

# USDA DoD Fresh Fruit & Vegetable Program

What is the USDA DoD Fresh Fruit and Vegetable Program? The United States Department of Agriculture (USDA) Department of Defense (DoD) Fresh Fruit and Vegetable Program allows sites to use USDA Food entitlement to buy fresh produce.

## Frequently asked questions

**How do I allocate entitlement funds to the DoD Fresh program?** The fund allocation request is made during the SCH Renewal process in January.

**Who is the DoD contracted vendor for North Dakota?** CASH-WA

**Will the site receive an invoice for products ordered through the DoD vendor?** All invoices are sent to and paid by the USDA. Sites participating in this program using DoD entitlement can continue participating until they have expended the dollars committed during the School Year.

**What happens to my DoD entitlement if I do not use it?** The commitment of entitlement funds needs to be used during the school year. If the school does not use the entitlement, the entitlement is lost. The state monitors spending. The state will reallocate funds to other sites with significant balances and little or no activity.

## **Site Responsibilities:**

- Place product orders in [FFAVORS](#) one week before the delivery day in FFAVORS
- Orders must meet a delivery order minimum of \$150.00
- Notify vendor in advance of holidays and closures
- Monitor dollar balances in FFAVORS
- When the delivery truck arrives:
  - Verify quantity and type of produce, report issues on the delivery document
  - Check produce quality and condition
  - Take photos of product quality issues and product labels – reject poor quality products and produce not grown in the U.S. Put rejected produce back on the truck. Document all issues on the delivery document before signing the document.
  - Report produce issues within 24 hours of delivery to the state
- Receipt delivery in FFAVORS within 2 days – after 2 days, the receipt is past due, and the school will not be able to place orders until order(s) are receipted
- Report any issues or discrepancies to all contacts listed:
  - Tara Koster [tkoster@nd.gov](mailto:tkoster@nd.gov)
  - Chul Ha (Spencer) [chul.ha@dla.mil](mailto:chul.ha@dla.mil)
  - Sharon Roth [sharon.roth@dla.mil](mailto:sharon.roth@dla.mil)
  - Trevis Ann Garrett [Fargoinsidesales@cashwa.com](mailto:Fargoinsidesales@cashwa.com)