**General Information/Criteria:**

1. The Air Force Officers’ Wives’ Club (AFOWC) offers merit-based scholarships to eligible USAF dependent children who are graduating high school seniors and will begin undergraduate studies at an accredited college or university during the 2014-2015 academic school year.
2. Scholarships are awarded in accordance with the AFOWC Scholarship Committee Policies and Procedures.
3. Selection criteria may include all or some of the following: academic achievement; standardized test scores; extracurricular activities (e.g. school and/or community athletics, volunteering, work experience, clubs, etc.); work history, citizenship, leadership roles; awards/honors; reference letters and personal essay.
4. The applicant is responsible for gathering and submitting all necessary information and official documents.
5. Awards are granted without regard to USAF member’s military rank, or applicant’s race, gender, ethnicity, religion, or disability.
6. Applications must be postmarked no later than **3 March 2014**. No other delivery method will be accepted (e.g. hand-delivered, e-mailed or faxed.) Incomplete packets will be deemed ineligible. Please retain a copy of all documents; application packets will not be returned.
7. Applicants will be notified in writing of the results.
8. The AFOWC Scholarship Committee invites individuals with strong academic backgrounds from the community to judge the application packets. Judges and their dependents are not eligible to apply for the scholarship.
9. Please e-mail questions to [AFOWCScholarships@gmail.com](mailto:afowcscholarships@gmail.com)

**Eligibility: Each applicant must meet the following requirements:**

1. Applicants must be a candidate for graduation from high school or certified home school program for the current school year and plan to attend an accredited college or university during the 2014-2015 academic school year.
2. Each applicant must be a legal military dependent child of an active duty, reserve, guard, retired, MIA/POW, deceased officer or enlisted member of the United States Air Force.
3. Applicants must have a minimum cumulative 3.25 GPA on a 4.0 scale.
4. Home-schooled applicants must supply credentials and documentation that are commensurate with the requirements listed in the application.
5. The AFOWC Scholarship Committee members and their dependents are not eligible to apply for or receive this scholarship.

**Limitations:**

1. Scholarship funds are to be used during the 2014-2015 academic year for undergraduate studies.
2. All funds received shall be applied to tuition and/or associated university fees/costsadministered by an accredited college or university. These costs may include books, fees, room or board but may not be used to cover fees from previous academic years, penalty fees or disenrollment fees.
3. Payment of scholarship awards will be made directly to the selected school. The recipient ***must*** provide the Scholarship Committee with the name and address of the school the recipient will attend. This information, along with the **Enrollment Verification Form**, must be postmarked by **1 October 2014,** or the award will be considered unclaimed.
4. The scholarship award, when combined with other scholarships, must not exceed the cost of tuition, fees, books, room and board for the academic year. Any remaining funds must be returned to the AFOWC Welfare Fund.
5. Students accepting an appointment to a military service academy or a full scholarship (to include tuition, fees, books, room and board) become ineligible for this award. Any applicant awarded an AFOWC Scholarship and intends to attend a military service academy or intends to use a full scholarship, must notify the AFOWC Scholarship Committee immediately and forfeit the AFOWC Scholarship. The AFOWC Scholarship will, in turn, be awarded to an alternate scholarship recipient.
6. Recipients who accept a scholarship from another military officers’/enlisted spouses’ organization become ineligible for the AFOWC scholarship and must notify the AFOWC Scholarship committee immediately and forfeit the award. The AFOWC Scholarship will, in turn, be awarded to an alternate scholarship recipient.
7. Prior recipients of an AFOWC Scholarship are not eligible to apply for or receive the AFOWC Scholarship for the 2014-2015 academic school year.

*The AFOWC is a private, nonprofit organization.*

*It is not part of the DOD or any of its components and has no governmental status.*

**Please keep this sheet for your records**

**Application Instructions:**

1. **Print completed application or type,** using only available spaces on this form. Do not use back of form. Do not attach a resume.
2. It is important that applicants provide any and all qualifying information in the application categories (Educational, Employment, Community/Volunteer Service, Community/Club Activities, High School Activities, Awards/Honors). Scholarships are awarded based on total points. Please attach additional data sheets as necessary to gain maximum points.
3. Mail the completed application and any supporting documents to:

**AFOWC**

**Attn: Scholarship Committee**

**P.O. Box 8490**

**Washington, D.C. 20032**

4. Your completed packet must be postmarked no later than 3 March 2014.

**Application Completion:**

**This application becomes complete and valid only when all of the pages listed below are delivered. All materials must be submitted at the same time.** Each page of the application must include the last four digits of the applicant’s SSN. Copy only the pages indicated and attach. Do not staple, but paper clip together in the following prescribed order:

* Personal Data Sheet
* Photocopy of front of applicant’s **AND** sponsor’s valid military identifications cards, *the expiration dates must be clearly visible* **OR** a copy of the DEERS military dependent eligibility form: sponsor must login with CAC to this webpage: [https://www.dmdc.osd.mil/milconnect/](mailto:https://www.dmdc.osd.mil/milconnect/)
* **Two (2) copies** of the Educational, Employment, and Community Service Data Sheet(s)
* **Two (2) copies** of the Activities and Awards Data Sheet(s)
* **Two (2) copies** of the Essay written by the applicant on the following question:

“Knowing that military families face unique challenges (such as having no control over when/where they move or when/if a parent deploys), what advice would you give new military parents to help

their child be successful in overcoming those challenges?”

* + Type essay, including a title, on 8” x 11” white bond paper, double-spaced, 1- inch margin, 500-1000 words in length, 12pt New Times Roman. Place your SSN (Last four ONLY) in the upper right corner of each page and a **word count at the end of the essay**. **DO NOT use your name, school, position, or other identifiers in the essay**.
  + Judging criteria include: ideas, originality, mechanics, technical, vocabulary, organization, and overall impression of the essay.
* **Official High School Transcript** supporting all educational data and documenting your cumulative, **unweighted** GPA (to include the end of the first semester of your senior year. (Note: Grade reports and copies of transcripts are not acceptable)
* Copy of SAT/ACT scores
* Two reference letters from persons who know you well. May not be written by a family member.
* Certification letter

**KEEP THIS SHEET FOR YOUR RECORDS**

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| Personal Data Disclosure |
| **PRINCIPLE PURPOSES**: To facilitate award of scholarship funds to education centers and determine eligibility.  **ROUTINE USES**: Information may be disclosed to federal, state and local education institutions for the purpose of allocating awards to scholarship recipient accounts; and the AFOWC Scholarship Committee for accounting purposes and to verify military dependent eligibility. Paperwork is kept on file for one year and then shredded.  DISCLOSURE: Disclosure of the SSN is voluntary. However, this form will not be processed without the applicant’s and sponsor’s SSN. |

## **PERSONAL DATA SHEET**

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| APPLICANT’S INFORMATION | |
| NAME (last, first, middle) | |
| Applicant’s Social Security Number (SSN): | |
| Street Address: | Name of High School Currently Attending: |
| City/State: | Name of College Planning to Attend: |
| ZIP: | Applicant’s Military ID Card Expiration Date: |
| Home Phone Number: | Cell Phone: |
| E-mail address: | |
| **SPONSOR’S INFORMATION** | |
| Sponsor’s Eligibility Category: (Check One)  Active Duty \_\_\_\_\_ Retired \_\_\_\_\_ Deceased \_\_\_\_\_ Guard \_\_\_\_\_Reserve\_\_\_\_\_\_POW/MIA\_\_\_\_\_\_ | |
| Sponsor’s Name | Rank/Grade |
| Sponsor’s Organization | Sponsor’s Social Security Number (SSN) |
| Organization Address | Duty Phone Number: |
| Current Mailing Address (if different than applicant’s) | E-mail Address: |
| Home Phone Number | Sponsor’s ID Card Expiration Date |

**Please check one of the following:**

\_\_\_\_\_I am a student pursuing a degree in Science, Technology, Engineering or Math (STEM) and wish to apply for the AFOWC/Lockheed Martin STEM Scholarship award money.

\_\_\_\_\_I am not a student pursuing a degree in STEM and am applying for the AFOWC Scholarship award money.

\*It is important that applicants provide any and all qualifying information in the application categories (Education, Employment, Community/Volunteer Service, Community/Club Activities, High School Activities, Awards/Honors). Scholarships are awarded based on total points. Please attach additional sheets if necessary.

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| EDUCATIONAL DATA | | | |
| High schools attended grades 9-12 (Name, City, State) | GPA | Dates Attended  From Mo/Yr - To Mo/Yr | |
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To be awarded points in the categories of Employment and/or Community/Volunteer Service, all information including the hours and dates of employment/volunteer service must be fully completed.

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| **EMPLOYMENT DATA** **Grades 9-12 only**. List most recent employment first. Include employment hours through 3 March 2014. | | | | |
| Job Description (Include Name, City, State as applicable) | EstimatedTotal Hours | Dates employed  From Mo/Yr – To Mo/Yr | |
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| **COMMUNITY/VOLUNTEER SERVICE** List volunteer work with service, religious, and other community organizations. Verification of service may be required. | | | | | | |
| **Organization** (Name, City, State) | | Position/Title | | **Estimated Total Hours** | | **Dates Volunteered: Grades 9-12 only** From Mo/Yr - To Mo/Yr | |
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| **COMMUNITY OR CLUB ACTIVITIES** List non-school athletics, clubs or activities. Verification of participation may be required. | | | | | | | |
| **C**-Captain **P**-President **T**-Treasurer **M**-Member **O**- Please state position  **CC**- Co-Captain **VP**-Vice-President **S**-Secretary **L**-Letter | | | | | | |
| **Organization/Activity** (Name, City, State) | | 12th | 11th | 10th | **9th** | **Description/Est. Hours** | |
| *e.g., Community Theater*  *Travel Soccer*  *Eagle Scouts* | | *O*  *P* | *M*  *T* | *CC*  *M* | *M* | *12th Lead role; 120 hr total*  *Goalie; 160 hr/year*  *15 hr/mo* | |
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| **HIGH SCHOOL ACTIVITIES** List activity and place the descriptive symbol in the appropriate grade column | | | | | |
| **C**-Captain **P**-President **T**-Treasurer **M**-Member **O**- Please state position  **CC**- Co-Captain **VP**-Vice-President **S**-Secretary **L**-Letter | | | | | |
| **Activity** | **12TH** | **11TH** | **10TH** | **9TH** | **Description & Est. Hrs** |
| *e.g., School Musical*  *JV Football*  *National Honor Society* | *O*  *P* | *M*  *T* | *CC*  *M* | *M* | *12th Lead role; 120 hr total*  *Center; 160 hr/year*  *Honor Society; 1 hr/mo* |
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| **AWARDS/HONORS** Grades 9-12. Begin with the most recent | | | | |
| **High school Award/Honor and Organization** | **Description of Award/Honor** | **Fall Semester** | **Spring Semester** | **Grade** |
| *e.g., Highest Honor Roll*  *PTSA Reflections*  *District Science Fair* | *Min GPA 3.5 required*  *1st Place in Literature*  *Honorable Mention* | *GPA 3.9* | *GPA 3.6* | *11th*  *10th*  *9th, 10th* |
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| **INTENDED COLLEGIATE AREA OF STUDY** | |
| Major: | Minor: |
| **HIGH SCHOOL COUNSELOR:** **Please complete the following and attach complete official high school transcript.** | |
| SAT Critical Read: Math: Writing: | ACT: |
| GPA: Grading Scale (circle): 10 PT 8 PT 6PT 4PT | Class Rank: \_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_ |
| Number of Weighted/AP Courses: |  |
| Counselor’s Name: Phone Number: | |
| Counselor’s Signature: Date: | |

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| CERTIFICATION LETTER |

I further certify that should I accept an Air Force Officers’ Wives’ Club (AFOWC) Scholarship Award, I will abide by the following conditions:

1. Scholarship funds are to be used within the 2014-2015 academic year for undergraduate studies.
2. All funds received shall be applied to tuition and/or associated university costsadministered by an accredited college or university. These costs may include books, fees, room or board but may not be used for past or current penalties or disenrollment fees.
3. I will have until **1 July 2014** to complete, sign and postmark a **notice/acceptance of award**. In failing to do so, I will forfeit the award and it will, in turn, be awarded to an alternate applicant.
4. As a scholarship recipient, I must submit (postmarked) the name and address of the school I will attend for the 2014-2015 academic year along with the **Enrollment Verification Form** to the scholarship committee **NLT 1 OCTOBER 2014.**
5. After receiving the **notice of acceptance of award** letter, and the **Enrollment Verification Form**, the scholarship award, along with a cover letter with the terms of the scholarship, will be mailed directly to the college or university.
6. The scholarship award, when combined with other scholarships, must not exceed the cost of tuition, fees, books, and room and board for the academic year. Any remaining funds must be returned to the AFOWC Welfare Fund as soon as possible.
7. If I accept an appointment to a military service academy or a full scholarship (to include tuition, books, room and board) I will be ineligible for this AFOWC scholarship award.
8. If I accept a scholarship from another military officers’ /enlisted spouses’ organization, I will be ineligible for this AFOWC scholarship.
9. I am a responsible citizen in good standing in the school and the community.
10. It is my responsibility to notify the AFOWC Scholarship Committee of any change of status (e.g., change of schools, change in address, etc). Failure to do so may result in the forfeiture of my scholarship award.
11. Unclaimed funds as of **1 October 2014** revert to the AFOWC Welfare Fund.
12. If any of the above conditions are violated, scholarship funds must be returned to the AFOWC Welfare Fund.

I agree that my signature on this form will authorize the AFOWC Scholarship Chair to release this application, including social security number, GPA, and transcript(s) to the Scholarship Committee, as needed.

I certify that all information in this application is accurate to the best of my knowledge, and the essay is entirely my own effort.

**APPLICANT’S NAME:**

Printed  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date**: \_\_\_\_\_\_\_\_\_\_**

**SPONSOR’S NAME:**

Printed **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Date: **\_\_\_\_\_\_\_\_\_\_\_\_\_**