

Monday	Tuesday	Wednesday	Thursday	Friday																																			
<p>Advanced Resume (Virtual) WS Beaverton-Hillsboro June 22nd 10:00 am -12:00 pm</p> <p>Career Exploration (Virtual) WS Tigard June 15th 12:30-2:30pm</p> <p>Computer Workshops (In-Person) WS Beaverton-Hillsboro, lab 110 June 1st Computer Basics, 9-10:30am June 1st Gmail, 11am-12:30pm June 8th Google Drive, 9-10:30am June 8th Google Docs, 11am-12:30pm June 15th Computer Basics, 9-10:30am June 15th MS Word, 11am-12:30pm June 22nd Google Slides, 9-10:30am June 22nd Google Sheets, 11am-12:30pm</p> <p><i>Computer or Smart phone with internet access is required to participate in virtual workshops.</i></p>	<p>Career Boost Information Session (In Person or Virtual) WS Beaverton-Hillsboro, room 108 June 30th, 10:00 -11:00am To register email: careerboost@caowash.org</p> <p>Computer Workshops (In-Person) WS Tigard, computer lab June 2nd Gmail, 9-10:30am June 2nd Google Sheets, 11am-12:30pm June 9th Computer Basics, 9-10:30am June 9th MS Word, 11am-12:30pm June 16th Google Drive, 9-10:30am June 16th Google Docs, 11am-12:30pm June 23rd Computer Basics, 9-10:30am June 23rd Google Slides 11am-12:30pm</p> <p>High Tech Networking Group (Virtual) WS Beaverton-Hillsboro June 2nd, 9th, 16th, 23rd & 30th 9:30-11:00am <i>See Topics on Back</i></p> <p>Resume Writing (In-person) WS Beaverton-Hillsboro, lab 110 Every Tuesday 9-10am, Resume Essentials 10:30am-12:00pm Resume Review – Targeting Your Resume</p> <p>WSPM Scholarship Application (Virtual) WS Beaverton-Hillsboro June 2nd, 2:00-3:30pm</p>	<p>Career Mapping Lite (In-Person) WS Beaverton-Hillsboro, rm 109 June 17th, 9:30-11:30am</p> <p>Financial Empowerment Series (Virtual) WS Beaverton-Hillsboro Virtual 5:30-7:30pm June 10th, Protecting Yourself June 10th, Saving & Retirement June 10th, Psychology of Money</p> <p>Skilled Trades Career Exploration (Virtual) June 24th, 2:00-4:00 pm Registration Link</p> <p>Meet the Employer - (Virtual) 3:00-4:00 pm June 10th – Epiroc June 24th -TBA Register Link</p>	<p>WSPM Scholarship Application (Virtual) WS Tigard June 18th 9:00-10:30am</p> <p>Resume Writing (In-person) WS Tigard, computer lab Every Thursday 9-10am, Resume Essentials 10:30am-12:00pm Resume Review – Targeting Your Resume</p>	<p>High Tech Networking Group (In-Person) WS Beaverton-Hillsboro, room 310 June 5th, 12th & 26th 9:30-11:00am <i>See Topics on Back</i></p>																																			
<table border="1"> <thead> <tr> <th colspan="5">June</th> </tr> <tr> <th>Mon</th> <th>Tue</th> <th>Wed</th> <th>Thur</th> <th>Fri</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> </tr> <tr> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> </tr> <tr> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> </tr> <tr> <td>29</td> <td>30</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					June					Mon	Tue	Wed	Thur	Fri	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30			
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LinkedIn Learning through WorkSource Oregon

By using WorkSource Oregon's workshops and LinkedIn Learning resources, you'll gain the skills and knowledge to succeed in your job search and future career. Don't miss this opportunity to invest in your professional growth and stand out in a competitive job market. Get started www.worksourceoregon.org/workshops

- Pre-registration for Workshops is required. WorkSource Portland Metro customers can register **at myworksource.org** Unless noted otherwise under the workshop listing
- Registered customers will receive an email* Zoom invite 24 hours prior to workshop with instructions and a link to access the workshop
- Video Tutorial on how to register for WorkSource workshops <https://youtu.be/xFtTUKjpr0o>
- If you need assistance registering for a workshop, email: wcskills-training-qroup@pcc.edu phone: 971-722-2610.

Updated 5/22/2026

Advance Resume: This workshop is designed for professionals who already have a resume and want to strengthen its effectiveness in today's competitive job market. Participants will review resume fundamentals while learning advanced techniques for targeting and customizing resumes for specific roles, writing strong accomplishment-based bullet points, and optimizing resumes for Applicant Tracking Systems (ATS) and AI-based screening tools.

Career Boost Information Session: In partnership with WorkSource, Community Action provides Career Boost career coaching and career development for SNAP recipients. Attend an information session to learn more. To register email: CareerBoost@caowash.org

Career Exploration: Develop your own career goal by exploring a variety of web-based tools to learn about work values, preferred work environments and fit for certain careers in this fun and interactive workshop. You will be provided with resources that will help you identify your workplace values, interests, skills, and the local labor market information for you to effectively job search on your own

Career Mapping Lite: Stuck? Stumped? Frustrated? Not sure what to do next? Working with a group of peers, you will self-identify your strengths and abilities and learn how to translate those into a new or refined career path. Begin the process of learning how to set short and long-term career goals and how to develop concrete strategies for meeting these goals. Information will also be provided on community resources available to you

Computer Workshops: Rotating topics: Computer Basics, Gmail, Google Drive, Google Docs, Google Sheets, Google Slides, MS Word. Facilitated by Goodwill Industries. **See myWorkSource.org for descriptions and specific dates/times.**

Financial Empowerment (6-part series): Brought to you by a partnership with WorkSource Portland Metro and Financial Beginnings - Oregon <https://www.financialbeginnings.org/oregon/>

Protecting Yourself: Apply the understanding of different types of fraud and explore the tools and options that can protect against financial loss.

Savings & Retirement: Apply SMART goals for a savings plan & explore different types of retirement plans & investing strategies to increase wealth.

Psychology of Money & Behavior: Doing well with money isn't necessarily about what you know. It's about how you behave. Behavior has many different factors, and isn't something we teach. Our own unique view of the world, belonging, ego, pride, marketing, past experiences, and culture can have a large impact. Wealth is why you don't see.

Goals & Tools: Apply the understanding of creating a budget and using money management tools to achieve SMART financial goals. (*will be offered in July*)

High Tech Networking Group Agenda June 2026

Job search group to support individuals from **all industries** in the process of finding employment. **All are welcome.** In a supportive environment, we will look at job search materials and strategies with a focus on what will be most effective. Weekly topics, guest speakers, Job search skills and job leads shared weekly

Tuesdays -Virtual

6/2 Matt Youngquist – LinkedIn Profile Optimizations
6/9 Paul Anderson – Tactical Job Hunting
6/16 Sneaky Ways to Determine a Company's Culture
6/23 Paul Anderson- 4 Additional Skills for Successful Interviewing
6/30 Matt Youngquist - Strategies to Exploring your Next Career

Fridays – In-Person

241 SW Edgeway Dr, Beaverton, OR 97006

6/5 Allie Suenaga -OR Employment Office – Can you work and still receive your benefit?
6/12 Interview Practice- Bring Resume and Job Announcement
6/19 HOLIDAY
6/26 Dave Bourgeois – Developing Answers to Behavioral Interview Questions

Meet the Employer: An interactive workshop that brings job seekers face-to-face with hiring employers. Representatives from various companies present overviews of their organizations, including their mission, workplace culture & current or upcoming job opportunities. Participants gain insight into employer expectations, hiring processes & in-demand skills. Features dedicated networking time, giving attendees the chance to ask questions, exchange contact information, & build professional relationships that can lead to future employment opportunities [Registration Link](#)

Resume Essentials: Learners understand the purpose of a resume and how it highlights their skills. Participants will identify their top skills and begin creating the five main sections of their resume. Facilitated by Goodwill Industries of the Columbia Willamette

Resume Review – Targeting Your Resume: Helps learners use job descriptions to make their resumes stronger. Participants will learn how to tailor their resumes to what employers want and answer questions about different resume sections. Facilitated by Goodwill Industries of the Columbia Willamette

Skilled Trades Career Exploration: If you are considering a future career in construction or the skilled trades industry, this workshop will help you discover which path may be the best fit for your interests and strengths. Together, we will explore a variety of trade professions and provide practical guidance, tools, and resources to support you in planning your next steps toward a successful career. [Registration Link](#)

WSPM Scholarship Application: Learn about the occupational training funds available through WorkSource Portland Metro. Reviews types of training available and process for applying for training tuition support. Must live in Multnomah or Washington county to be eligible.