



OKLAHOMA STATE
DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: Superintendents/Special Education Directors/Contacts
FROM: Karen Howard, Finance Director, Special Education Services
DATE: March 7, 2023
SUBJECT: Parentally-placed Private School Children with Disabilities

In accordance with 34 CFR § 300.132, a local education agency (LEA) must consult with private school representatives, located in the school district served by the LEA, and representatives of parents of parentally-placed, private school children with disabilities, to develop and implement a service plan for each private school child with a disability to receive special education and related services.

When timely and meaningful consultation has occurred, the LEA must obtain a written affirmation signed by the representatives of participating private schools as required by 34 CFR § 300.135. As a reminder, **if the representatives do not provide the affirmation within a reasonable period of time, the LEA must forward the documentation of the consultation process to OSDE-SES.**