



August 4, 2016

Registration and Title Bulletin # 002-16 Policy and Procedure

TO: All County Tax Assessor-Collectors, Motor Vehicle Dealers, and Lienholders

SUBJECT: **New *Vehicle Identification Number Certification* (Form VTR-270) and Vehicle Identification Number (VIN) Verification Requirements**

PURPOSE

To advise you of the consolidated *Statement of Physical Inspection* (Form VTR-270), *Vehicle Identification Number Self-Certification* (Form VTR-272-B), and *Request for Pencil Tracing of Vehicle Identification Number* (Form VTR-301) into the newly named *Vehicle Identification Number Certification* (Form VTR-270). Additionally, to advise you of VIN verification requirements.

DETAILS

On August 3, 2016, we sent you a notification advising you the Vehicle Titles and Registration Division has undertaken an initiative to review, revise, and consolidate title related forms. We have consolidated the various VIN self-certification forms into a revised Form VTR-270 and renamed it as the *Vehicle Identification Number Certification* as part of that initiative. The revised form simplifies the VIN certification process for applicants and counties by eliminating excessive forms. Situations requiring use of Forms VTR-270, VTR-272-B, or VTR-301 should now use the revised Form VTR-270.

In consolidating these forms, we eliminate the necessity to determine which VIN verification form is required since one form now serves multiple purposes. The revised Form VTR-270 allows an applicant to self-certify their VIN under one of four situations. These four situations are when the vehicle is/will be:

- registered, but is exempt from a Texas vehicle safety inspection,
- registered and is subject to a Texas vehicle safety inspection; however, the vehicle is located out of state,
- titled, but will not be operated on Texas public roads (Title Only), and
- titled, but ineligible for registration under Texas law.

If one of these four situations does not apply, the vehicle must pass a Texas safety inspection and the original *Vehicle Inspection Report* (VIR) signed by the inspector is required as proof of VIN verification.

You will notice applicants with out-of-state vehicles are no longer required to specify an out-of-state "reason." As part of the single sticker changes, Transportation Code, Section 548.256, specifies a vehicle is exempt from Texas vehicle safety inspection requirements if the vehicle is located out-of-state without limiting this exemption. As a result, applicants for title and/or registration whose vehicles would otherwise be subject to a Texas vehicle safety inspection are

exempt when located out-of-state regardless of the reason. These applicants can self-certify the VIN and certify the vehicle is located out-of-state by completing the revised Form VTR-270 without needing to specify an out-of-state reason as previously required.

An applicant may self-certify the VIN if they meet one of the four certification statements on Form VTR-270. If an applicant does not meet one of these four certifications, the vehicle must pass a Texas state safety inspection or obtain a VIN inspection completed by law enforcement on the *Application for Assigned or Reassigned Number* (Form VTR-68-A).

If an applicant self-certifies a VIN for a vehicle that was last titled or registered out-of-state, the VIN CERTIFICATION WAIVED remark must continue to be applied manually to the vehicle record. The system will automatically apply the VERIFY INSPECTION remark to the record if the vehicle is subject to an inspection. It is important to apply the VIN CERTIFICATION WAIVED remark because this remark prints on the certificate of title unlike the VERIFY INSPECTION remark.

COUNTY ACTION

Please review the attached Form VTR-270.

Begin using the revised Form VTR-270. Applications supported by the existing VTR-272-B or VTR-270 remain acceptable and should not be rejected when used appropriately.

If a vehicle is subject to VIN verification, an original VIR signed by the inspector is required unless Form VTR-270 supports the application and certifies one of the four acceptable uses.

Please continue to apply the VIN CERTIFICATION WAIVED remark to motor vehicle records if an applicant self-certifies a VIN for a vehicle that was last titled or registered out-of-state.

CONTACT

If you have any questions, please contact your local TxDMV Regional Service Center.

Sincerely,



Jeremiah Kuntz, Director
Vehicle Titles and Registration Division

JK:TT:TH

Attachment