



Purchase Order Type and Origin Quick Reference:

The origin is directly associated to the workflow path that a specific purchase order requires. Depending on agencies approved purchasing authority the delegated monetary procurement amount may vary. These tables are meant as an example only.

Type of Purchase	PO Type	Origin	Approve Amounts	Issued By
Utilities	UTIL*	EXC	Agency CPO	Agency
Release against a Statewide	RLSE	EXC	Agency CPO	Agency
IT Release against a Statewide	ITRLSE***	OSF	Agency CPO	Agency
Government (Interagency)	IAGY	EXC	Agency CPO	Agency
Fixed Rate <\$50,000	FXRT	AGY	Agency CPO	Agency
Fixed Rate >\$50,000	FXRT	CP	CP	CP
Professional Svc Title 18<\$50,000	PROF and PRBD	AGY	Agency CPO	Agency
Professional Svc Title 18 >\$50,000	PROF and PRBD	CP	CP	CP
IT Professional Services <\$50,000	ITPR and ITPB***	OSF	Agency CPO	Agency
IT Professional Services >\$50,000	ITPR and ITPD***	OSF	CP	CP
Authority Order	AO	EXC	AGY	Agency
P-Card Authority Order	PCAO	EXC	Agency CPO	Agency
IT Authority Order	ITAO***	OSF	Agency CPO	Agency
Lease/Purchase Agreements <\$50,000	LSPU	AGY	Agency CPO	Agency
Lease/Purchase Agreements >\$50,000	LSPU	CP	CP	CP
Property Lease	PLSE	LSG	St Leasing	St Leasing
Construction and Properties<\$500	Title 61	CAP	CAP	Agency
Construction and Properties>\$500	Title 61	CAP	CAP	CAP
GSA	GSA	CP	CP	CP
Sole Source/Brand<\$50,000	OMKT	AGY	Agency CPO	Agency
Sole Source/Brand>\$50,000	OMKT	CP	CP	CP
IT Sole Source/Brand<\$50,000	OMKT***	OSF	Agency CPO	Agency
IT Sole Source/Brand>\$50,000	OMKT***	OSF	CP	CP
State Use Contract Release	RLSE	EXC	Agency CPO	Agency
Open Market <\$50,000	OMKT	AGY	Agency CPO	Agency
Open Market >\$50,000	OMKT	AGY**/CP	CP	CP
IT Open Market <\$50,000	ITOM***	OSF	Agency CPO	Agency
IT Open Market >\$50,000	ITOM***	OSF	CP	CP
Emergency Title 61	EM61	EXC	Agency CPO	Agency
Emergency Title 74	EM74	EXC	Agency CPO	Agency

*Utilities PO with the PO Type UTIL is only for regulated utilities.

**Depending on the party that creates the PO, AGY can be used for the origin. If PO is created by CP on behalf of the agency, the origin will be CP.

*** All IT POs by statute require CIO approval which is accomplished by submission of an ePro Requisition.