ODOT ADA CURB RAMP TRAININGS & CERTIFICATIONS

Audience: Designers, Contractors, Inspectors

Spring ADA Curb Ramp Training Tour (February – June 2018)

Location	Inspection	Contractor	Design
Portland	2/26 – 3/1; 3/26 – 3/29; 6/18 – 6/21	2/12 – 2/16; 2/26; 3/26	4/3 – 4/4; 5/15 – 5/16
Salem	2/5 – 2/9; 3/12 – 3/15; 4/9 – 4/12; 6/4 – 6/7	3/12; 4/9; 4/23 – 4/26	3/20 – 3/21; 6/5 – 6/6
Roseburg	2/20 – 2/23	N/A	5/1 – 5/2
White City	4/30 – 5/3	4/3 – 4/5	2/20 – 2/21
Bend	4/16 – 4/19; 5/21 – 5/24	3/20 – 3/22	4/17 – 4/18; 6/26 – 6/27
Pendleton	5/7 – 5/10	N/A	3/7 – 3/8
La Grande	6/11 – 6/14	3/6 – 3/7	6/12 – 6/13

Registration Now Open

To register for a class:
- Each Trainee will need their own an iLearn account
- No bulk enrollments
- See instructions on back to create an iLearn account

1. **Design Training**
   Those designing curb ramps on ODOT's System.
   - Two-day classroom training on curb ramp design details (planning, scoping, specifications, exceptions):
     http://ilearn.oregon.gov//DL.aspx?id=01FA4BF5E9134DCEA352AB735A9DD3A6
   - Registration open to ODOT Employees now
   - **Non-ODOT Employees can register for Design Training starting February 8, 2018**

2. **Contractor Certification**
   Those building curb ramps on ODOT's System in 2018 will need to have a certified field supervisor or a certified person on the subcontractor crew.
   - Half-day classroom and field training:
     http://ilearn.oregon.gov//DL.aspx?id=BEFE7A433E1E40278C2838AE1E086409

3. **Inspection Certification**
   Those filling out curb ramp inspection forms on ODOT's System are required to be fully certified (Levels 1 & 2).
   - **Level 1** registration (half-day classroom training):
     http://ilearn.oregon.gov//DL.aspx?id=414650580DCE4F9795E7DF2FD5340550
   - **Level 2** registration (full-day field training; Level 1 is a prerequisite)**:**
     http://ilearn.oregon.gov//DL.aspx?id=83EDDF1E713A4DED89C224B5E2DC422B

Please share these training opportunities with those designing, building, and inspecting curb ramps on ODOT's System.

Contact Scott Chalkley if you have any questions.
Scott.chalkley@odot.state.or.us | (503) 986-3176

Instructions for Creating an iLearnOregon Account

ODOT is now using iLearnOregon to register people in their training events. In order to register, you must have an account in iLearnOregon. (***NOTE:*** Another person cannot register for you using *their* iLearnOregon account.)

Non-ODOT participants registering through iLearnOregon for the first time:

The first time you register for an event, you will be required to create an account.
http://ilearn.oregon.gov/Default.aspx

1. At the iLearnOregon select <u>Create New Account</u> near the upper right of the screen.

2. A pop-up window will display directing you to enter all required fields (those marked with an *) and that a confirmation email will be sent to you. Your Login ID should be at least six characters long, and must not contain any spaces. Click OK to continue to the User Information screen.

3. From the User Registration screen select ***Not a State Employee***.

4. Complete the following information to create an account.
    *   Enter your ***full first*** and ***last name***.
    *   Enter your ***email address*** where you would like training notification emails to be sent.
    *   Enter text for your ***login ID***. Your login must be at least 6 characters and cannot contain spaces or special characters such as /, @, or &.
    *   For Job Title, leave it as ***(None Selected)***. The job titles in the drop down list come from the State's database and only apply to state employees.
    *   For Organization, select **Other, Non State Employees – State of Oregon Public Partners – Transportation, Department of** from the drop down list. (State of Oregon Public Partners appears near the bottom of the list.)
    *   For **Manager**, leave it as ***(None Selected)***.

5. Click ***Submit.***

6. You will receive an email with instructions on how to confirm your account. **You must confirm your account before you enroll in the training.**