**OHCA Holiday Angels 2022**

As we approach the holiday season, the employees of OHCA would like to extend their generosity to include those families within the agency that are experiencing hardship.

Each year, the goal of the Holiday Angels is to help provide gifts to children 0-17 years of age for agency employees who may be experiencing difficult times during the holiday season. This assistance is provided through a combination of gifts and gift cards provided by other agency employees. The following criteria have been established by the Connect Committee for those employees who wish to participate in the Holiday Angels program and receive assistance:

* Employees requesting assistance must be a full time or temporary OHCA employee.
* You must be the child(ren)’s legal guardian.
* Employees who received assistance from the Holiday Angels program during the **previous 2 years** are not eligible to receive assistance during this current year.

If you are an OHCA employee and would like to request assistance this holiday season, please fill out this sheet along with your child’s wish list and e-mail or send to Lisa Montgomery. An employee who is participating in the Holiday Angels program must fill out a wish list (page 2) for each child if you have more than one. Please include the name, age, and gender of each child in your family that will be receiving gifts from the Holiday Angels program.

\*Lisa is the only person who has access to personal information and all names remain confidential.

Employee’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ext: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Name of Child** | **Age** | **Boy or Girl** |
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**PLEASE RETURN ALL FORMS TO LISA MONTGOMERY BY 4PM ON FRIDAY, December 2, 2022.**

**OHCA Holiday Angels Wish List 2022**

1. Please answer the following questions about your child. *Please use one sheet per child.*
2. Is your child a boy or girl (please circle your response): **BOY GIRL**
3. How old is your child: \_\_\_\_\_\_
4. Please list up to three specific gifts that you believe your child would like to receive. As you create this list, please keep the following guidelines in mind:
* List gifts by a rank order of preference, with the items that your child would like the best higher on the list.
* If your child wants clothing please list the items and size.
* The total cost of all gifts combined should be under $75.00.
1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you for filling out the Holiday Angels wish list for your child. This information will be used to prepare a list of gift options for your child. A list for each child will be made available to OHCA employees and will help guide those individuals who wish to purchase gifts for the families participating in this program. As the lists are intended as guidelines only, please keep in mind that not every request on the child’s list may be filled, and gift cards may be substituted when the purchase of a specific gift request is not possible.