

## **Department of Transportation**

Driver and Motor Vehicle Services Division Business Regulation & Dealer Services Section 1905 Lana Ave NE

Salem, OR 97314-0001

Phone: 503.945.5052 (Licensing) 503.945.5281 (Investigations) 503.945.5479 (Dealer Services)

Fax: 503.945-5289

## Oregon Dealer Services Window Services Update

Starting 07/22/2024, Oregon Dealer Services (ODS) will accept expedited title transactions, registration transactions if title is already issued, and Missing Requirement Letter responses as part of window services.

## **Transaction Restrictions**

Title transactions that meet eligibility as described in the following table can be submitted for processing. Up to three (3) Missing Requirement Letter responses or registration applications or expedited titles, or a combination of the three that meet eligibility can be submitted for processing. This limit is per day per dealer for walk-ins<sup>1</sup>. All transactions presented will count towards daily limit, including transactions rejected due to missing requirements.

Transactions Eligible	Description	Service Fee
Expedited Titling and Title transfer with or without Registration <sup>2</sup> (Dealer Expedite)	This service is for initial submission of a title transaction. If the title transaction has already been submitted, it would not be eligible for expedited service. <sup>3</sup>	\$100
Missing Requirement Letter (MRL) Response	A transaction has been submitted to DMV and is missing requirements. The dealer is submitting the missing requirements for the transaction to be completed.	Cost of transaction if fees are missing
Registration only (title already completed)	The title portion of the transaction has been completed and registration is needed. This would include issuing replacement registration, new registration and plate transfers.	Cost of transaction

## **DSC Locations and Hours\*:**

**SE Portland DSC:** M,Tu,Th, and Friday 8am-3pm. Wednesday 10am-3pm.

**DMV HQ DSC:** Monday through Friday, 8am – 3pm.

If you have any questions, please contact us at <u>DMVDealerServices@ODOT.Oregon.Gov</u>

<sup>&</sup>lt;sup>1</sup> There is no limit when submitting by mail or when placed in a dealer box.

<sup>&</sup>lt;sup>2</sup> DMV may process registration concurrent with expedited title if time allows

<sup>&</sup>lt;sup>3</sup> DMV VIN inspection not offered at DSC locations. If a VIN inspection is required, it must already be completed.

<sup>\*</sup>Hours and days may change occasionally due to staff meetings and trainings. Advanced notice will be given as much as possible via our email delivery service and signage being posted in DSC lobby.