



December 29, 2017

Registration and Title Bulletin # 018-17 Policy and Procedure

TO: All County Tax Assessor-Collectors

SUBJECT: Package Delivery Plates Pertaining to House Bill 561

PURPOSE

To provide guidance on the issuance of the new Package Delivery license plate.

DETAILS

House Bill 561 amends Transportation Code, Section 551, by adding Subchapter G to allow for the issuance of a new Package Delivery license plate. The Package Delivery license plate will be available for vehicles operated by a package delivery service company (e.g., UPS and FedEx) for picking up or delivering mail, parcels, or packages. Vehicles eligible for Package Delivery license plates are limited to:

- All-Terrain Vehicles and Recreational Off-Highway Vehicles
- Golf Carts and Utility Vehicles
- Neighborhood Electric Vehicles

This plate displays the words “Package Delivery” and requires a \$25 annual plate fee and other applicable fees. The plate can only be issued to motor carriers who have a United States Department of Transportation (USDOT) number. The USDOT number has eight-ten characters. Vehicles with Package Delivery license plates will receive an annual registration renewal notice and can renew at the county, online through the Internet Vehicle Title and Registration Service, and by mail. Vehicles with Package Delivery license plates are exempt from vehicle inspection. Package Delivery license plates will be available for issuance with the Registration and Title System (RTS) Release 9.0.

Package Delivery license plates are only being distributed to the largest 25 counties due to the anticipation of these vehicles being operated primarily in metropolitan areas and there being low demand. All other counties can order limited quantities (up to five) by completing the TxDMV-240-I form and submitting it through the appropriate regional service center (RSC). The RSCs will also stock limited quantities of the Package Delivery license plates.

COUNTY ACTION

A county tax assessor-collector may issue Package Delivery license plates as long as the requirements under Transportation Code §§551.453, 551.454, and 551.455 have been met.

In short, a county may order and issue Package Delivery license plates to vehicles as noted in the details section and when the vehicle is used for the purpose of picking up or delivering mail, parcels, or packages when operated as follows:

- on a public highway that is not an interstate or a limited-access or controlled-access highway and has a speed limit of not more than 35 miles per hour, as stipulated in §551.453

- on the property of a subdivision or condominium in compliance with any applicable rules adopted by the property owner's association that manages the subdivision or condominium, as stipulated in §551.454
- in addition to the above bullets, operation is allowed on all or part of a public highway with a speed limit of not more than 35 miles per hour in the corporate boundaries of a municipality when authorized by the governing body of the municipality and on all or part of a public highway with a speed limit of not more than 35 miles per hour in the unincorporated area of a county when authorized by the county commissioners court, as stipulated in §551.455

There is no change to the title requirements for vehicles registered with Package Delivery license plates. Before a Package Delivery license plate can be issued, a special plate record must be created. Once the special plate record has been created the Package Delivery license plate must be linked to the vehicle.

Linking the Package Delivery Plate:

- Existing NEVs are linked through exchange or renewal events
- Existing ROVs and ATVs are linked through renewal event
- UTVs are linked through the title event (non-titled)
- Golf Carts are linked through the title event (non-titled)
- All vehicles can be linked to special plates via a title event

Note: The GC-Package Delivery Registration Class for golf carts and the UTV Registration Class was created for Package Delivery Vehicles. The system will automatically mark UTVs as "Off-Highway Use Only."

For detailed information on processing steps, please refer to the RTS Release Notes 9.0.

CONTACT

If you have any questions, please contact your local TxDMV RSC.

Sincerely,



Jeremiah Kuntz, Director
Vehicle Titles and Registration Division

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