Caerphilly Early Years and Childcare Service

Childminder Assistant Qualification Grant 2023-2024

The Caerphilly Early Years and Childcare Service are offering a grant to Childminding Assistants who are required to complete the recognised qualification, in accordance with the latest changes to the National Minimum Standards for Regulated Childcare for children up to the age of 12 years (last updated November 2023) by the end of November 2024.

The grant is available to reimburse individuals for the full cost of the Professional Association of Childcare and Early Years (PACEY) UNIT 326: Introduction to home-based Childcare course, up to a maximum of £192, if purchased between October 1st 2023, and 31st March 2024, on the basis that the correct evidence is submitted with this application.

For more information on this training please follow this link: [Home-based childcare training in Wales | PACEY](https://www.pacey.org.uk/training-and-qualifications/training-in-wales/home-based-childcare/)

**The deadline for submitting this application is Friday 22nd March 2024.**

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| Name: | Click or tap here to enter text. |
| Address: | Click or tap here to enter text. |
| Email Address: | Click or tap here to enter text. |
| Contact Phone Number: | Click or tap here to enter text. |
| Name of the Childminder you are employed by, or are working alongside (e.g. self-employed Childminder Assistants): | Click or tap here to enter text.  |
| CIW Registration Number: | Click or tap here to enter text. |
| Childminders Address: | Click or tap here to enter text.  |

|  |  |
| --- | --- |
| Course Name: | Click or tap here to enter text. |
| Course start date: | Click or tap here to enter text. |
| Course completion date or expected completion date: | Click or tap here to enter text. |

**Please state bank details below:**

|  |  |
| --- | --- |
| Name of Bank  | Click or tap here to enter text. |
| Branch location | Click or tap here to enter text. |
| Name of Account | Click or tap here to enter text. |
| Sort Code | Click or tap here to enter text. |
| Bank A/C Number | Click or tap here to enter text. |

**To be eligible for this grant please confirm you have attached the following evidence:**

|  |
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| Proof of payment. This should be an official receipt or paid invoice between October 1st 2023 and March 31st 2024. Bank statements will not be accepted.  |[ ]

**Declaration by Applicant**

I confirm that:

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| I am currently employed by, or working with, a CIW registered Childminder who is operational with Caerphilly County Borough |[ ]
| I have successfully registered on the recognised childminder qualification and commit to completing it before November 2024  |[ ]

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| --- | --- |
| Name (please print): | Click or tap here to enter text. |
| Signed | Click or tap here to enter text. |
| Date | Click or tap to enter a date. |

Please complete the application form in full and return to the Caerphilly Early Years and Childcare Service at: earlyyearsfinance@caerphilly.gov.uk

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| **For Office Use Only** *(please submit this form with your application)* |
|  | **(Authorised Officers Only)** |
| 1. Date application received:
 | Click or tap to enter a date. |
| 1. All documents attached:
 |[ ]
| 1. Application checked by:
 | Click or tap here to enter text. |
| * Date application checked:
 | Click or tap to enter a date. |
| 1. Application checked and approved by:
 | Click or tap here to enter text. |
| * Date application checked and approved:
 | Click or tap to enter a date. |
| 1. Invoice date sent:
 | Click or tap to enter a date. |
| 1. Invoice date received:
 | Click or tap to enter a date. |
| 1. Grant monies paid and authorised by:
 | Click or tap here to enter text. |
| * Date grant monies paid and authorised:
 | Click or tap to enter a date. |
| 1. End of grant monitoring report sent:
 |[ ]
| 1. End of grant monitoring report received:
 |[ ]
| 1. End of grant monitoring report checked and authorised by:
 | Click or tap here to enter text. |
| * Date grant monitoring report checked and authorised:
 | Click or tap to enter a date. |
| Filing date of documents (23/24 folder): | Click or tap to enter a date. |