

January 18, 2018

[Bike Share Company]
[Street Address]
[City, State ZIP]

RE: Dockless Bike Share Operations

On December 7, 2017, City of Dallas staff met with all bike share companies operating in Dallas at that time to discuss operational expectations, and all participants expressed understanding and agreement.

Since that time, however, the City has not seen much improvement in bicycle fleet management, and the situation continues to deteriorate. To resolve the situation, please take the following steps immediately:

1. Relocate all bicycles:
 - Located on sidewalks narrower than 10 feet in width
 - Located on turf, landscaping, or other unimproved surfaces
 - Blocking access locations to public or private property and transit stops (including bus and rail transit)
 - Blocking sidewalk curb ramps
 - Located on multi-use trails to their respective trailheads

2. Provide the names and contact information for persons/entities managing your operational and maintenance activities.

If these actions are not taken by February 9, 2018, the City may be left with no choice but to begin removing bicycles in its rights of way, sidewalks, trails and/or trailheads that are identified as obstructions or hazards. We will schedule another meeting in the next week to discuss these issues and the path forward.

If you have any questions, please contact Michael Rogers, Director of Transportation, at 214-671-9596 or michael.rogers@dallascityhall.com.

T.C. Broadnax
City Manager

cc: Majed Al-Ghafry, Assistant City Manager
Michael Rogers, Director, Department of Transportation

Tanya Brooks, Assistant Director, Department of Transportation
Willis Winters, Director, Park and Recreation Department