

As districts are beginning to receive their Production Sites, it's important to understand that some Infinite Campus functionality depends on synchronization with the State Edition site. The statewide sync will be completed for all districts by **July 20, 2026**. Until that time, the following guidance should be observed to avoid data issues or duplicate records.

### **Student Locator**

Until the full state sync is complete, **new student enrollments should not be entered** in Infinite Campus. The Student Locator is responsible for assigning State Student IDs to students who are new to North Dakota, and this process requires a fully synced state environment.

Additionally, prior to the statewide sync, the Student Locator will only return students within your local district. To prevent the creation of duplicate student records, districts must be able to search across the entire state.

### **Records Transfer**

Records Transfers should **not** be initiated until the full state sync is complete. If a student's prior district has not yet been synced to the State Edition site, the transfer will fail.

Any Records Transfers initiated before the statewide sync may return errors because the previous district cannot be identified.

### **Staff Locator**

Similar to students, the Staff Locator will only return local district staff until the full state sync is completed. To avoid duplicate staff records, districts must wait until statewide searching is available.

### **Combine Person Wizard**

The Combine Person Wizard should not be used to combine student or staff records prior to the statewide sync.

This tool performs record combines at the state level and distributes State ID changes to other districts. Running this process before all districts are synced can result in duplicate records across multiple districts.

## **Additional Note for Districts Using Online Registration (OLR)**

### **Application Processing**

Application Processing refers to the Census portion of Online Registration, where households and person records are created and relationships are established. This step may be completed as normal once you receive your Production Site and open Online Registration.

### **Student Processing**

Student Processing assigns enrollments for the school year and requires use of the Student Locator Wizard. Because this relies on a fully synced state environment, Student Processing for Online Registration cannot be completed until the statewide sync is finalized by July 20, 2026.