



Texas Department *of* Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

Registration and Title System

**Point of Sale System
County Release Notes**

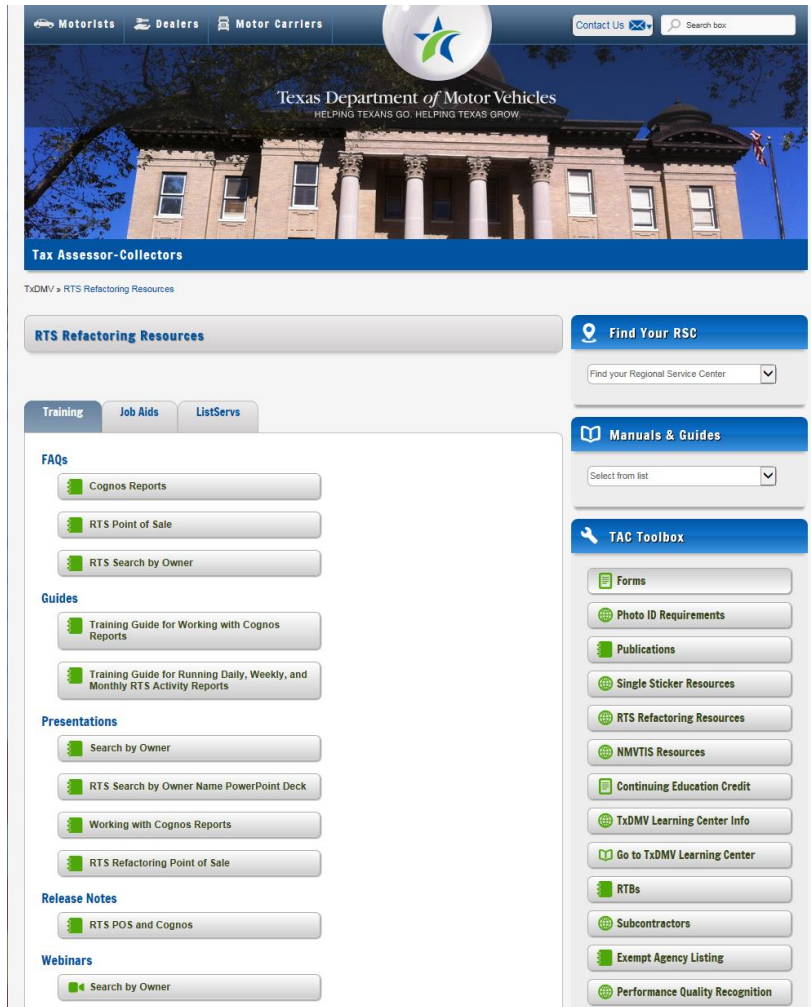
Release 9.6.0

03/21/2020

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About the Release





These Release Notes contain information about new features, enhancements, and reported issues resolved in this release of the Registration and Title System.

For more information about the RTS Release, refer to the **Online Help** and to the Release Notes on the **RTS Refactoring Resources page** of the TAC Hub (www.txdmv.gov/tax-assessor-collectors).

RTS POS Overview

The refactored RTS POS is a web-based application designed to process vehicle registrations, titles, and temporary permits for Texas motorists through a series of web pages. The RTS POS application provides functions for cash accounting, funds allocations, and a full audit trail along with inventory control for license plates, windshield/plate stickers, and temporary permits.

The RTS POS application displays when you log in to the RTS workstation.

To display reference information about using the RTS POS, click  in the upper right corner of the web browser to minimize the application and click the  RTS Refactoring Help icon on your desktop.

The RTS Refactoring Resources page (on the TAC Hub) displays FAQ documents composed of questions submitted by the county tax offices, as well as materials presented during RTS POS webinars (including the training guides, slide decks for presentations, and other recorded webinar sessions). The original Release Notes are also available on this page.

Click the **Job Aids** tab to locate important quick references to help you log in and work with the RTS POS.

When logged into the RTS POS, you can get specific application level help by clicking the Help button on the page you are viewing or the entire user assistance web site by selecting **Help > User Guide** on the main page action bar.

NOTE: It is important to visit this Resources page frequently for updates and new materials.

1 Legislative Change in RTS POS 9.6.0

A report will be provided to the comptroller’s office to include title transaction information for certain year model off-highway vehicles purchased out of state to support implementation of House Bill 1543. To provide the comptroller’s office with the data elements needed, the motor vehicle sales tax and related fields on the Sales Tax TTL012 screen will be enabled.

21004	<p>Previous: There was no report for certain year model off-highway vehicles purchased out of state.</p> <p>Change: RTS will generate a report for the comptroller’s office on all title transactions involving certain year model off-highway vehicles purchased out of state.</p>
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1.1 Capturing Sales Tax Information for Certain Year Model Off-Highway Vehicles Purchased Out of State

The motor vehicle sales tax and related fields will be enabled when the following applies to the vehicle record:



- Off-Highway Use checkbox is selected on the Title Types TTL002 screen,
- The model year is less than or equal to one year from the title application date, and
- The **Previous Owner** fields on the Owner Entry TTL007 screen indicate the owner is out of state.

Follow these steps to capture the motor vehicle sales tax information needed to produce the off-highway vehicle report for the comptroller's office:

1. In RTS, click **Customer > Title/Registration > Title Application** and complete a title application for an off-highway vehicle up until the Sales Tax TTL012 screen.
2. On the Sales Tax TTL012 screen, off-highway vehicles will continue to default to Exempt as the **Categories** selection and OFF-HIGHWAY as the **Exempt Reason**.
3. The **Sales Tax Date** field, **Sales Price** field, and other sales tax information will be enabled. Enter the vehicle's sales price and sales tax related information.

Note: RTS will continue to not collect motor vehicle sales tax related fees for these vehicles.

Categories		Date of Assignment/ Sales Tax Date: 03/06/2020	
EXEMPT			
Sales Tax Info:		Exempt Reasons	
Sales Price (less \$ 500 rebate):	6500	OFF-HIGHWAY	
Trade-In:	1000	Delinquent Transfer:	
Tax Paid Other State:	450	Penalty Fee: 0.00	
<input type="checkbox"/> Military	Penalty Percent: 0	<input type="radio"/> Dealer <input checked="" type="radio"/> General Public <input type="radio"/> Exempt <input type="radio"/> Military	
Trade-In Info:		Tax Permit Number:	
Year/Make: 1987 HOND	VIN: JH3TE0502HK229189		
<input type="checkbox"/> Additional Trade-In(s)			
<input type="button" value="Enter"/> <input type="button" value="Cancel"/> <input type="button" value="Help"/>			

TTL012

2 Enhancements in RTS POS 9.6.0

19006	<p>Previous: When changing the registration class from a vehicle registered for 24 months to a vehicle not eligible for 24 months of registration, RTS extended the registration period beyond 12 months.</p> <p>Change: When changing registration class from a vehicle registered for 24 months to a vehicle not eligible for 24 months of registration, RTS does not extend the registration period beyond 12 months of registration.</p>
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20981	<p>Previous: Online registration renewal processing was available 24 hours a day through the Internet Vehicle Title and Registration Service (IVTRS).</p> <p>Change: Online registration renewal processing through IVTRS will not be available between 2:30 AM and 4:00 AM Central Time (CT) during daily maintenance. Customers attempting to renew during this time will receive a pop-up message stating, "This application for online renewals will be down for daily maintenance between 02:30 AM and 04:00 AM CT. We apologize for the inconvenience."</p>
21787	<p>Previous: The options to select Old Plate Custom Vehicle or Old Plate Street Rod were not available in RTS.</p> <p>Change: The options to select an Old Plate Custom Vehicle or Old Plate Street Rod were added to the drop-down lists on the REG008 screen and the SPL001 screen in RTS.</p>

2.1 County Admin Manages Users' Access to the Cognos Fraud Reports

22588	<p>Previous: The county users did not have access to the Cognos Fraud Reports.</p> <p>Change: The Cognos Fraud Reports are available for the county admin to manage the users' access to the reports in Cognos.</p>
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2.1.1 How to Grant Employee Access Rights to the Cognos Fraud Reports

1. Once the employee completes the training, the employee notifies the county admin that the training is complete.

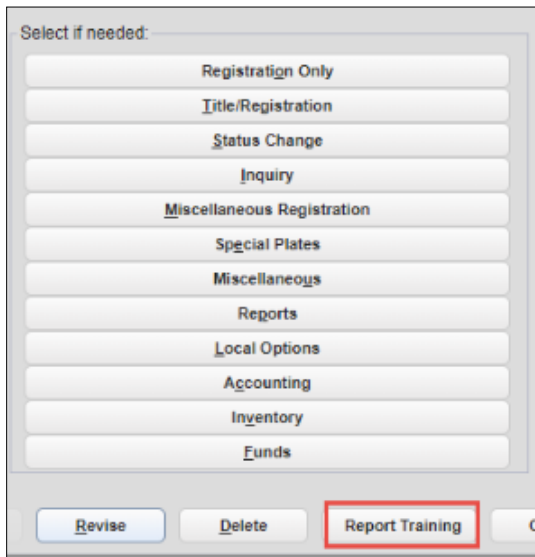


2. To report training county admin will click **Local Options > Security > Employee Security**.



RTS Main Screen

3. County Admin will Click **Report Training**.



SEC005

4. County Admin will select the row and verify that the report training and training modules are selected.

Employee Id: TEST
 Employee Name: LAST LAST

Select One or More using Ctrl Key

Module Number	Module Name	Status	Expiration Date
Search	Search	Search	Search
A-201	Funds Management II		
A-202	COGNOS Fraud Reports		
R-101	Introduction to Registration		
R-102	Registration Basics		
R-103	What You Need to Register		

Page: 1 / 2 Loaded: 51

Extend Enter Cancel Help

5. Click **Enter**.

6. Click **Yes**.

RTS marks the module as submitted.

Employee Id: TEST
 Employee Name: LAST FIRST

Select One or More using Ctrl Key

Module Number	Module Name	Status	Expiration Date
Search	Search	Search	Search
A-201	Funds Management II		
A-202	COGNOS Fraud Reports	Submitted	
R-101	Introduction to Registration		
R-102	Registration Basics		
R-103	What You Need to Register		

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Extend Enter Cancel Help

7. **Once Region verifies training, County Admin can assign permission.** To grant reporting to user who completed training:

a. Click **Reports**.

Select if needed:

- Registration Only
- Title/Registration
- Status Change
- Inquiry
- Miscellaneous Registration
- Special Plates
- Miscellaneous
- Reports**
- Local Options
- Accounting
- Inventory
- Funds

SEC005

- b.** Check **COGNOS Report**, if not already checked.
- c.** Check **Fraud Report**.
- d.** Click **Enter**.

Reports

- Reports
- Sales Tax Allocation
- Reprint Report
- Reprint Sticker Report
- Exempt Audit Report
- Title Package Report
- Electronic Title Report
- Suspected Fraud Report
- COGNOS Report**
- Fraud Report**

Enter Cancel Help

Reports



e. Click **Revise**.

Select if needed:

- Registration Only
- Title/Registration
- Status Change
- Inquiry
- Miscellaneous Registration
- Special Plates
- Miscellaneous
- Reports
- Local Options
- Accounting
- Inventory
- Funds

Buttons: Add, Revise, Delete, Report Training

SEC005

f. Click **Yes**.

CONFIRM ACTION CTL001

Access rights will be updated. Do you want to continue?

Buttons: Yes, No

Confirm Action CTL001

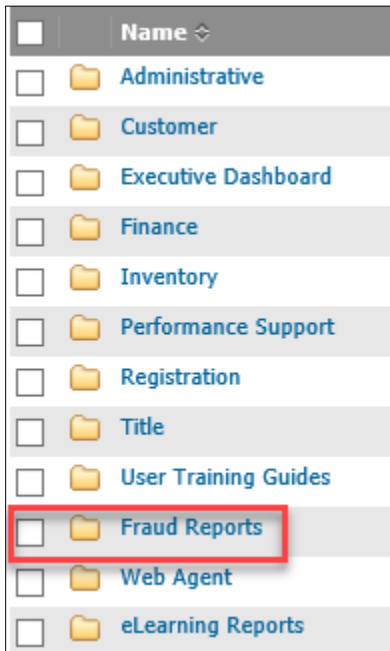


8. Click **IBM Cognos Content Icon.**



IBM Cognos Software










9. Click **Fraud Reports.**



IBM Cognos Connection



RTS then lists the available Fraud Reports.

<input type="checkbox"/>	Name
<input type="checkbox"/>	 Bonded Title Report
<input type="checkbox"/>	 Exempt Report
<input type="checkbox"/>	 Gift and Even Trades Report
<input type="checkbox"/>	 Insufficient Funds Report
<input type="checkbox"/>	 No Fee Processing Report
<input type="checkbox"/>	 Odometer Report
<input type="checkbox"/>	 Permit Activity Report
<input type="checkbox"/>	 Sales Tax Threshold Report
<input type="checkbox"/>	 Void and Voiding Report

Fraud Reports List

2.1.2 How to Remove Fraud Report Permission from a User

1. Click **Reports**.

Select if needed:

Registration Only
Title/Registration
Status Change
Inquiry
Miscellaneous Registration
Special Plates
Miscellaneous
Reports
Local Options
Accounting
Inventory
Funds

SEC005

2. Uncheck **Fraud Report**.

3. Click **Enter**.

Employee Id: R100
Employee Name: R

Reports

- Reports
- Sales Tax Allocation
- Reprint Report
- Reprint Sticker Report
- Exempt Audit Report
- Title Package Report
- Electronic Title Report
- Suspected Fraud Report
- COGNOS Report
- Fraud Report

Enter Cancel Help

Reports

4. Click **Revise**.

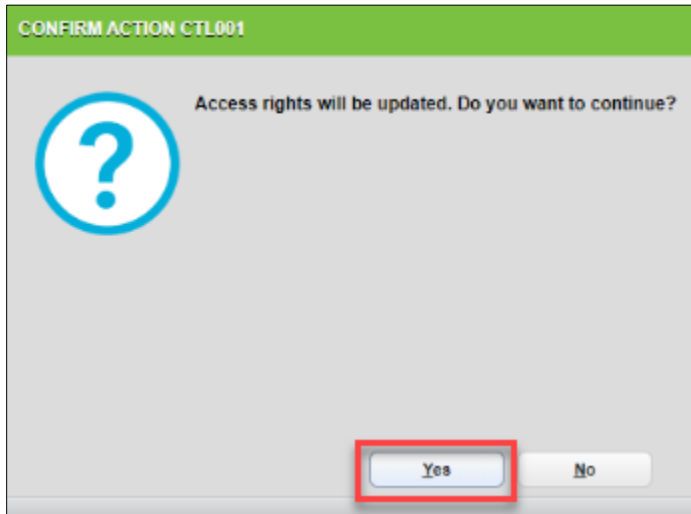
Select if needed:

- Registration Only
- Title/Registration
- Status Change
- Inquiry
- Miscellaneous Registration
- Special Plates
- Miscellaneous
- Reports
- Local Options
- Accounting
- Inventory
- Funds

Add Revise Delete Report Training

SEC005

5. Click **Yes**.



Confirm Action CTL001

RTS removes the user’s access to the Cognos Fraud Reports.

3 Defects Fixed in RTS POS 9.6.0

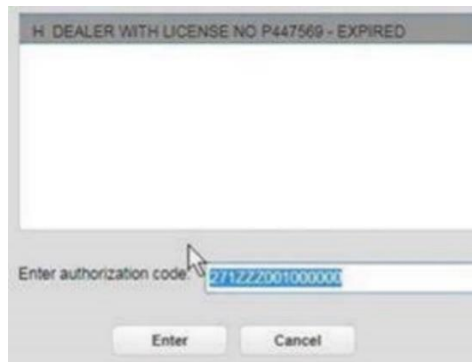
<p>19566</p>	<p>Previous: When the Categories field on the Sales Tax TTL012 screen is changed from Sales/Use (or any other non-exempt value) to Exempt, the Charge Sales Tax Emission Fee checkbox is not available to select when applicable to the transaction.</p> <p>Change: Switching between Categories of Sales/Use and Exempt will not prevent the Charge Sales Tax Emissions Fee checkbox from being presented when applicable to the transaction.</p>
<p>23175</p>	<p>Previous: The Barcode page is not printing for vehicles registered as Regular Exempt when the exempt indicator is selected on the Additional Information REG039 screen or the Title Additional Information TTL008 screen.</p> <p>Change: The Barcode page now prints when the exempt indicator is selected on the Additional Information REG039 screen or the Title Additional Information TTL008 screen.</p>

Previous: RTS did not display a status for a dealer's license when validated as inactive during a title transaction.

Change: RTS displays a message indicating the status of a dealer's license when validated during a title transaction.

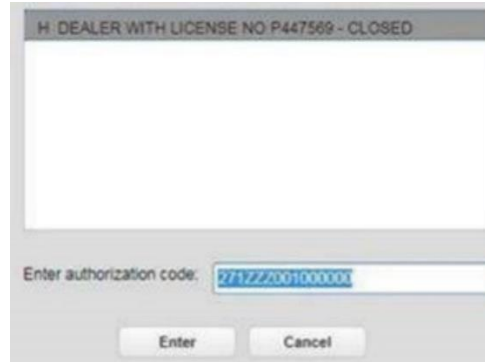
The three validation messages that can display for a dealer's license include:

- Dealer License Expired
- Dealer License Closed
- No Dealer Found with License Number

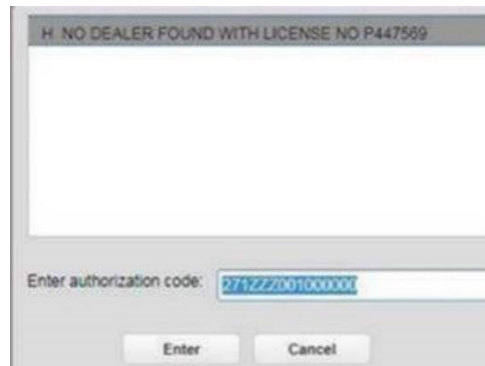


23461

DEALER LICENSE EXPIRED Message



DEALER LICENSE CLOSED Message



NO DEALER FOUND Message

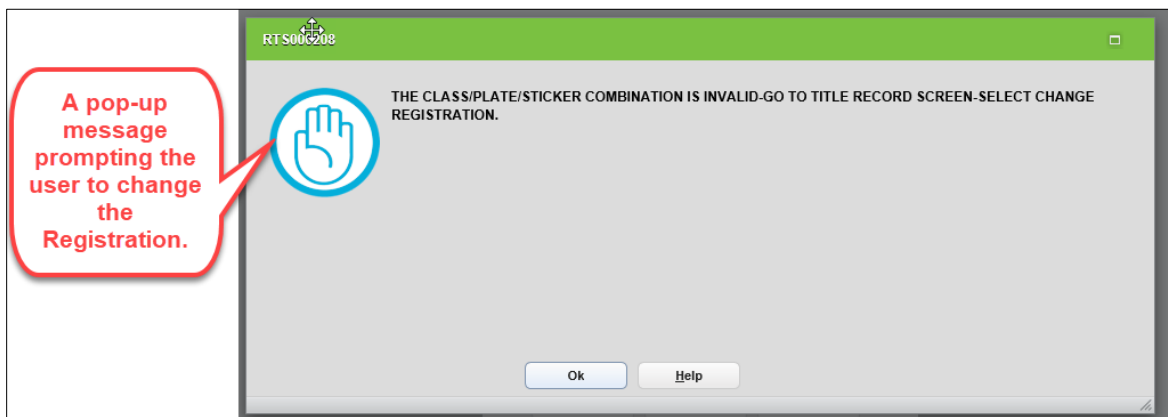
23602	<p>Previous: RTS displays a system error when a username contains a space and the county admin attempts to report training for the user.</p> <p>Change: RTS will no longer display a system error for usernames with a space when reporting training.</p>
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3.1 Corrected Title for Off-Highway Use Only Vehicles

23733	<p>Previous: Off-highway vehicles were designated under the MTRCYCLE vehicle class before the OFFHWY vehicle class was established with RTS Release 9.4. When a user processed a Corrected Title in RTS on an off-highway vehicle that was previously designated under the MTRCYCLE vehicle class, RTS would not allow the user to change the vehicle class to OFFHWY and allow a registration class to be selected.</p> <p>Change: RTS users can change the vehicle class from MTRCYCLE to OFFHWY and select the appropriate registration class for the off-highway vehicle.</p>
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Follow these steps to complete a corrected title for an off-highway vehicle with a previous vehicle class of MTRCYCLE:

1. When the RTS000208 pop-up message displays, click **Ok**.



RTS000208

RTS displays the TTL003 screen.



2. Click **Change Registration** to update the registration.

New Title Type: CORRECTED

Year/Make: 1987 HD

Body Style: MC

Model:

Major Color: RED

Minor Color:

VIN: 1HD1BHL27EY060150

Body VIN:

Vehicle Class: MTRCYCLE

Odometer Reading: 114 SPV

Brand:

Empty Weight:

Carrying Capacity:

Gross Weight: 0 Trailer Type:

Fixed Weight

Travel Trailer

Park Model Trailer SqFt

Trvl Tir Length: Ft In Trvl Tir Width: Ft In

Replica Year/Make:

Record Not Applicable

Owner Id: KITT BRAZIEL

Registration:

Plate: Age:

Expires: /

Class:

Type:

Org:

County:

Document:

Document No: 00000000003336606

Issued: 09/16/1986

OFF-HIGHWAY USE ONLY

PAPER TITLE

Select for expired registration

Valid Reason Invalid Reason

Citation/Charge Penalty

Enter Cancel Help

TTL003

3. From the **Vehicle class** drop-down list, select **OFFHWY**.
4. From the **Registration class** drop-down list, select the appropriate registration class for the vehicle.

5. Click **Enter**.

REG008

6. RTS displays the **Title Record TTL003** screen after the registration has been changed. Click **Enter**.

TTL003