QUICK REFERENCE GUIDE

HB3618: TRANSFERRING COMMERCIAL MOTOR VEHICLES WITH A LIEN

WHAT IS HB3618?

As of November 1, 2024, a business owner who owns at least 50% of the company can transfer the title of a vehicle that has an active lien.

It is important to note that **this does not allow the title to be transferred to another business or person until the lien is satisfied**.

The following businesses may qualify to transfer title in this manner:

- Sole proprietorships,
- General partnerships,
- Limited partnerships,
- Limited liability companies,
- Professional limited partnerships, and
- Professional limited liability companies.

TITLE TRANSFER REQUEST AFFIDAVIT

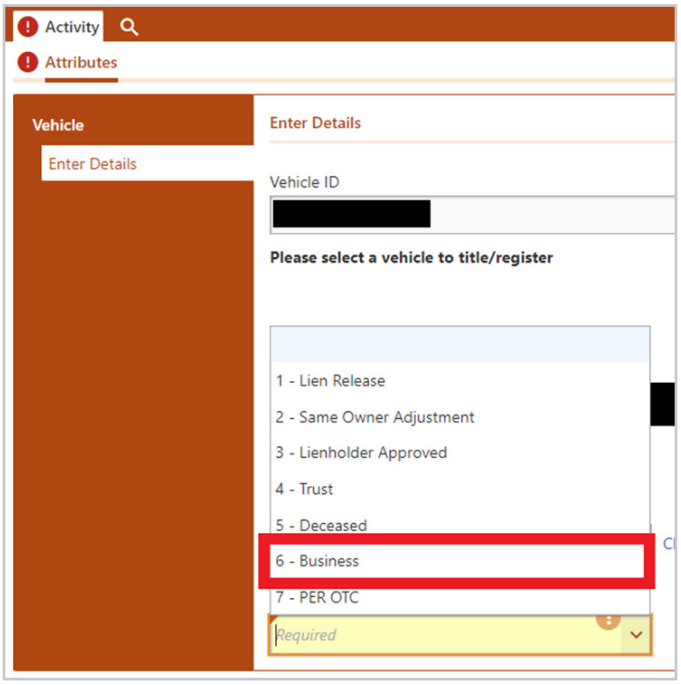
This quick reference guide includes a copy of the "Title Transfer Request Affidavit" form. **All customers must fill out and submit this form**.

The completed form will be emailed to MVtitles@service.ok.gov. Upon receipt of the affidavit, a flag will be placed on the record, temporarily suspending the title transfer for 90 days.

Once the 90-day waiting period has elapsed, the flag will be removed, enabling Service Oklahoma or a licensed operator to process the title transfer.

PROCESS CHANGE

When adding the title/registration, for transaction type, you will select **"6 – Business"**.



The rest of the transaction will work like any other vehicle transfer.

If you have any questions on this process, reach out to **MVtitles@service.ok.gov**

SERVICE OKLAHOMA

SERVICE OKLAHOMA

TITLE TRANSFER REQUEST AFFIDAVIT

STATE OF OKLAHOMA)
) ss.
COUNTY OF _____)

This Affidavit is for the transfer of vehicle title with an active lien from the owner of the vehicle, who is an individual owning at least 50% of a business entity, to the business entity, in compliance with applicable laws, including but not limited to 47 O.S. §1110.

VEHICLE INFORMATION

Year:	Make:	Model:	Vin:
Current Lienholder Name:		Owner Name:	
Owner Address:			

BUSINESS ENTITY INFORMATION

Business Name:	Business Address:
Percentage of company owned by the undersigned:	

Type of Business: (additional proof documentation required)

☐ Sole Proprietorship ☐ General Partnership ☐ Limited Partnership
☐ Limited Liability Company ☐ Professional Limited Partnership ☐ Professional Limited Liability Company

I, _____, being duly sworn, on oath, depose and state that the information provided herein is true and correct, that I am the owner of the vehicle identified above, that I am managing member of the business entity identified above, and that I desire to transfer the vehicle to the business entity.

Signature of Affiant: _____

State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____, _____.

My commission expires: _____, _____, _____

_____, Notary Public

[SEAL]

Upon receipt of the affidavit, a flag will be placed on the record, temporarily suspending the title transfer for 90 days pursuant to the requirements of 47 O.S. 1110. During this period, the lienholder will be notified of the pending title transfer.

Once the 90-day waiting period has elapsed, the flag will be removed, enabling Service Oklahoma or a licensed operator to process the title transfer. Please note that the original title, along with this affidavit and any required forms for excise exemptions, will be necessary to complete the transfer.