

Applicant Name: _____

School/District: _____

Reviewer: _____

Date: _____

Reviewer Directions:

Please read the following directions carefully before completing the rubric:

1. Review the Entire Application First

Read the full waiver application to understand the district's proposal in context. This will help you evaluate each section more holistically.

2. Use the Scoring Scale Provided

Each section should be scored on a scale from **0 to 4**, based on the quality and completeness of the information provided:

- **4 – Exemplary:** Fully meets and exceeds expectations; comprehensive and well-documented.
- **3 – Satisfactory:** Meets expectations; clear and complete with minor gaps.
- **2 – Needs Improvement:** Partially meets expectations; some required elements are missing or underdeveloped.
- **1 – Inadequate:** Minimally addresses the requirement; lacks clarity or supporting evidence.
- **0 – Not Addressed:** Section is missing or does not address the requirement.

3. Refer to the Scoring Criteria

Use the detailed criteria listed for each section to guide your scoring. These criteria are aligned with **ND Administrative Code 67-19-02** and the requirements of the **SFN 58169 application**.

4. Provide Comments

Use the "Comments" column to briefly explain your score. This helps ensure transparency and provides constructive feedback for applicants.

5. Be Objective and Consistent

Apply the same standards to all applications, regardless of district size, location, or familiarity.

Section	Scoring Criteria	Score (0–4)	Comments (Mandatory for scores of 2 or below)
1. Goals & Objectives	Does the waiver proposal specify the reasons for the waiver and how it will positively impact student outcomes? Are the goals clearly stated? Does the proposal describe why a waiver of instructional time is necessary to provide innovation or enhanced educational or academic opportunities?		
2. Instructional Time	Are a school calendar and class schedule included? Does the school calendar meet or exceed the total of 1050 required instructional hours? Do science and CTE courses consist of a minimum of 134 clock hours of student engagement time?		
3. Evaluation Plan	Does the proposal include an evaluation plan, and does it address all four required components: (a) student performance, (b) innovation success, (c) educational opportunities, (d) academic opportunities? Are the evaluation methods specific, measurable, and realistic?		
4. Innovation Potential	Does the waiver proposal reflect current educational trends or research? Is there a clear strategy for implementing innovative practices? Does the plan describe how teachers will develop and use innovative means of instruction?		
5. Educational Opportunities	Does the plan enhance access to or quality of educational programs? Are comparisons made to the		

Section	Scoring Criteria	Score (0–4)	Comments (Mandatory for scores of 2 or below)
	current quality of educational programming? Are benefits clearly articulated?		
6. Academic Opportunities	Are academic offerings expanded or improved in the proposal? Is there evidence of increased rigor, access, or support with a waiver of instructional time? Are student outcomes considered? Does the proposal describe any academic opportunities related to the desired outcomes in the North Dakota PK-12 Education Strategic Vision Framework?		
TOTAL SCORE			/24

Scoring Guide (Proposal cannot be approved unless a score of 4 is earned on item 2 and on one of the following: item 4, item 5, or item 6)

- **20–24 points:**  Strongly Recommended for Approval
- **16–19 points:**  Recommended with Modifications
- **11–15 points:**  Needs Significant Revisions
- **Below 11 points:**  Not Recommended for Approval

Reviewer Comments: