



WHO: Health Licensing Office
Board of Cosmetology

WHERE: Oregon Gardens & Resort, Orchid Ballroom
895 W Main Street, Silverton, Oregon 97381

WHEN: Tuesday, June 13, 2023, from 9:00 a.m. to 2:30 p.m.

What is the purpose of the meeting? The purpose of the meeting is to reconcile current rules with proposed definitions related to devices and skin depth for estheticians, conduct regular board business, and provide a forum for community engagement and feedback on future rule changes. A copy of the agenda is provided with this notice. Go to the Health Licensing Office's webpage for current [meeting information](#).

May the public attend open sessions in person? Yes, members of the public and the media are invited to attend all board/council meetings. Public and interested parties' feedback will be heard if available and stated on the agenda.

May the public attend by telephone conference (call-in) or by video conference? Yes, options to attend the meetings by conference call and/or video conferencing will be available through MS Teams. Email your full name to April Fleming at april.fleming@oha.oregon.gov, and let her know if you would like to make a public comment.

Option 1: MS Teams by video conference (audio and video):

- [Click here to join the meeting](#)

-When prompted enter the meeting ID: 232 819 662 007 then the passcode: ygVEQh

Option 2: MS Teams Teleconference (audio only)

-Dial (971) 277-2343 and enter the conference ID: 911 882 661#.

Option 3: Phone Teleconference Line (audio only)

-Dial (503) 934-3605 and enter PIN 747147, followed by the # key

HLO asks that individuals attending through MS Teams keep your phone muted and cameras off during the entire meeting until you are given an opportunity to comment during the Public and Interested Parties Feedback period.

What if the board/council enters executive session? Prior to entering executive session, the board/council chairperson will announce the nature of and the authority for holding an executive session. Board members, designated participants such as staff, and representatives of the news media shall be allowed to attend the executive session. All other audience members are not allowed to attend the executive session. No final actions or final decisions will be made in executive session. The board/council will return to open session before taking any final action or making any final decisions.

Representatives of the news media who are interested in attending an executive session are asked to contact April Fleming at april.fleming@oha.oregon.gov to make arrangements.

Who do I contact if I have questions or need special accommodations? If you have any questions about accommodations or need any assistance to participate, please contact April Fleming at april.fleming@oha.oregon.gov, or by calling (503) 509-5127; or Derek Fultz at derek.j.fultz@oha.oregon.gov or by calling (503) 373-1915. All relay calls are accepted.



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June 13, 2023, from 9:00 a.m. to 2:30 p.m.

1. **9:00 a.m. Call to Order**
 2. **Items for Board Action**
 - ◆ Approval of agenda
 3. **Meeting Logistics**
 - Facilitation of Meeting
 4. **9:10 a.m. Executive Session:** Pursuant to ORS 192.660(2)(f), ORS 192.355(9)(a) and ORS 40.225 for the purpose of considering information exempt from public disclosure. (legal advice) (approximate time)
 5. **Administrative Rules Discussion**
 - ◆ Administrative Rules Schedule
 - ◆ Proposed Administrative Rules which Reconcile
 - Definitions related to Devices
 - Skin Depth for Estheticians
 - ◆ Fiscal Impact and Racial Equity Statement
- 12:00 p.m. 15 Minute Break to get Lunch
6. **Administrative Rule Discussion Continued – Working Lunch for Board and Staff**
 7. **Items for Board Action**
 - ◆ Approve Proposed Administrative Rules
 - ◆ Determine Additional Requirements for Retake Examination:
 - Applicant: 102317-HD 6th attempt
 - Applicant: 102317-HD 6th attempt
 - Applicant: 132271-BA 7th attempt
 - Applicant 129956-HA 7th attempt
 8. **Reports**
 - ◆ Director report
 - Board member recruitment
 - ◆ Licensing and fiscal statistical reports
 - ◆ Regulatory report
 - ◆ Policy
 - 2023 Legislative update: [SB 217 \(2021\)](#)
 9. **Public/Interest Parties Feedback: three (3) minutes per person commenting**
 10. **Community Engagement on Future Administrative Rules**
 - ◆ Field of Practice Curriculum
 - ◆ Application Requirements – Reciprocity, Non-credentialed
 - ◆ Examination Requirements – Practical, Written
 - ◆ Retake Examination Requirements: Study Reviews, Additional Education
 - ◆ Freelance Authorization Examination
 - ◆ Safety and Infection Control
 11. **Other Board Business**

Times listed on the agenda are approximate and subject to change.
For the latest [meeting information](#) visit the HLO webpage