# Instructions

To encourage use of the [DUID Tool](https://toxcel.sharepoint.com/sites/PROPOSALDUIDToolandRecommendationImplementationProject/Shared%20Documents/General/application%20and%20promotion%20plan/NHTSA.gov/DUIDtool), NHTSA is making funding available to a limited number of agencies and organizations to assist with overcoming the challenges identified in the results generated by the tool. If you are interested in applying for this funding please read the details in this announcement and **complete and email the attached application to NHTSA’s support contractor, Toxcel LLC, at** DUIDTool@toxcel.comas soon as possible. While there is no closing date for applications, available funding is limited and will be distributed as applications are received and approved. All funding received must be expended by July 2023.

|  |
| --- |
| 1. **Agency/Organization Name(s) (Enter all agencies/organizations that will receive funding from this program)**

Click or tap here to enter text. |
| 1. **If multiple agencies/organizations are applying together, who will be the lead agency/organization?**

Click or tap here to enter text.  |
| 1. **Check the agency type(s) that will be using this funding.**

[ ]  State [ ]  Local (Name the County/Jurisdiction)[ ]  Territorial (Name the Territory)[ ]  Tribal (Name the Tribe(s)) |  [ ]  Medical [ ]  University [ ]  OtherClick or tap here to enter text. |
| 1. **Lead Point of Contact Information**
 |
| First and Last Name Click or tap here to enter text. | Job Title Click or tap here to enter text. |
| Email Click or tap here to enter text. | Phone Click or tap here to enter text. |
| Street Address Click or tap here to enter text. | City Click or tap here to enter text. |
| State Click or tap here to enter text. | ZIP Code Click or tap here to enter text. |
| 1. **Briefly summarize the issues your state/jurisdiction is facing related to drug-impaired driving and what you would like to accomplish from this funding program (more details will be provided in response to question 9).**

Click or tap here to enter text. |
| 1. **Do you have the resources or will you be able to obtain the resources (staff, time, funding) to continue any new actions that are implemented as a result of this program after the funding for this program ends? Do you have a sustainability plan?**

Click or tap here to enter text. |
| 1. **This support program will require:**
* **Submitting monthly reports documenting activities conducted related to the program during the month and activities planned for the next month, challenges/concerns, and lessons learned.**
* **Submitting invoices for reimbursement for costs incurred. Invoices may be submitted monthly.**
* **Participating in a quarterly conference call with the contractor team to discuss program implementation, program improvements, and lessons learned.**

**Do you agree to these requirements?** [ ]  Yes[ ]  No |
| 1. **Do you have support and approval from the appropriate personnel (e.g., upper management, grants office) to participate in this program?** [ ]  Yes

[ ]  No[ ]  Unsure |

**Continue to the next page to indicate the topics for which you need support.**

1. **Indicate the section(s) of the DUID tool where you need support. Describe the challenges in that area that you are currently facing and the type of support you need, to include how any funding received will be used. Include the estimated amount of funding needed for each item. Leave section(s) blank if you do not need support for those section(s).**

**Law Enforcement**

| Subsection | Challenges | Desired Assistance to Address Challenges (describe assistance needed and how funding will be used) | Estimated Funding Amount Desired |
| --- | --- | --- | --- |
| 1.1 Law Enforcement Engagement in Drug-Impaired Driving Enforcement | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 1.2 Problem Identification | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 1.3 Officer Training and Coverage | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 1.4 Courtroom Experience and Training | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 1.5 Expedited Warrants | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 1.6 Law Enforcement Phlebotomy | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 1.7 Thorough Report Writing | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 1.8 Expedited Reporting | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 1.9 Law Enforcement Liaisons | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Prosecution**

| Subsection | Challenges | Desired Assistance to Address Challenges (describe assistance needed and how funding will be used) | Estimated Funding Amount Desired |
| --- | --- | --- | --- |
| 2.1 Leadership | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2.2 Traffic Safety Resource Prosecutors | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2.3 Dedicated DWI Prosecutors | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2.4 Pretrial Monitoring | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2.5 Prosecutor Training | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2.6 Coordination | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2.7 Data Collection | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2.8 Drug-Impaired Driving Case Law | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2.9 Supervision | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Judiciary**

| Subsection | Challenges | Desired Assistance to Address Challenges (describe assistance needed and how funding will be used) | Estimated Funding Amount Desired |
| --- | --- | --- | --- |
| 3.1 Judicial Outreach Liaison | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.2 Prompt Adjudication of Drug-Impaired Driving Cases | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.3 Support for Expedited Warrants | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.4 DWI Courts | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.5 Judicial Education and Use of Evidence-Based Sentencing Practices | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.6 Remote Testimony | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.7 Pre-Sentence Evaluation and Assessment | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.8 Post-Sentence Supervision | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.9 Diversion and Record Keeping | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.10 State-Specific Bench Book/Case Law | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.11 Bond Conditions | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3.12 Treatment Referrals and Community Supervision | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Community Supervision**

| Subsection | Challenges | Desired Assistance to Address Challenges (describe assistance needed and how funding will be used) | Estimated Funding Amount Desired |
| --- | --- | --- | --- |
| 4.1 Training | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4.2 Collaboration with Partners | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4.3 Graduated Sanctions | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4.4 DWI-Specific Risk and Needs Assessments | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4.5 Supervision | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4.6 Violations | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4.7 Communication | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4.8 Pretrial Supervision | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4.9 Monitoring Drug Offenders | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Toxicology**

| Subsection | Challenges | Desired Assistance to Address Challenges (describe assistance needed and how funding will be used) | Estimated Funding Amount Desired |
| --- | --- | --- | --- |
| 5.1 State Program | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 5.2 Collaboration with Partners | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 5.3 Expert Witness Training | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 5.4 Equipment | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 5.5 Toxicology Processing | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 5.6 Toxicology Lab Capacity and Locations  | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Treatment**

| Subsection | Challenges | Desired Assistance to Address Challenges (describe assistance needed and how funding will be used) | Estimated Funding Amount Desired |
| --- | --- | --- | --- |
| 6.1 Evidence-Based Evaluations | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 6.2 Communication and Partnerships | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 6.3 Monitoring | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 6.4 Individualized Treatment | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 6.5 Recovery  | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Emergency Medical Services**

| Subsection | Challenges | Desired Assistance to Address Challenges (describe assistance needed and how funding will be used) | Estimated Funding Amount Desired |
| --- | --- | --- | --- |
| 7.1 State Program | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 7.2 Training and Communication with Law Enforcement | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 7.3 Phlebotomy | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Data**

| Subsection | Challenges | Desired Assistance to Address Challenges (describe assistance needed and how funding will be used) | Estimated Funding Amount Desired |
| --- | --- | --- | --- |
| 8.1 State Data | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 8.2 EMS Data | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 8.3 Hospital/Trauma Registry Data | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 8.4 Toxicology Data | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 8.5 Prosecution Charging Data | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Legislation**

| Subsection | Challenges | Desired Assistance to Address Challenges (describe assistance needed and how funding will be used) | Estimated Funding Amount Desired |
| --- | --- | --- | --- |
| * 1. State Legislation
 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Program and Communications**

| Subsection | Challenges | Desired Assistance to Address Challenges (describe assistance needed and how funding will be used) | Estimated Funding Amount Desired |
| --- | --- | --- | --- |
| 10.1 State Program and Communications | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**-End of Application-**

**Once your application is complete, submit it via email to** **Toxcel LLC,** **DUIDTool@toxcel.com** **as soon as possible**. **Do not submit your completed Tool.**

**While there is no closing date for applications, available funding is limited and will be distributed as applications are received and approved. All funding received must be expended by July 2023.**