

Oklahoma Department of Libraries

FFY25 America 250 Programming Grant

***Please read entirely before filling out the Grant Application**

Purpose

The Oklahoma Department of Libraries' FFY25 America 250 Programming grants will enable libraries to support public programming connected to the America 250 commemoration, encourage civic engagement, historical reflection, and community dialogue, highlight history through local and national perspectives on American experiences, and expand access to high-quality educational and cultural programming for communities across Oklahoma.

Grant Opportunities

Eligible organizations may apply for up to \$2,500 for activities. Funded activities may include a combination of public programs, educational events, exhibits, community history projects, and related resources that advance the purpose of this grant.

Applicant Eligibility

Eligible applicants include Oklahoma Public Libraries, Library Systems, and Tribal Libraries. Libraries must be eligible for State Aid in FY25. Libraries with prior ODL grants must be in good standing and have successfully completed all reporting and compliance requirements for any ODL-issued FFY 2024 grants.

Grant Funds

\$50,000 available funds for FY25

Grant Requirements

To ensure ODL's overall LSTA project goals are met, each site receiving funding will be expected to:

- Use grant funds to achieve goals and outcomes described in the approved project proposal.
- Partnerships with community organizations are encouraged when implementing grant activities.
- Publicize the grant, partnerships, and project activities across a minimum of three formats (e.g., print, digital, social media) and/or community partners. Include acknowledgements using the provided language on any publications or presentations resulting from participation in the grant.
- Collect participant feedback of gains in knowledge and understanding using the survey provided in each program offered through this grant.
- Complete all project activities and expend grant funds by **August 31, 2026**.
- Submit a final project report by **September 18, 2026**. The final report will include a Narrative, Programs and Statistics Report, and Expenditure Report. Additionally, the following should be collected for inclusion in the final report:
 - a minimum of two photos, flyers, or newspaper articles reflecting the project activities and
 - a minimum of one quote from a participant of the project activities.
- Comply with all requirements under the Oklahoma Open Meetings Act, 25 O.S. § 301 et seq., and the Oklahoma Open Records Act, 51 O.S. § 24A.1 et seq.

- Fulfill records maintenance and access requirements, including the maintenance of appropriate books and records reflecting project activities for a period of time as stated in the contract for the grant award.

America 250 Grant Miscellany

1. Grant recipients should **keep all copies of receipts, invoices, contracts, etc. to include in final grant report.**
2. Budget may include indirect costs. As defined in federal regulations, *The Department will honor a sub-recipient's federally negotiated indirect cost rate if one already exists. If no such rate exists, the SLAA must honor either a rate negotiated between the SLAA and the sub-recipient (in compliance with federal guidelines) or the minimum rate of 10 percent of the sub-recipient's modified total direct costs (MTDC). See 2 CFR 200.331*

An Indirect Cost is an organization's incurred cost that cannot be readily isolated or identified with just one project or activity. These types of costs are often referred to as "overhead costs." Typical examples are charges for utilities, general insurance, use of office space and equipment that you own, local telephone service, and the salaries of the management and administrative personnel of the organization.

Choose one of these three options:

- *Use a current indirect cost rate that has been negotiated with a federal agency. Include a copy of the current negotiated agreement as an attachment.*
- *Use a rate not to exceed 10% of total direct costs if you have never had a federally negotiated indirect cost rate.*
- *Do not include any indirect costs.*

NOTE: Indirect costs requested in the proposal must be clearly described in the budget, including how the amount was calculated. Actual indirect costs paid with grant funds must be itemized in the final report.

3. Funded grants must agree to the Terms and Conditions of funded projects. **IMLS requires that the city and/or library must meet all federal laws upon acceptance of the funds and signed contract in conjunction with the grant.**

Applications must be submitted online

By Deadline of March 2, 2026