

Transcript Guidance Update – Statements for SY2021

Oklahoma Schools should use this updated document in conjunction with the [Transcript Guidance](#) document as a guide when posting statements to transcripts for the classes of 2020 and 2021. Provided below are changes to transcript statements as a result of the ongoing impact of COVID-19. For questions, email Beth.whittle@sde.ok.gov.

2021 Exemptions and Waivers due to COVID-19:

- Oklahoma law requires that all students enrolled in a public school are to receive CPR instruction at least once prior to graduation. This statutory requirement currently provides an exemption for students enrolled in a virtual charter school. Given the continuing disruptions due to COVID-19, provision of instructional services through distance learning and ongoing efforts to mitigate the spread of the virus, the State Board of Education granted an exemption to **students in the graduating class of 2021** who have not already completed the requirement. See 70 O.S. § 1210.199. Districts should indicate whether graduating seniors have completed the CPR requirement or been exempted from it on the student transcript.
- For seniors receiving this exemption, print the following on the student’s transcript: “Student received an exemption from CPR/AED instruction typically required for graduation purposes.”

2020 Exemptions and Waivers due to COVID-19:

- SY2020 CPR Statement – “Student received an exemption from CPR/AED instruction typically required for graduation purposes.” (2020 seniors only)
- SY2020 Assessment Statement – “Student received a waiver for CCR assessment participation typically required for graduation purposes.” (2020 make-up testers, 2021 first-time testers)
- SY2020 US History Statement – “Student received a medical exemption for state assessment participation typically required for graduation purposes.” (all enrolled testers and make-up testers)



General Transcript Statements:

- CPR Statement (sample)—“This student has met the CPR/AED instruction requirement for graduation per 70 O.S. § 1210.199.”
- PFL Statement-- “The student has satisfactorily completed the 14 areas of instruction for Personal Financial Literacy.”
- CTE 3-Hour Math Statement (sample) – “This course fulfills the third math to meet the three math in high school graduation requirement.” (post CTE course code and name; flag using *, ^, # or other; do not count as a math in SIS)

ICAP (Individual Career Academic Planning, Beginning with Class of 2023):

There are three components that must be completed yearly for completion of a student’s ICAP:

1. update career interest inventory/assessment
2. update written career and post-secondary goal
3. update academic courses and progress

The following statement cannot be posted until after all three areas have been completed yearly, in addition to completion of the other ICAP requirements.

ICAP Statement - “The student has satisfactorily met the graduation requirement of completing an Individual Career and Academic Plan (ICAP). (70 O.S. § 1210.508-4).”

