



webDEALER

User Guide Addendum

Release 26.3

August 2026



Texas Department *of* Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

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Document Overview

This document describes the latest software changes made to the Texas Department of Motor Vehicles (TxDMV) webDEALER software application.

Scope

The scope of this is to identify recent software changes to the webDEALER application as documented in the latest webDEALER User Guides. This document does not provide step-by-step instructions on how to use webDEALER.

Audience

The intended audience of this document are users of webDEALER.

Enhancements in Release 26.3

Update to Sales Tax Exemption Reasons

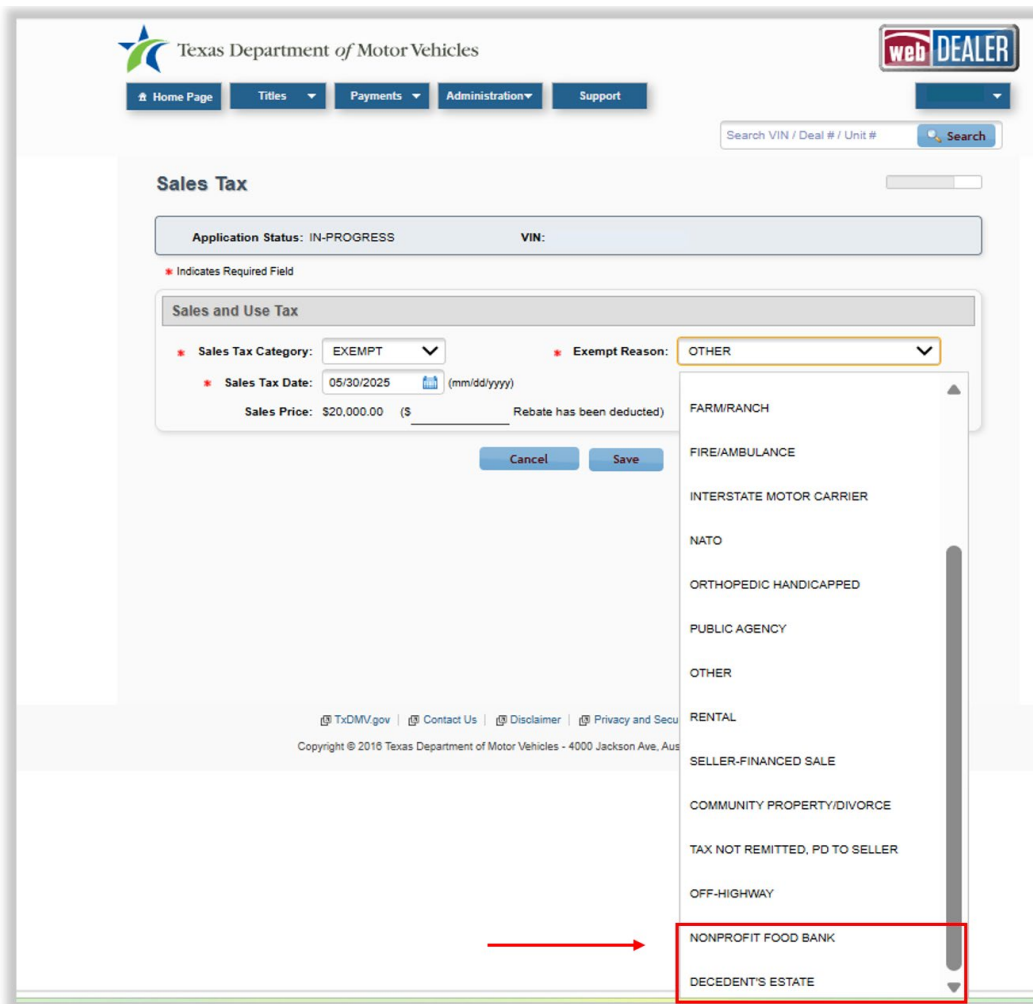
The following exemption reasons have been removed from the webDEALER Sales and Use Tax information page and will no longer appear in the Exempt Reason drop-down menu:

- Heirship
- Minor

As a result of these additions, "Other" should no longer be selected if one of the above exempt reasons applies to the transaction.

The following new exemption reasons have been added to the webDEALER Sales and Use Tax information page and can be selected from the Exempt Reason drop-down menu:

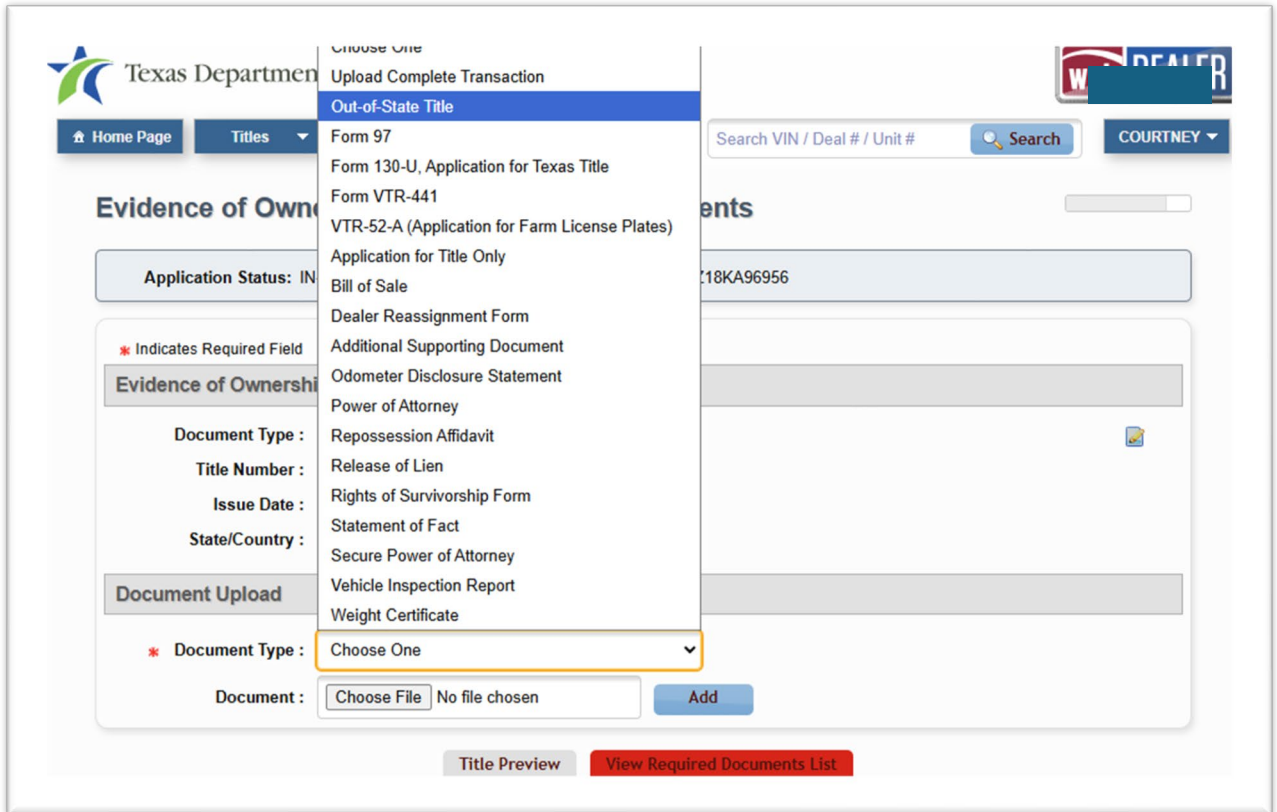
- Nonprofit Food Bank
- Decedent's Estate



The screenshot shows the Texas Department of Motor Vehicles webDEALER interface. The 'Sales Tax' section is active, displaying 'Application Status: IN-PROGRESS' and a 'VIN' field. Below this, the 'Sales and Use Tax' section contains a 'Sales Tax Category' dropdown set to 'EXEMPT' and an 'Exempt Reason' dropdown set to 'OTHER'. The 'Sales Tax Date' is '05/30/2025' and the 'Sales Price' is '\$20,000.00'. A red arrow points to the 'Exempt Reason' dropdown menu, which is open and shows a list of options. The new options, 'NONPROFIT FOOD BANK' and 'DECEDENT'S ESTATE', are highlighted with a red box at the bottom of the list. Other visible options include FARM/RANCH, FIRE/AMBULANCE, INTERSTATE MOTOR CARRIER, NATO, ORTHOPEDIC HANDICAPPED, PUBLIC AGENCY, OTHER, RENTAL, SELLER-FINANCED SALE, COMMUNITY PROPERTY/DIVORCE, TAX NOT REMITTED, PD TO SELLER, and OFF-HIGHWAY.

webDEALER Title Application Document Upload Order

Prior to Release 26.3 the system did not retain the order that the transaction documents were uploaded, resulting in issues at the time of review. This issue has been resolved and webDEALER has been updated to retain the document upload order at the time of application. This improvement ensures submissions align with required documentation standards, reducing the frequency of returned title applications at the time of county review.



Choose One

Upload Complete Transaction

Out-of-State Title

Form 97

Form 130-U, Application for Texas Title

Form VTR-441

VTR-52-A (Application for Farm License Plates)

Application for Title Only

Bill of Sale

Dealer Reassignment Form

Additional Supporting Document

Odometer Disclosure Statement

Power of Attorney

Repossession Affidavit

Release of Lien

Rights of Survivorship Form

Statement of Fact

Secure Power of Attorney

Vehicle Inspection Report

Weight Certificate

Choose One

Document Type :

Title Number :

Issue Date :

State/Country :

Document Upload

* Document Type :

Document :

Choose File

No file chosen

Add

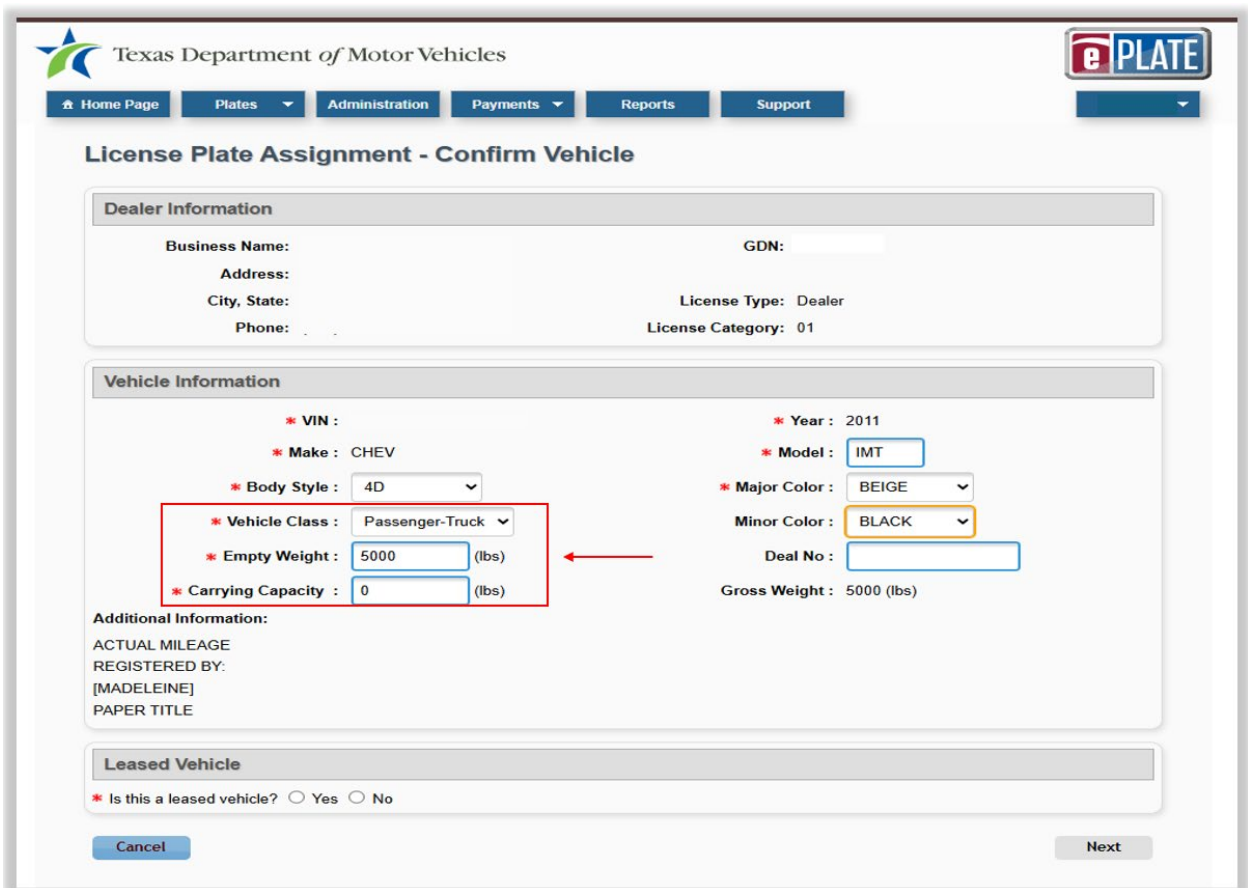
Title Preview

View Required Documents List

Updating the Vehicle Weight or Vehicle Class in ePLATE

When completing a license plate assignment for a vehicle with an existing RTS record, the vehicle weight and vehicle class information from the RTS record is carried forward to ePLATE.

Prior to the update dealers were able to make changes to this information but those changes were not carried forward to webDEALER leaving the dealer without an option to correct the information within the webDEALER system. Now, any changes made to the vehicle weight and vehicle class information at the time of license plate assignment or during the amendment process will be carried forward from ePLATE to webDEALER.



License Plate Assignment - Confirm Vehicle

Dealer Information

Business Name: _____ GDN: _____
 Address: _____
 City, State: _____ License Type: Dealer
 Phone: _____ License Category: 01

Vehicle Information

* VIN : _____ * Year : 2011
 * Make : CHEV * Model : IMT
 * Body Style : 4D * Major Color : BEIGE
 * Vehicle Class : Passenger-Truck * Minor Color : BLACK
 * Empty Weight : 5000 (lbs) * Deal No : _____
 * Carrying Capacity : 0 (lbs) Gross Weight : 5000 (lbs)

Additional Information:
 ACTUAL MILEAGE _____
 REGISTERED BY: _____
 [MADELEINE]
 PAPER TITLE _____

Leased Vehicle

* Is this a leased vehicle? ☐ Yes ☐ No

Cancel **Next**

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Vehicle Information

Application Status: IN-PROGRESS

VIN:

* Indicates Required Field

Vehicle Class: Passenger-Truck

Title Only (No Registration): ☐

Registration Class: 25 : PASSENGER-LESS/EQL 6000

Year: 2011

Vehicle Make: CHEV

Vehicle Model : IMT

Body Style : 4D

* Major Color: BEIGE

Minor Color: BLACK

Fuel Type: FLEXIBLE

Empty Weight : 5000

Carrying Capacity : ---

Gross Weight: 5000 (lbs)

Diesel: ☐

Odometer Reading: 50000

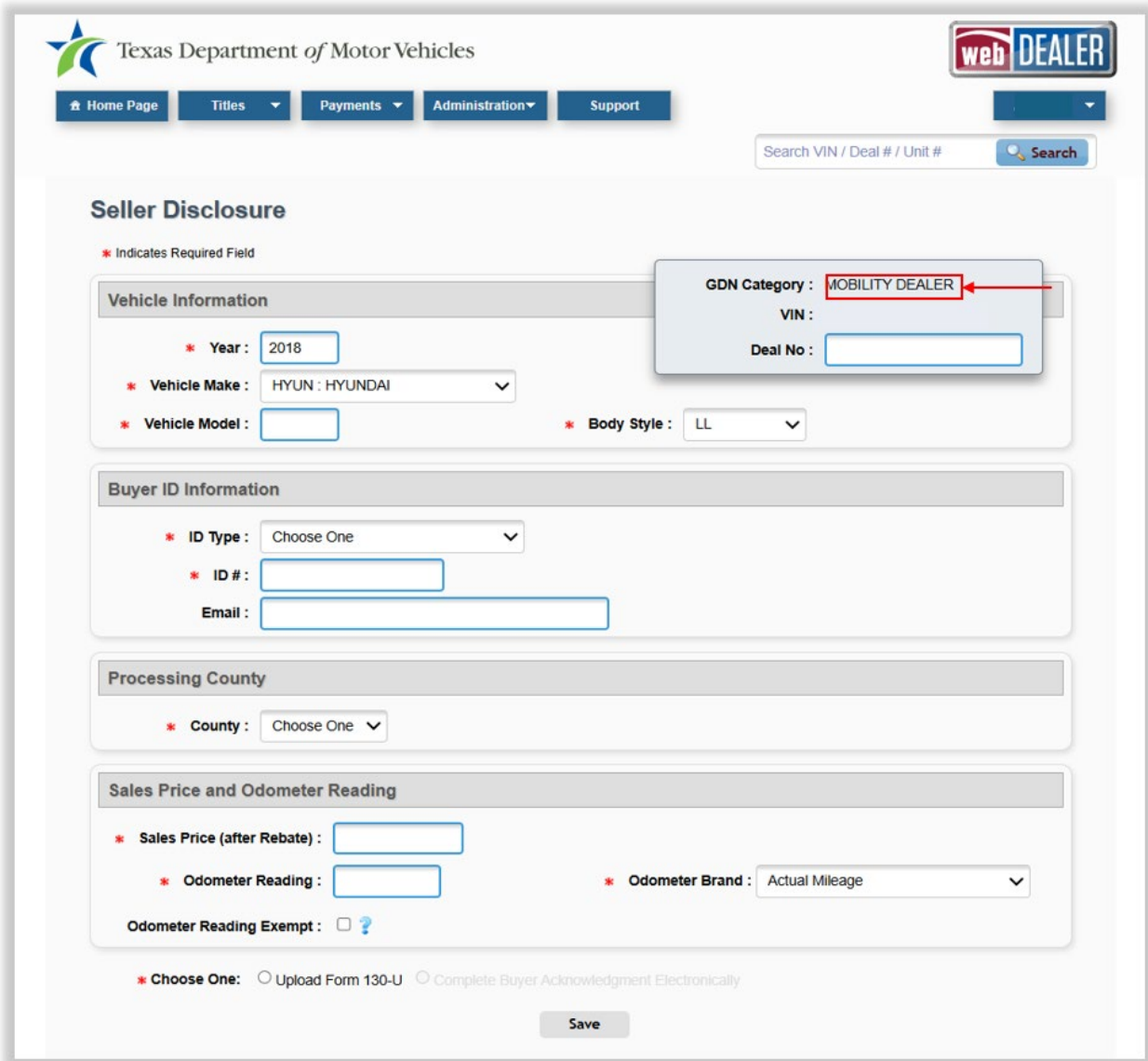
Odometer Brand: Actual Mileage

Next

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Ability for Mobility Dealers to Create a Title Application

Previously, Mobility Dealers were unable to submit title applications in webDEALER and received an error message stating “Sales Price (after Rebate) is required (5611)” on the Seller Disclosure page preventing further processing. Mobility Dealers can now submit title applications through webDEALER and they will no longer receive this error message.



The screenshot shows the 'Seller Disclosure' form in the webDEALER system. The form is divided into several sections: Vehicle Information, Buyer ID Information, Processing County, and Sales Price and Odometer Reading. A red box highlights the 'GDN Category' dropdown menu, which is set to 'MOBILITY DEALER'. A red arrow points to this selection. The form includes various input fields for Year, Vehicle Make, Vehicle Model, Body Style, ID Type, ID #, Email, County, Sales Price (after Rebate), Odometer Reading, and Odometer Brand. A 'Save' button is located at the bottom of the form.

Texas Department of Motor Vehicles

web DEALER

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Search VIN / Deal # / Unit #

Seller Disclosure

* Indicates Required Field

Vehicle Information

* Year :

* Vehicle Make :

* Vehicle Model :

* Body Style :

GDN Category : **VIN :**

Deal No :

Buyer ID Information

* ID Type :

* ID # :

Email :

Processing County

* County :

Sales Price and Odometer Reading

* Sales Price (after Rebate) :

* Odometer Reading :

* Odometer Brand :

Odometer Reading Exempt : ☐ ?

* Choose One: ☐ Upload Form 130-U ☐ Complete Buyer Acknowledgment Electronically