



September 17, 2020

**Registration and Title Bulletin # 012-20
Policy and Procedure**

TO: All County Tax Assessor-Collectors and Licensed Motor Vehicle Dealers

SUBJECT: **Title Revocation Affidavit for Incorrect Manufacturer's Certificate of Origin (MCO)
Surrendered**

PURPOSE

To clarify department handling of requests to revoke titles when a licensed franchise dealer surrenders the incorrect MCO with a title application.

DETAILS

Licensed franchise dealers who surrender the incorrect MCO resulting in the wrong vehicle being titled may request the Texas Department of Motor Vehicles (TxDMV) revoke the title by submitting an affidavit to the TxDMV. The *Title Revocation Affidavit for Incorrect Manufacturer's Certificate of Origin Surrendered* (Form VTR-18) has been created to facilitate the revocation, and is available on the TxDMV website. An affidavit stating the relevant facts may be submitted in lieu of Form VTR-18.

Licensed franchise dealers may submit a completed Form VTR-18 along with the original, incorrect Texas Certificate of Title (if the Texas Certificate of Title has already been issued). If the dealer is unable to provide the original Texas Certificate of Title because it is lost or stolen, the dealer may sign the certification on the Form VTR-18. TxDMV reminds dealers that any MCO surrendered to the county tax assessor-collector's office cannot be returned.

If a lien has been recorded, the lienholder will provide a release of lien, letter of no interest, or complete the Lienholder Acknowledgement section on the Form VTR-18 to inform the TxDMV that their interest in the vehicle is released. It is not necessary for a paper title to be requested if the title is an electronic title.

COUNTY ACTION

Instruct licensed franchise dealers requesting a title revocation due to surrendering an incorrect MCO to submit a Form VTR-18 or an affidavit stating the relevant facts and all supporting documents to the TxDMV.

MOTOR VEHICLE DEALER ACTION

Ensure the correct ownership evidence and all required documents are being submitted when applying for title. Submit a Form VTR-18 or an affidavit stating the relevant facts and all supporting documents to TxDMV as soon as possible upon identifying the incorrect MCO was surrendered with a title application.

CONTACT

If you have any questions, please contact your local TxDMV Regional Service Center.

Sincerely,

Jeremiah Kuntz, Director
Vehicle Titles and Registration Division

JK:TT:RC