

EDPLAN® WEBEX TRAINING SCHEDULE-JANUARY2024

PROJECT/EVENT | OK EDPLAN® WEBEX TRAININGS

ORGANIZER | PUBLIC CONSULTING GROUP

* Please note the [Registration Links](#) are dynamic and specific to the training. Simply click the corresponding text and it will automatically take you to the appropriate registration.

*All trainings are scheduled for 2 hours

TRAINING	DATE	TIME	REGISTRATION LINK
ELIGIBILITY PROCESS	1.10.2024	10:00 am	Eligibility Process
IEP PROCESS	1.10.2024	1:00 pm	IEP Process
504	1.11.2024	10:00 am	504
GOAL PROGRESS MONITORING/PROGRESS REPORTS	1.11.2024	1:00 pm	Goal Progress Monitoring and Progress Reports
INTRODUCTION / NAVIGATING EDPLAN	1.16.2024	10:00 am	Introduction to EDPlan
EDPLAN ADMINISTRATOR	1.16.2024	1:00 pm	EDPlan Administrator Training
ELIGIBILITY PROCESS	1.17.2024	10:00 am	Eligibility Process
IEP PROCESS	1.17.2024	1:00 pm	IEP Process
504	1.18.2024	10:00 am	504 Process
GOAL PROGRESS MONITORING/PROGRESS REPORTS	1.18.2024	1:00 pm	Goal Progress Monitoring and Progress Reports
INTRODUCTION / NAVIGATING EDPLAN	1.23.2024	10:00 am	Introduction to EDPlan

EDPLAN ADMINISTRATOR	1.23.2024	1:00 pm	EDPlan Administrator Training
ELIGIBILITY PROCESS	1.24.2024	10:00 am	Eligibility Process
IEP PROCESS	1.24.2024	1:00 pm	IEP Process
504	1.25.2024	10:00 am	504 Process
GOAL PROGRESS MONITORING/PROGRESS REPORTS	1.25.2024	1:00 pm	Goal Progress Monitoring and Progress Reports
INTRODUCTION / NAVIGATING EDPLAN	1.30.2024	10:00 am	Introduction To EDPlan
EDPLAN ADMINISTRATOR	1.30.2024	1:00 pm	EDPlan Administrator Training
ELIGIBILITY PROCESS	1.31.2024	10:00 am	Eligibility Process
IEP PROCESS	1.31.2024	1:00 pm	IEP Process

TITLE	TARGET AUDIENCE	TOPIC POINTS
INTRODUCTION TO EDPLAN	All New EDPlan Users - This training is recommended for new users prior to other process training such as the Eligibility Process, IEP Process and Section 504 Process.	* Introduction to EdPlan * Navigation of OK EDPlan Program *Compliance *EDPlan Documents *Student History *Access to Guides and Manuals *Etc.

EDPLAN ADMINISTRATOR TRAINING	New EDPlan Administrators	<ul style="list-style-type: none"> *Calendar Set up *Reporting Periods *Add and Remove Staff *Caseloads *Updating the district Calendar *Summer enhancements to EDPlan *Impersonation * Caseload Wizard * Student History * Reports * Message Banner * Staff activation/inactivation *Etc.
ELIGIBILITY PROCESS	Users Responsible for Eligibility Determination	<ul style="list-style-type: none"> *Introduction to the Eligibility Process in EdPlan *How to complete the RED *How to complete the Parent Consent *Documenting Assessments *How to complete a MEEGS *Running Reports for organizing due dates.
IEP PROCESS	Users Responsible for Student IEP's	<ul style="list-style-type: none"> *Creating a compliant IEP in EdPlan *Organizing the student caseload * IEP-at-a- Glance *How to Batch Print *Creating a Contact Log
Goal Progress Monitoring/Progress Reports	Providers responsible for documenting progress of goals and objectives	<ul style="list-style-type: none"> Documenting Progress for Goals and Objectives in EDPlan *Creating progress graphs *Progress Graph Reports *Creating Progress Reports
504 PROCESS	Users Responsible for 504 Eligibility and 504 Student Plans	<ul style="list-style-type: none"> *Documenting 504 Eligibility in EdPlan * Creating a Student Plan *Batch Printing