council%20Safety%20Procedures/10%20Control%20of%20Substances%20Hazardous%20to%20Health%20COSHH.pdf&action=default) * [Safety Procedure No 15 – Risk Assessment](https://schools.cumbria.gov.uk/_layouts/15/WopiFrame.aspx?sourcedoc=/Reference%20Library/Health%20and%20Safety/County%20Council%20Safety%20Procedures/15%20Risk%20Assessment.pdf&action=default) * [Safety Procedure 27 – Influenza Pandemic (H&S Prep and Response](https://schools.cumbria.gov.uk/_layouts/15/WopiFrame.aspx?sourcedoc=/Reference%20Library/Health%20and%20Safety/County%20Council%20Safety%20Procedures/15%20Risk%20Assessment.pdf&action=default) * [Section 31 Awareness and Competency in H&S](https://schools.cumbria.gov.uk/_layouts/15/WopiFrame2.aspx?sourcedoc=/Reference%20Library/Health%20and%20Safety/County%20Council%20Safety%20Procedures/27%20Flu%20Pandemic%20July%202019.PDF&action=default) | | | | | **Assessment Conclusion** | The setting will continue to review to ensure that the stated control measures are implemented and adhered to. To reduce the risk of exposure to COVID19 virus to the lowest possible level. | | | | |  |