



August 31, 2018

**Registration and Title Bulletin # 004-18
Policy and Procedure**

TO: All County Tax Assessor-Collectors

SUBJECT: New Registration and Title System (RTS) Workstation Lease Pricing

PURPOSE

To notify county tax assessor-collectors of new RTS workstation lease pricing effective September 1, 2018.

DETAILS

The Texas Department of Motor Vehicles recently reviewed the costs for RTS workstations and determined that the annual cost to lease an RTS workstation should be amended to reflect the new state replacement cycle of six years for computer equipment. For county offices, the annual lease cost was reduced from \$1,500 to \$361 per year. If a cable drop is needed, there will be an additional one-time charge of \$180. Also, counties that utilize full-service deputies will be required to pay \$4,800 annually per full-service deputy location for the cost of the T1 circuit. The charge for the T1 circuit will not be assessed for county office locations. The attached file illustrates the new RTS workstation lease cost structure.

The new RTS workstation lease pricing goes into effect September 1, 2018. Counties will be invoiced annually by October 1 for all charges incurred during the State's fiscal year, which runs September 1 to August 31.

COUNTY ACTION

Update county budget to reflect new RTS workstation lease pricing.

CONTACT

If you have any questions about the new RTS workstation lease pricing, please email (preferred) RTS-Workstation-Allocations@TxDMV.gov or call 512-465-1459.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeremiah Kuntz".

Jeremiah Kuntz, Director
Vehicle Titles and Registration Division

JK:TT:TU