

**U. S Department of Labor -Technical Assistance Agenda
North Dakota Department of Public Instruction – State Apprenticeship Formula Expansion (SAEF) GRANT
Mar 16-19, 2026**

Date	Time	Activity	Comments
March 17-Tues	9:00-9:20	Entrance Meeting	Introductions, discuss purpose of the visit, what will be covered, and answer questions, discuss logistics, adjust agenda (if necessary)
	9:20-10:00	Program -FOA, Statement of Work, FOA, Terms and Conditions, Partner Agreements, Quarterly Reports: QNR/QPR Policies and Procedures, Participant files, Timelines, Outreach/Recruitment, Staffing	Meet w/program AO/POC for discussion.
	10:00-10:50	Fiscal -Allowable Costs, Internal Controls, Cost Allocation, Cost Classification, Cash Management, 9130 Reports, Defend the Spend	Meet w/fiscal AO/POC for discussion.
	11:30-12:40	Program -Meet Employer partners and participants	Go to University of Mary. Meet with staff from UMary and virtually a RAPT participant from Devil’s Lake at 11:30.
		Lunch	UMary
	1:00-3:30	Program -Meet Employer partners and participants	Go to Bismarck Public Schools. Meet with two RAPT participants, EPP, and employer.
	3:45-4:15	Debrief -Day one	

March 18-Wed	8:30-9:30		Meet with program AO/POC for discussion
	9:30-10:15	Program -Meet Employer partners and participants	Virtual meeting with second RAP-T employer, Fargo Public School District.
	10:30-11:15	Program -Meet Employer partners and participants	Virtual meeting on Pre-apprenticeship program Educators Rising with Williston High School.
	11:30	Lunch	Capital Cafe
	1:00-4:00	Program	Meet w/program AO/POC for continuation conversation items that came up from day one. Access for Kassie in WIPS.
	3:30	Exit Meeting	Debrief