

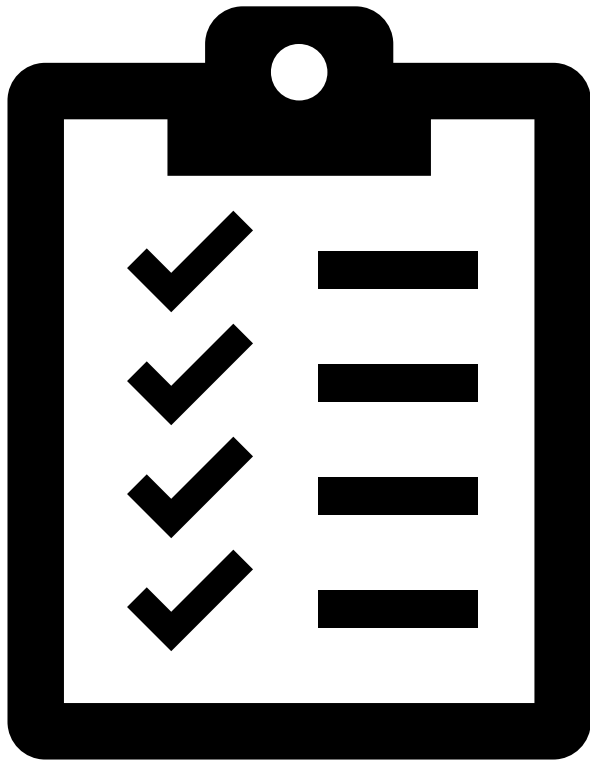
Requirements for 2025-2026 Annual Schoolwide Title I Reporting

Michelle Siegfried

Program Administrator

Office of Educational Improvement & Support

Agenda



- ✓ Reporting Updates
- ✓ Schoolwide Title Reporting Document vs. Self-Assessment Workbook
- ✓ Schoolwide Program Components
- ✓ Cognia myJourney Platform
- ✓ Reminders
- ✓ Q & A

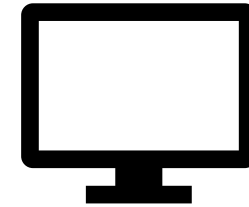
Reporting Updates as of 2024

Schoolwide Title Reporting

(from Self-Assessment Workbook)

One Submission for Multiple Purposes

- Component 1 – CNA Analysis
- Component 2 – Coordination of Programs
- Component 3 – Executive Summary/Narrative



Additional Component 3 Submission

*Results of Annual Spring
Review Meeting*

Schoolwide Title Reporting

- CNA Analysis
- Annual Narrative Executive Summary
- Coordination of Programs
- Many Components
- One Document
- Less Attachments

Schoolwide Title Reporting

School Name

City, State

Date

Schoolwide Title Reporting

Self-Assessment Workbook

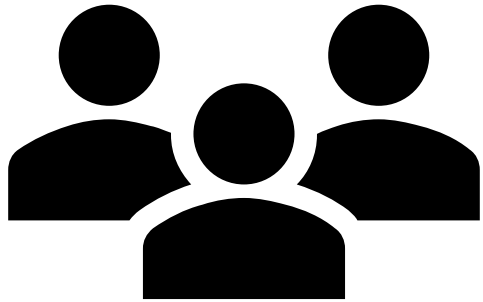
A Guide for Systems and Institutions
Seeking or Continuing Accreditation

Cognia Self-Assessment Workbook

- Accreditation
- Schoolwide Plan Requirements



Results of Annual Spring Review Meeting



Title I programs are required to:

- 1.) Hold an annual review consisting of a formal meeting
- 2.) Send correspondence of the results of this meeting to participating Title I parents.

- The results typically include:
 - meeting minutes with background information
 - evaluation questions
 - a description of evaluation procedures
 - how the data was analyzed, findings, and a conclusion with recommendations.

Record-Keeping Requirement: SW13-14

- Federal Title Programs Monitoring Guide, including Sample Documentation:
- [Title I Schoolwide SW01-SW15](#)

Sample Documentation – Submission SW13 – Annual Review Meeting to Evaluate Title I Program Documentation

XYZ Public School District Documentation of Annual Review

We have scheduled our 20XX-20XX annual schoolwide review for May X, 20XX. Since we are submitting this documentation before May X, 20XX, we have decided to include the annual schoolwide review results from our 20XX-20XX school year. This meeting was held on May X, 20XX. Principal XYZ led this meeting. All staff from the schoolwide building were in attendance at the meeting.

Agenda Items:

- Review and evaluation of 4 required components and implementation
- Review of annual assessment of parent and family engagement (survey results)
- Review of schoolwide goals
- Review of student assessment (NDSA, NWEA/MAPS, AIMS, classroom assessments)
- Review of attendance data
- Review of instructional strategies and learning activities implemented

Meeting Minutes:

After a thorough discussion on the above items, it has been determined that the following changes will take place during the 20XX-20XX school year regarding the schoolwide plan and its initiatives.

- Reading – Flexible Groups– Using AIMS, NWEA, and NDSA data, we will determine how students will be divided into flexible grouping teams. These teams will be flexible and will change based on ongoing assessment and data review results. Classroom teachers and specialists will gather weekly to evaluate data, plan instruction, share teaching techniques, etc., to prepare for the flexible grouping time. This is also when student assessment results are discussed and team changes are made.
- Reading – Study Groups – To help our teaching staff better interpret student assessment results, we will focus our study groups on analyzing student scores and assessment data.

We will continue with our initiatives in the following areas:

- Ongoing assessments and assessment portfolios (reading and math)
- Curriculum mapping (reading and math)
- Reading nights and math nights
- Parent and family engagement

We will determine our effectiveness by:

- Reviewing assessment data to help create the best learning environment for our students
- Using data to drive instruction and interventions
- Gathering parental and staff input on the programs being implemented
- Teaming with other staff

Title I Schoolwide Program Components

COMPONENT 1:

Comprehensive Needs Assessment
(CNA)

- Two attachments – *CNA Data/Narrative*
 - [Schoolwide Title Reporting](#) (from *Self-Assessment Workbook*) **and**
 - Student Academic Assessment Data

COMPONENT 2:

Schoolwide Reform Strategic Themes &
Initiatives

- One attachment – *Coordination & Integration of Programs*
 - [Schoolwide Title Reporting](#) (from *Self-Assessment Workbook*) **or**
 - Sample Monitoring Documentation Method

COMPONENT 3:

Annual Evaluation of Schoolwide Plan

- Two attachments - *Executive Summary/Narrative*
 - [Schoolwide Title Reporting](#) (from *Self-Assessment Workbook*) **and**
 - Results of Annual Spring Review Meeting

COMPONENT 4:

Co-mingling of Funds (Optional)

- Check box indicating *intent to co-mingle*

Cognia myJourney Platform

Let's...

**Take
A
Look!**



<https://www.cognia.org/>

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Reminders:

Label Schoolwide
Report “**2025-
2026**”

Due in Cognia
MyDiagnostics
June 1-15, 2026

Only SW Planning
Year Schools need
to submit [Cover
Letter](#)

[NDDPI Website](#)
[Just a click to
connect!](#)

Board Approval of
Schoolwide Plan
Put on May
Meeting Agenda

Email [Michelle](#)
Due **June 1, 2026**

Q & A



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